

**VENTURA COLLEGE**  
**Budget and Resource Council (BRC) – Minutes**  
**Campus Center Conference Room**  
**September 16, 2015**

**Present:** Tim Harrison, Alex Kolesnik, Gwen Lewis-Huddleston, Jay Moore, Peder Nielsen, Mark Pauley, Rebecca Russell, Carol Smith  
**Recorder:** Maureen Jacobs

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
<b>Accreditation</b>	<ul style="list-style-type: none"> <li>• Tim will resend template to group. He will put your contributions/evidence into context.</li> <li>• We need a faculty representative. Art sent his information to the Accreditation Steering Committee. Alex said there are different versions and we need to put submissions where changes will be tracked.</li> <li>• Timeline will include:               <ul style="list-style-type: none"> <li>✓ Template</li> <li>✓ Summary</li> <li>✓ Self-Evaluation</li> <li>✓ Action, Planning Agenda</li> </ul> </li> </ul>			
<b>Program Review</b>	<ul style="list-style-type: none"> <li>• The council discussed various suggestions regarding improving the program review process:               <ul style="list-style-type: none"> <li>✓ Separate program review from program planning</li> <li>✓ Five year plan</li> </ul> </li> </ul>			
<b>Council Make-up &amp; the Brown Act</b>	<p>The council discussed the Brown Act and how it affects the Council make-up. Suggested is a 9 Academic/9 Classified and others as guests. Tim asked "what if the make-up is 7 and 7?" How would this affect operations?</p>			
<b>Budget Update</b>	<ul style="list-style-type: none"> <li>• This District has received \$14 million from the State and has not decided how to distribute. Some suggest not going through the allocation model but through infrastructure.</li> <li>• Tim thinks it could be a council goal to make some recommendations toward a proportional budget.</li> </ul>			
<b>Council Goals</b>	<p>Some suggestions include:</p> <ul style="list-style-type: none"> <li>• Meet accreditation needs</li> <li>• Understanding the budget</li> <li>• Understanding the "Total Cost of Ownership."</li> </ul>			
<b>Next Meeting</b>	October 21, 2015			