

**VENTURA COLLEGE**  
**Budget and Resource Council (BRC) – Minutes**  
**Campus Center Conference Room**  
**January 21, 2015**

**Present:** Jeanine Day, Nan Duangpun, Guadalupe Guillen, Dave Keebler, Alex Kolesnik, Gwen Lewis-Huddleston, Sandy Melton, Jay Moore, Peder Nielsen, Art Sandford  
**Recorder:** Nan Duangpun  
**Handouts:** Governor’s Budget Analysis 1/21/15, VC Budget Summary: Unrestricted General Fund at 01/20/15, VC College Year-End Projected Balance Analysis, VC-2016-Accreditation Self Study, and VC Accreditation review-New Standards linked to Old Standards

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
<b>Prior minutes</b>	There were no changes or corrections to the November 19, 2014, minutes.			
<b>Accreditation</b>	<ul style="list-style-type: none"> <li>• Dave took the median rank of the score of the committee’s evaluations.</li> <li>• The committee will look the evidence, answer the questions and discuss the results. The evidence may change the ranking. As a committee we will need to discuss the analysis of each.</li> <li>• The required pieces of evidence equal our charge.</li> <li>• Pull required evidence; what kind of evidence would be needed?               <ol style="list-style-type: none"> <li>1. Have the authority to speak with anybody-the charge is evidence of that authority</li> <li>2. Documents (where can it be found)</li> <li>3. Discussion every month to evaluate our process</li> <li>4. Begin draft in April</li> </ol> </li> <li>• <u>Answer the questions:</u>                Standard IIID (Re-) Assignments:               <ol style="list-style-type: none"> <li>1. Dave, Jay</li> <li>2. Art, Gwen</li> <li>3. Art, Gwen</li> <li>4. Art, Gwen</li> <li>5. Guadalupe</li> <li>6. Unassigned</li> <li>7. Sandy, Jeanine</li> <li>8. Dave, Lisa Smith</li> <li>9. Jay</li> <li>10. Unassigned</li> <li>11. Mark Pauley</li> </ol> </li> </ul>			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
	12. Unassigned 13. Alex 14. Alex 15. Sandy, Jeanine 16. Peder			
<b>Budget</b>	<ul style="list-style-type: none"> <li>• BRC members have access to Adm. Council drive for budget information: (This was done 12/3/14. Link is <a href="\\vfs01\adminincouncil">\\vfs01\adminincouncil</a> ). <b><u>Click on this link.</u></b></li> <li>• Dave reviewed the handouts:               <ol style="list-style-type: none"> <li>1. Budget Summary-Fund 111 at 01/21/15 handout. It will be on the shared drive.</li> <li>2. Dave explained the year-end projected balance analysis.</li> <li>3. The Governors' Budget Analysis shows that the state allocated 10.95% to the California Community College system. Of that 2.34% is allocated to VCCCD. As a result, Ventura College has growth in funding.</li> </ol> </li> </ul>			
<b>Charge</b>	We will carry over the Charge discussion.			
<b>Next Meeting</b>	February 18 <sup>th</sup> , 1:30 PM in the Campus Center Conference Room.			