



Student Success Committee (SSC) Agenda

January 11, 2017 @ 2-3:30pm in Campus Center Conference Room (CCCR)

Charge: *The Student Success Committee is a governance committee responsible for making recommendations for student success to the Executive Team. To continuously improve student success outcomes, the SSC integrates and aligns student success efforts into a cohesive strategy that optimizes the use of available college resources. Student success initiatives may be proposed through the college planning and program review processes; by the Basic Skills Initiative, Student Equity and SSSP advisory workgroups; or by other stakeholders in the campus community.*

Membership: Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members						Non-Voting Members		
1	Athletics, Health, Kinesiology & Applied Science	Will Cowen		Classified*	Kaifeng Liang	VP Student Affairs Co-chair	Damien Peña	
2	Workforce and Economic Development	Robin Douglas		Classified*	Margaret Dominguez	VP Academic Affairs	Kim Hoffmans	
3	English and Math, Communications & Learning Resources	Eric Martinsen		Classified*	Felicia Torres	Equity/Effect Dean	Phillip Briggs	
4	Sciences	Kammy Algiers		Classified*	Victoria Jimenez	Academic Senate President	Alex Kolesnik	
5	Student Services	Paula Muñoz		Student	Tatiana Juarez	Classified Senate President	Pamela Yeagley	
6	Visual Arts, Behavioral and Social Sciences, and Languages	Tania DeClerck		Administrator	Lynn Wright	Grants	Bill Hart	
7	Faculty	Sumita Lall		Administrator	Dan Kumpf	Administrator	Gwendolyn Lewis Huddleston	
8	Faculty	Joey Ramirez		Supervisor	Alma Rodriguez	Administrator	Vacant (Dean/Student Services)	
9	Faculty Co Chair	Corey Wendt		Supervisor	Arlene Reed	Administrator	Karen Engelsen	
Guests						Administrator	Tim Harrison	
	Rick Trevino	Jeanine Day		<i>*alternate classified</i>	Richard Torres	Administrator	David Bransky	
	Emily Bartel					Administrator	Kathleen Schrader	
	Brenda Griego					President	Greg Gillespie	

Agenda Items	Discussion Notes	Action	Date	Who
1. Call to Order				
2. Public Comments				
3. Approval of Minutes for 11/30/16				
4. RFP Proposal Discussion/Action				
5. Adjournment				

	Next Meeting: January 25, 2017			
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Written materials relating to a Student Success Committee meeting item that are distributed to at least a majority of the Commission members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Student Success Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the Office of Student Affairs, Ventura College, 4667 Telegraph Road ,Ventura, CA 93003 (805) 289-6464



Student Success Committee

Call for Proposals for Basic Skills, Student Equity, & Student Success and Support Programs (SSSP) Funding

Introduction

The Ventura College Student Success Committee is seeking proposals that meet the California Community Colleges Chancellor's Office guidelines for the Basic Skills Initiative, Student Equity, & Student Success and Support Programs (SSSP) categorical initiatives. Each of these categorical initiatives has specific requirements for funding.

- Basic Skills Initiative: <https://sites.google.com/site/ccccoipsu/BSI%20Expend%20Guide%20v1505010923ELN.pdf?attredirects=0&d=1> *Link to Allowable & Not Allowable Expenditures*
- Student Equity: http://extranet.cccco.edu/Portals/1/SSSP/StudentEquity/Student_Equity_Expenditure_Guidelines_2015-16_Final.pdf *Link to Allowable & Not Allowable Expenditures*
- Student Success and Support Programs (SSSP): [http://extranet.cccco.edu/Portals/1/SSSP/Matriculation/Resources/2016%20SSSP%20Handbook_FINAL%20\(2\).pdf](http://extranet.cccco.edu/Portals/1/SSSP/Matriculation/Resources/2016%20SSSP%20Handbook_FINAL%20(2).pdf) *Link to Allowable & Not Allowable Expenditures*

1. **Basic Skills Initiative** – Will your proposal target Basic Skills Initiative objectives? YES
 NO (If YES, please answer the question below.)

Which of the following areas of the Basic Skills Initiative will this proposal seek to improve?

- Program and curriculum planning and development Student assessment
 Advisement and counseling services Supplemental instruction and tutoring
 Articulation Instructional materials and equipment Coordination
 Research Professional Development



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2. **Student Equity** – Will your proposal target Student Equity objectives as outlined in the 2014-2015 **Ventura College Student Equity Plan** ([LINK](#))? YES NO

(If YES, please answer the questions below.)

Which of the following Student Equity Indicators will this proposal seek and identify as experiencing a disproportionate impact?

- Access Course Completion ESL and Basic Skills Completion
 Degree and Certificate Completion Transfer

Which of the following Targeted Population(s) will your proposal seek to improve?

- Current or former Foster Youth Student with Disabilities
 Low-income Students Veterans
 Students within one of the following ethnic and racial categories, as defined by the US

Census Bureau:

- American Indian or Native American Asian Black or African American
 Hispanic or Latino Native Hawaiian or other Pacific Islander
 White Some other race More than one race

3. **Student Success and Support Programs (SSSP)** – Will your proposal target the Student Success and Support Program (SSSP) Initiative objectives? YES NO

(If YES, please answer the question below.)

Which of the following SSSP Core Services will your proposal seek to improve?

- Orientation Assessment and Placement
 Abbreviated Student Education Plan Comprehensive Student Plan
 Counseling & Follow-Up Services



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Proposal

Project Title: _____ Date Submitted: _____

Department/Division: _____ Contact Person: _____

Please provide a description of the program/services/activities that you are proposing. Be sure to include any goals for the proposal.

How many students will this initiative support? _____

How will this proposal meet the needs of students and address disproportionate impact through Basic Skills Initiative, Student Equity, and/or Student Success and Support Programs (SSSP) categorical initiatives?

Please provide data in support of this proposal.

What methods of evaluation or measurement will you use to evaluate the effectiveness or impact of the program/service/activity?

How often will this initiative be evaluated? Monthly Every Semester Annually

How is this proposal tied to the Ventura College Mission, Vision, and Guiding Principles?

Describe how this program/service/activity could be expanded in the future to impact more students.



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Funding

Personnel	
	\$
	\$
Total Personnel	\$
Supplies / Technology	
	\$
	\$
Total Supplies / Technology	\$
Training/Professional Development	
	\$
	\$
Total Training	\$
Other	
	\$
	\$
Total Other	\$
TOTAL FUNDING REQUESTED	
	\$

*Please attached a detailed spreadsheet if additional space is needed.

Please identify the potential sources of funding for your proposal, based on the program initiatives that the program/service/activity will seek to improve.

- Basic Skills Initiative
 Student Equity
 Student Success & Support Programs
 Other source of funding: _____

Committee Comments: