



Student Success Committee (SSC) Minutes

November 9, 2016

Charge: The Student Success Committee is a governance committee responsible for making recommendations for student success to the Executive Team. To continuously improve student success outcomes, the SSC integrates and aligns student success efforts into a cohesive strategy that optimizes the use of available college resources. Student success initiatives may be proposed through the college planning and program review processes; by the Basic Skills Initiative, Student Equity and SSSP advisory workgroups; or by other stakeholders in the campus community.

Membership: Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members						Non-Voting Members			
1	Athletics, Health, Kinesiology & Applied Science	Will Cowen	✓	Classified*	Michelle Kone		VP Student Affairs Co-chair	Damien Peña	✓
2	Workforce and Economic Development	Robin Douglas		Classified*	Margaret Dominguez	✓	VP Academic Affairs	Kim Hoffmans	✓
3	English and Math, Communications & Learning Resources	Eric Martinsen	✓	Classified*	Felicia Torres	✓	Equity/Effect Dean	Phillip Briggs	✓
4	Sciences	Kammy Algiers	✓	Classified*	Angeline Gonzales		Academic Senate President	Alex Kolesnik	✓
5	Student Services	Paula Muñoz		Student	Tatiana Juarez	✓	Classified Senate President	Pamela Yeagley	
6	Visual Arts, Behavioral and Social Sciences, and Languages	Tania DeClerck	✓	Administrator	Lynn Wright	✓	Grants	Bill Hart	✓
7	Faculty	Sumita Lall	✓	Administrator	Dan Kumpf	✓	Administrator	Gwendolyn Lewis Huddleston	
8	Faculty	Joey Ramirez		Supervisor	Alma Rodriguez	✓	Administrator	Vacant (Dean/Student Services)	
9	Faculty Co Chair	Corey Wendt	✓	Supervisor	Arlene Reed	✓	Administrator	Karen Engelsen	
Guests							Administrator	Tim Harrison	✓
	Rick Trevino ✓	Bea Herrera ✓		*alternate classified	Veronica Allen		Administrator	David Bransky	
	Emily Bartel ✓	Marian Carrasco Nungaray ✓			Richard Torres	✓	Administrator	Kathleen Schrader	
	Brenda Griego ✓				Kaifeng Liang		President	Greg Gillespie	

Agenda Items	Discussion Notes	Action	Date	Who
1. Call to Order	D. Peña opened the meeting at 2:02 and briefly addressed the need to put something together for the students to process the election results. A discussion ensued that touched on logistics. He officially called the meeting to order at 2:05 pm.			
2. Public Comments	none			
3. Approval of Minutes for 10/26/16	W. Cowen made a motion to approve the minutes for 10/26/16, second by L. Wright. Final Resolution: Motion was approved. Yes: W. Cowen, E. Martinsen, K. Algiers, T. DeClerck, S. Lall, C. Wendt, M. Dominguez, F. Torres, T. Juarez, L. Wright, D. Kumpf, A. Rodriguez, and A. Reed.			

<p>4. Equity Advisory Group (EAP) Recommendations</p>	<p>D. Peña noted that the RFP task force was formed at our last meeting.</p> <p>R. Trevino (chair for RFP task force) provided a brief update on the group’s first meeting and noted that a draft RFP was under review by members of the task force.</p> <p>D. Peña recapped that the equity budget was reviewed at our last meeting and noted that there were funds that needed to be expended by the end of the calendar year.</p> <p>R. Trevino passed out a handout titled “Proposals for One-time Equity Funding.” D. Kumpf reviewed the process that the EAP conducted at their meeting that resulted in what was listed on the handout.</p> <p>D. Peña noted that D. Kumpf would lead the SSC through each item listed, there would be an opportunity for questions and then recommend items to be forwarded to the executive team for final approval.</p> <p>After review of each item, outcomes noted below:</p> <ul style="list-style-type: none"> • Financial Aid Outreach Final Resolution: Motion was approved. Yes: W. Cowen, E. Martinsen, K. Algiers, T. DeClerck, S. Lall, C. Wendt, M. Dominguez, F. Torres, T. Juarez, L. Wright, D. Kumpf, A. Rodriguez, and A. Reed. • Financial Aid Planner Final Resolution: Motion was approved. Yes: W. Cowen, E. Martinsen, K. Algiers, T. DeClerck, S. Lall, C. Wendt, M. Dominguez, F. Torres, T. Juarez, L. Wright, D. Kumpf, A. Rodriguez, and A. Reed. • Transfer Center Trip Final Resolution: Motion was approved. Yes: W. Cowen, E. Martinsen, K. Algiers, T. DeClerck, S. Lall, C. Wendt, M. Dominguez, F. Torres, T. Juarez, L. Wright, D. Kumpf, A. Rodriguez, and A. Reed. • “Glossary Handout...&*Ask...” <i>REMOVED from consideration</i> • Books – Circulating Collection Final Resolution: Motion failed. Yes (3): E. Martinsen, K. Algiers, and F. Torres. Oppose (5): W. Cowen, T. DeClerck, C. Wendt, A. Rodriguez, and A. Reed. Abstain (5): S. Lall, M. Dominguez, T. Juarez, L. Wright, and D. Kumpf • Online Chemistry Instructional Videos Final Resolution: Motion was approved. Yes (7): W. Cowen, M. Dominguez, T. Juarez, L. Wright, D. Kumpf, C. Wendt, and F. Torres. Oppose (1): T. DeClerck 			
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	<p>Abstain (5): E. Martinsen, K. Algiers, A. Rodriguez, A. Reed, and S. Lall.</p> <ul style="list-style-type: none"> • Vouchers EOPS Final Resolution: Motion was approved. Yes: W. Cowen, E. Martinsen, K. Algiers, T. DeClerck, S. Lall, C. Wendt, M. Dominguez, F. Torres, T. Juarez, L. Wright, D. Kumpf, A. Rodriguez, and A. Reed. • EOPS Bus Passes Final Resolution: Motion was approved. Yes: W. Cowen, E. Martinsen, K. Algiers, T. DeClerck, S. Lall, C. Wendt, M. Dominguez, F. Torres, T. Juarez, L. Wright, D. Kumpf, A. Rodriguez, and A. Reed. • Ken Bain book Final Resolution: Motion was approved. Yes (9): W. Cowen, E. Martinsen, K. Algiers, T. Juarez, L. Wright, D. Kumpf, F. Torres, A. Reed, and S. Lall. Oppose (0): none Abstain (4): T. DeClerck C. Wendt M. Dominguez A. Rodriguez. • EOPS staff computer and projector Final Resolution: Motion was approved. Yes: W. Cowen, E. Martinsen, K. Algiers, T. DeClerck, S. Lall, C. Wendt, M. Dominguez, F. Torres, T. Juarez, L. Wright, D. Kumpf, A. Rodriguez, and A. Reed. • Math calculators Final Resolution: Motion was approved. Yes: W. Cowen, E. Martinsen, K. Algiers, T. DeClerck, S. Lall, C. Wendt, M. Dominguez, F. Torres, T. Juarez, L. Wright, D. Kumpf, A. Rodriguez, and A. Reed. • MESA computers Final Resolution: Motion was approved. Yes: W. Cowen, E. Martinsen, K. Algiers, T. DeClerck, S. Lall, C. Wendt, M. Dominguez, F. Torres, T. Juarez, L. Wright, D. Kumpf, A. Rodriguez, and A. Reed. • VRC check in kiosk Final Resolution: Motion was approved. Yes: W. Cowen, E. Martinsen, K. Algiers, T. DeClerck, S. Lall, M. Dominguez, F. Torres, T. Juarez, L. Wright, D. Kumpf, A. Rodriguez, and A. Reed. Abstentions: C. Wendt • University College Fair Final Resolution: Motion was approved. 			
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	<p>Yes: W. Cowen, E. Martinsen, K. Algiers, T. DeClerck, S. Lall, C. Wendt, M. Dominguez, F. Torres, T. Juarez, L. Wright, D. Kumpf, A. Rodriguez, and A. Reed.</p> <ul style="list-style-type: none"> Transfer Center Outreach – \$5K (added during discussion) Final Resolution: Motion was approved. Yes: W. Cowen, E. Martinsen, K. Algiers, T. DeClerck, S. Lall, C. Wendt, M. Dominguez, F. Torres, T. Juarez, L. Wright, D. Kumpf, A. Rodriguez, and A. Reed. FYE Computer and projector - \$2500 (added during discussion) Final Resolution: Motion was approved. Yes: W. Cowen, E. Martinsen, K. Algiers, T. DeClerck, S. Lall, C. Wendt, M. Dominguez, F. Torres, T. Juarez, L. Wright, D. Kumpf, A. Rodriguez, and A. Reed. Outreach pamphlet reprint – \$8K (added during discussion) Final Resolution: Motion was approved. Yes: W. Cowen, E. Martinsen, K. Algiers, T. DeClerck, S. Lall, C. Wendt, M. Dominguez, F. Torres, T. Juarez, L. Wright, D. Kumpf, A. Rodriguez, and A. Reed. 			
5. Open Comments/Announcements	none			
6. Adjournment	Motion to adjourn made by T. DeClerck, meeting adjourned at 3:28 pm			
	Next Meeting: November 23, 2016			

Written materials relating to a Student Success Committee meeting item that are distributed to at least a majority of the Commission members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Student Success Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the Office of Student Learning, Ventura College, 4667 Telegraph Road, Ventura, CA 93003 (805) 289-6464