



Student Success Committee (SSC) Minutes

February 8, 2017 @ 2-3pm in Campus Center Conference Room (CCCR)

Charge: *The Student Success Committee is a governance committee responsible for making recommendations for student success to the Executive Team. To continuously improve student success outcomes, the SSC integrates and aligns student success efforts into a cohesive strategy that optimizes the use of available college resources. Student success initiatives may be proposed through the college planning and program review processes; by the Basic Skills Initiative, Student Equity and SSSP advisory workgroups; or by other stakeholders in the campus community.*

Membership: Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members						Non-Voting Members			
1	Athletics, Health, Kinesiology & Applied Science	Will Cowen	✓	Classified*	Kaifeng Liang	✓	VP Student Affairs Co-chair	Damien Peña	✓
2	Workforce and Economic Development	Robin Douglas		Classified*	Margaret Dominguez	✓	VP Academic Affairs	Kim Hoffmans	
3	English and Math, Communications & Learning Resources	Eric Martinsen	✓	Classified*	Felicia Torres	✓	Equity/Effect Dean	Phillip Briggs	✓
4	Sciences	Kammy Algiers	✓	Classified*	Victoria Jimenez	✓	Academic Senate President	Alex Kolesnik	
5	Student Services	Paula Muñoz		Student	Leslie Herrera	✓	Classified Senate President	Pamela Yeagley	
6	Visual Arts, Behavioral and Social Sciences, and Languages	Tania DeClerck		Administrator	Lynn Wright	✓	Grants	Bill Hart	✓
7	Faculty	Sumita Lall	✓	Administrator	Dan Kumpf	✓	Administrator	Gwendolyn Lewis Huddleston	
8	Faculty	Joey Ramirez		Supervisor	Alma Rodriguez	✓	Administrator	Vacant (Dean/Student Services)	
9	Faculty Co Chair	Corey Wendt	✓	Supervisor	Arlene Reed	✓	Administrator	Karen Engelsen	
Guests							Administrator	Tim Harrison	✓
✓	Rick Trevino	✓ Veronica Allen		<i>*alternate classified</i>	Richard Torres		Administrator	David Bransky	
✓	Emily Bartel	✓ Cynthia Salas	✓	Bea Herrera (public comments only)			Administrator	Kathleen Schrader	
✓	Brenda Griego						President	Greg Gillespie	✓

Agenda Items	Discussion Notes	Action	Date	Who
1. Call to Order	D. Peña opened the meeting at 2:01 pm and conducted roll call.			
2. Public Comments	<p>B. Herrera addressed the committee and stated she spoke as a representative of counseling. Her remarks were in regards to agenda item 6, potential early registration calendar and opposed the proposal. She shared a multitude of concerns including the vetting process for such a proposal.</p> <p>E. Martinsen shared that last spring English faculty voted to change cut scores for placement into ENGL V01A and results for fall reflect that overall 30% more students were placed into ENGL V01A. He shared</p>			

	<p>that equity concerns were a primary reason for the change and fall results show an increase in direct placement into ENGL V01A for the following: African American 106%, Asian 50%, Hispanic 48%, and White 23%.</p> <p>D. Kumpf noted that immediately following the meeting there were three professional development opportunities.</p> <p>A. Rodriguez handed out the Dreamers workshop flyer scheduled at VCSP Feb. 9th and main campus Feb. 16th. She also handed out flyers for the Cash for College event planned for Feb. 11th.</p>			
3. Approval of Minutes for 01/25/17	Postponed to next meeting March 1 st .			
4. RFP Proposal Update	R. Trevino provided a brief update on the RFP and noted he had received a few inquiries. He encouraged members of the committee to reach out to their colleagues and provide support if needed. An inquiry was made regarding fund balances for the three initiatives (3SP/Equity/BSI). D. Peña recommended that R. Trevino, D. Kumpf, and L. Wright work with B. Griego to prepare that data for the March 1 st meeting.	Prepare reports on funds available for 3SP /Equity/BSI	March 1 st	RT, DK, LW, BG
5. Updates from Initiatives on Campus	<ul style="list-style-type: none"> a. L. Wright noted that BSI has met the last two Mondays and have discussed the RFP deadline. b. D. Kumpf noted that the Equity group has not been tasked with a project and therefore has not met. c. R. Trevino noted the upcoming Student Success Days planned for March 1st and 2nd and shared that 3 tables are remaining for March 2nd. d. No update. e. D. Peña noted the planning retreat scheduled for March 31st featuring speaker Dr. Josie Ahlquist and workshops related to social media. f. No update. 			
6. Potential Early Registration:	<ul style="list-style-type: none"> • Calendar Discussion <p>D. Peña recapped B. Herrera’s input as shared during public comments. He noted that the proposal had been presented at a few district bodies and the feedback there was that it needed to go through the campus shared governance process. The timeline is based on implementation for summer/fall 2018. He noted that feedback gathered from campus shared governance committees would be shared with the district bodies.</p> <p>A robust conversation ensued that included several concerns:</p> <ul style="list-style-type: none"> • Past district history with early registration • Impact on new incoming students and freshman transfers • Articulation and pre-requisite challenges 			

	<ul style="list-style-type: none"> • Need for additional resources • Increase in student demand to meet with counselors • Assessment and multiple measures implementation • Student payment plans • Loss of incentive to complete 3sp related mandates currently rewarded with priority registration; potential loss of revenue for lack of completion of 3SP tasks (assessment, orientation, development of ed plan, etc.) • Impact on group counseling sessions conducted in June, July, and August • Would require increase in outreach personnel • Would require a restructuring of counseling • Worth exploring for continuing students • Need more data to make a decision (how many students are we losing from spring to fall) • Impact on students, need their feedback too • Impact on financial aid • Burden on our service areas that currently work cyclical to combine may decrease efficiency • If the proposal is adopted, communication to students is critical • Impact on out of state students • Bakersfield and Orange Coast college would be models to explore • Would need to be supported via BP/AP • Impetus for change? <p>The conversation also included a few favorable comments:</p> <ul style="list-style-type: none"> • Worth exploring for continuing students • Bakersfield and Orange Coast college would be models to explore • Would need to be supported via BP/AP <p>D. Peña expressed appreciation for the feedback and noted that any further comments could be sent to him and copied to O. Long via email. He also encouraged members to share the proposal with colleagues and solicit their feedback as well.</p>			
<p>7. Open Comments/Announcements</p> <ul style="list-style-type: none"> • Achieving the Dream Conference (2/21/17-2/24/17) 	<p>Dr. Gillespie shared great news regarding our accreditation. He received notice that the college has been reaffirmed for the next eighteen months. He invited everyone to attend the forum scheduled for Friday, February 10th where more information will be shared.</p> <p>D. Peña noted that there was a self-reflection survey related to the upcoming ATD conference to evaluate how each member thinks the college is meeting our goals. He encouraged everyone to participate. The link will be sent via email.</p>			

	D. Peña reiterated to the team attending the ATD Conference, that after the plenary session we will meet as a group to strategize attendance of various breakout sessions.			
8. Adjournment	Motion to adjourn made by K. Algiers, meeting adjourned at 2:56pm			
	Next Meeting: March 1, 2017 Future Meetings: March 22, 2017, April 12, 2017, April 26, 2017, and May 10, 2017			

Written materials relating to a Student Success Committee meeting item that are distributed to at least a majority of the Commission members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Student Success Committee meeting.

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