



Student Success Committee (SSC) Minutes

April 26, 2017 @ 2-3pm in Campus Center Conference Room (CCCR)

Charge: *The Student Success Committee is a governance committee responsible for making recommendations for student success to the Executive Team. To continuously improve student success outcomes, the SSC integrates and aligns student success efforts into a cohesive strategy that optimizes the use of available college resources. Student success initiatives may be proposed through the college planning and program review processes; by the Basic Skills Initiative, Student Equity and SSSP advisory workgroups; or by other stakeholders in the campus community.*

Membership: Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members						Non-Voting Members			
1	Athletics, Health, Kinesiology & Applied Science	Will Cowen x	✓	Classified*	Kaifeng Liang		VP Student Affairs Co-chair	Damien Peña	
2	Workforce and Economic Development	Heather Aguilar		Classified*	Margaret Dominguez	✓	VP Academic Affairs	Kim Hoffmans	
3	English and Math, Communications & Learning Resources	Eric Martinsen	✓	Classified*	Felicia Torres	✓	Equity/Effect Dean	Phillip Briggs	✓
4	Sciences	Kammy Algiers		Classified*	Victoria Jimenez	✓	Academic Senate President	Alex Kolesnik	✓
5	Student Services	Paula Muñoz	x	Student	Leslie Herrera	✓	Classified Senate President	Pamela Yeagley	
6	Visual Arts, Behavioral and Social Sciences, and Languages	Tania DeClerck	✓	Administrator	Lynn Wright	✓	Grants	Bill Hart	
7	Faculty	Sumita Lall	✓	Administrator	Dan Kumpf	✓	Administrator	Gwendolyn Lewis Huddleston	
8	Faculty	Joey Ramirez		Supervisor	Alma Rodriguez	✓	Administrator	Vacant (Dean/Student Services)	
9	Faculty Co Chair	Corey Wendt	✓	Supervisor	Arlene Reed		Administrator	Karen Engelsen	✓
Guests									
✓	Emily Bartel	Angeles Rodriguez		<i>*alternate classified</i>	Richard Torres		Administrator	Tim Harrison	✓
✓	Brenda Griego						Administrator	Kathleen Schrader	
	Tatiana Lawler						President	Greg Gillespie	

Agenda Items	Discussion Notes	Action	Date	Who
1. Call to Order	C. Wendt opened the meeting at 2:06 pm and conducted roll call.			
2. Public Comments	<p>An announcement was made that the VC Kickball Team took bronze in the Corporate Games.</p> <p>E. Bartel announced that the FYE end of year awards was scheduled for May 10th at 5:30pm in Guthrie Hall.</p> <p>P. Muñoz noted that data on success indicators was in need of review. It was noted that the information is readily available online: VC-IEE A brief discussion ensued regarding the advisory groups (BSI, Equity, SSSP) meeting frequency and purpose. A question arose regarding</p>			

	<p>strong workforce and whether it would be an additional advisory group. A. Kolesnik stated that a resolution was passed that strong workforce plans must be vetted at senate.</p> <p>A. Rodriguez shared that the Financial Aid Resource Fair was a successful event with approximately 246 students served. She stated that she was very proud of her staff.</p> <p>Leslie Herrera announced that she was elected the ASVC President for the next academic year.</p>			
<p>3. Approval of Minutes for</p> <ul style="list-style-type: none"> • 03/01/17 • 04/12/17 	<p>C. Wendt called for a motion to approve the minutes for the March 1st meeting.</p> <p>E. Martinsen made a motion to approve the minutes for March 1st, second by W. Cowen.</p> <p>Final Resolution: Motion was approved.</p> <p>Yes: W. Cowen, E. Martinsen, P. Muñoz, T. DeClerck, S. Lall, M. Dominguez, F. Torres, V. Jimenez, L. Herrera, L. Wright, D. Kumpf, and A. Rodriguez.</p> <p>Abstain: C. Wendt</p> <p>C. Wendt called for a motion to approve the minutes for the April 12th meeting, he noted a correction was needed to item 4, his name should have been listed as a Yes vote.</p> <p>W. Cowen made a motion to approve the minutes, with the noted revision, for April 12th, second by V. Jimenez.</p> <p>Final Resolution: Motion was approved.</p> <p>Yes: W. Cowen, E. Martinsen, P. Muñoz, T. DeClerck, S. Lall, C. Wendt, M. Dominguez, F. Torres, V. Jimenez, L. Herrera, D. Kumpf, and A. Rodriguez.</p> <p>Abstain: L. Wright</p>			
<p>4. RFP Proposal Process</p> <ul style="list-style-type: none"> • 9 emails from prospective proposals • Status updates on Spring proposals 	<p>C. Wendt acknowledged the first bullet.</p> <p>Status updates were provided as noted below:</p> <p>E. Bartel noted that the ancillary paperwork for the Transfer Center SoCal University Tour was not submitted by the deadline. She noted that the plan is to resubmit the RFP for fall 2017. She also stated the Math Summer Bootcamp was unsuccessful in obtaining an instructor.</p> <p>L. Wright further elaborated that the math instructor did not have room in his load. E. Bartel noted that she would work with the math department chair for future endeavors.</p>			

	<p>P. Muñoz did not have an update on the Teaching Men of Color RFP. E. Martinsen noted that the activities were moving forward under a different funding source.</p> <p>L. Wright provided an update on tutoring, noting that the hours had been extended and that the Peer Assisted Learning is planned through June.</p> <p>P. Muñoz reiterated concerns expressed at the last meeting in regards to tutoring. She expressed an interest in a separate meeting to discuss the issues. L. Wright stated that she would defer the lead to D. Bransky regarding this topic.</p> <p>D. Kumpf provided an update on Professional Development.</p>	Ad hoc meeting to discuss issues with tutoring	ASAP	D. Bransky
<p>5. Updates from Initiatives on Campus</p> <p>a. Sail to Success (E. Martinson)</p> <p>b. Equity & 3SP Budget Review (R. Trevino & B. Griego)</p>	<p>E. Martinsen provided an update on the Sail to Success Initiative, including a handout: VC English Scorecard. A thorough and robust discussion ensued that touched on high school GPA, assessment, and exit points.</p> <p>B. Griego shared that the balance for Equity was \$283,000, and the balance for SSSP \$773,500.</p>			
<p>6. Open Comments/Announcements</p>	<p>C. Wendt called for a motion to change the date of the next meeting from May 10th to May 17th.</p> <p>W. Cowen made a motion to change the date of the next meeting from May 10th to May 17th, second by V. Jimenez.</p> <p>Final Resolution: Motion was approved.</p> <p>Yes: W. Cowen, E. Martinsen, P. Muñoz, T. DeClerck, S. Lall, M. Dominguez, F. Torres, V. Jimenez, L. Herrera, L. Wright, D. Kumpf, A. Rodriguez, and C. Wendt</p>			
<p>7. Adjournment</p>	<p>Motion to adjourn made by M. Dominguez, meeting adjourned at 3:12pm</p>			
	<p>Next Meeting: April 26, 2017</p> <p>Future Meetings: May 10 17, 2017</p>			

Written materials relating to a Student Success Committee meeting item that are distributed to at least a majority of the Commission members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Student Success Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the Office of Student Affairs, Ventura College, 4667 Telegraph Road, Ventura, CA 93003 (805) 289-6464