



## Student Success Committee (SSC) Minutes

### September 28, 2016

**Charge:** The Student Success Committee is a governance committee responsible for making recommendations to the Executive Team on initiatives that emerge through the college planning and program review process. In addition, the SSC assists in advancing the goal of integrating and optimizing plans, initiatives and resources to continuously improve our students' learning and support experience.

**Membership:** Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members						Non-Voting Members			
1	Athletics, Health, Kinesiology & Applied Science	Will Cowen		Classified*	Michelle Kone	✓	VP Student Affairs Co-chair	Damien Peña	✓
2	Workforce and Economic Development	Robin Douglas		Classified*	Yessica Noriega	✓	VP Academic Affairs	Kim Hoffmans	✓
3	English and Math, Communications & Learning Resources	Eric Martinsen	✓	Classified*	Felicia Torres	✓	Equity/Effect Dean	Phillip Briggs	✓
4	Sciences	Kammy Algiers	✓	Classified*	Rachel Marchioni		Academic Senate President	Alex Kolesnik	
5	Student Services	Paula Muñoz	✓	Student	Tatiana Juarez	✓	Classified Senate President	Pamela Yeagley	
6	Visual Arts, Behavioral and Social Sciences, and Languages	Tania DeClerck	✓	Administrator	Lynn Wright	✓	Grants	Bill Hart	
7	Faculty	<del>Steve Mooshagian</del> Sumita Lall	✓	Administrator	Dan Kumpf		Administrator	Gwendolyn Lewis Huddleston	
8	Faculty	Joey Ramirez		Supervisor	Alma Rodriguez	✓	Administrator	Dan Kumpf	✓
9	Faculty Co Chair	Corey Wendt	✓	Supervisor	Arlene Reed	✓	Administrator	Karen Engelsen	✓
<b>Guests</b>							Administrator	Tim Harrison	
	Rick Trevino	Brenda Griego ✓		*alternate classified	Veronica Allen		Administrator	David Bransky	✓
	Emily Bartel ✓			Margaret Dominguez ✓	Richard Torres	✓	Administrator	Kathleen Schrader	✓
	Alex Yopez ✓			Kaifeng Liang ✓	Angeline Gonzales	✓	President	Greg Gillespie	

Agenda Items	Discussion Notes	Action?	Date?	Who?
<p><b>Welcome</b></p> <p><b>Approval of Minutes for 5/11/16</b></p>	<p>D. Peña opened the meeting at 2:06 pm and noted that the committee was an action oriented committee and that communication would be honest and open. A roll call was conducted and introductions took place.</p> <p>F. Torres made a motion to approve the minutes for 5/11/16, second by T. DeClerck.</p> <p>Final Resolution: Motion was approved.</p> <p>Yes: E. Martinsen, S. Lall, K. Algiers, T. DeClerck, C. Wendt, M. Kone, Y. Noriega, F. Torres, T. Juarez, L. Wright, A. Rodriguez, and A. Reed</p>			

	Abstention: P. Muñoz			
<b>Election for Faculty Co-Chair</b>	Motion by P. Muñoz to nominate C. Wendt for Faculty Co-Chair, second by E. Martinsen. C. Wendt accepted the nomination. Final Resolution: Motion was approved. Yes: E. Martinsen, S. Lall, K. Algiers, P. Muñoz, T. DeClerck, C. Wendt, M. Kone, Y. Noriega, F. Torres, T. Juarez, L. Wright, A. Rodriguez, and A. Reed			
<b>Review of the Committee Charge (2016-2017)</b>	D. Peña presented this item to the committee. A robust discussion ensued with both support for keeping the charge as is and proposed modifications. Motion by K. Algiers to keep the charge as is, second by L. Wright. Discussion ensued that included removing the reference to program review and not limiting the charge to 3 specific initiatives. D. Peña called to question and noted that if the charge were not approved at the meeting, a workgroup could be formed to work on it and report back at the next meeting. Final Resolution: Motion was denied. No: E. Martinsen, S. Lall, K. Algiers, P. Muñoz, T. DeClerck, C. Wendt, M. Kone, Y. Noriega, F. Torres, T. Juarez, L. Wright, A. Rodriguez, and A. Reed Motion P. Muñoz by to convene a task force, second by C. Wendt. Discussion consisted of the following members volunteering to serve on the task force: P. Muñoz (chair), K. Algiers, E. Martinsen, and A. Reed. Final Resolution: Motion was approved. Yes: E. Martinsen, S. Lall, K. Algiers, P. Muñoz, T. DeClerck, C. Wendt, M. Kone, Y. Noriega, F. Torres, T. Juarez, L. Wright, A. Rodriguez, and A. Reed	<b>Revise Committee Charge</b>	10/26	Task Force
<b>Review of Committee Objectives (2016-2017)</b>  <a href="#"><u>HANDOUT</u></a>	D. Peña presented this item to the committee. He handed out a process map and relayed the proposed flow structure for the Student Success Committee (SSC). The main point of which was to have initiatives be vetted and voted on by the SSC in 2 months. He noted his ultimate responsibility to the SSC and the President and Executive Team. He solicited help in holding him accountable. Ideas will come to the SSC and the SSC will decipher what advisory group the idea would be vetted in, the advisory group would analyze the idea and present a recommendation to the SSC to vote in favor or against.	<b>List of unfunded items</b>  <b>Budget Reports</b>	10/26  10/26	BSI, Equity, 3SP  D. Peña

	A thorough and robust conversation ensued including the topics of RFP, ensuring overlap with CPC, budget reporting, connection to program review, and a submission period with a cut-off date			
	At 2:58 pm D. Peña turned the meeting over to Dr. Scott Thayer, a member of the ACCJC team which were visiting the campus at the time.			
<b>Creation of Committee Outcomes (2016-2017)</b>	<i>Deferred due to time</i>			
<b>Updates from Initiatives on Campus</b> a. <i>Basic Skills</i> b. <i>Student Equity</i> c. <i>3SP</i> d. <i>Velocidad</i> e. <i>Beacons of Success</i> f. <i>Sail to Success</i>	<i>Deferred due to time</i>			
<b>Action-oriented discussion regarding potential reorganization of Advisory Groups reporting to Student Success</b>	<i>Deferred due to time</i>			
<b>Open Comments/Announcements</b>	D. Peña recapped that next month's meeting would consist of a study session, report from the charge task force, status report on current initiatives, and RFP			
<b>Adjournment</b>	Motion to adjourn made by P. Muñoz, second by A. Rodriguez. Final Resolution: Motion was approved. Yes: E. Martinsen, S. Lall, K. Algiers, P. Muñoz, T. DeClerck, C. Wendt, M. Kone, Y. Noriega, F. Torres, T. Juarez, L. Wright, A. Rodriguez, and A. Reed Meeting adjourned at 3:30 pm. <i>Next Meeting October 26, 2016</i>			

*Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the Office of Student Learning, Ventura College, 4667 Telegraph Road, Ventura, CA 93003 (805) 289-6464*