



Student Success Committee (SSC) Agenda

April 13, 2016

Charge: The Student Success Council is a governance committee responsible for making recommendations to the Vice Presidents on initiatives that emerge through the college planning and program review process. In addition, the SSC assists in advancing the goal of integrating and optimizing plans, initiatives and resources to continuously improve our students learning and support experience.

Membership: Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members						Non-Voting Members		
1	Athletics, Health, Kinesiology & Applied Science	Steve Mooshagian		Classified	Tricia Bergman	VP Student Affairs Co-chair	Patricia Ewins	
2	Career Technical Education	Robin Douglass		Classified	Yessica Noriega	VP Academic Affairs	Kim Hoffmans	
3	English, Communications & Learning Resources	Tania De Clerck		Classified	Felicia Torres	Equity/Effect Dean	Phillip Briggs	
4	Life & Political Science	Ty Gardner		Classified	Richard Torres	Faculty	Alex Kolesnik	
5	Math & Sciences	Lisa Anderson		Student	Joanamarie Kraus	Classified	Peder Nielsen	
6	Student Services	Paula Munoz		Administrator	Lynn Wright	Grants	Bill Hart	
7	Arts & Humanities Faculty	Vacant Eric Martinsen		Administrator	Karen Engelsen	Administrator	Gwendolyn Lewis Huddleston	
8	Faculty	Kammy Algiers		Supervisor	Alma Rodriguez	Administrator	Raeann Koerner	
9	Faculty Co Chair	Corey Wendt		Supervisor	Arlene Reed	Administrator	Dan Kumpf	
Guests						Administrator	Will Cowan	
						Administrator	David Bransky	
						Administrator	Kathleen Schrader	
						President	Greg Gillespie	

Agenda Items	Discussion Notes	Action?	Date?	Who?
Welcome				
Reports from SSC Advisory Groups a. Basic Skills Advisory Group- Lynn/Jack b. Equity Advisory Group- Phillip/Kammy c. 3SP Advisory Group-Karen/Emily d. Velocidad/Bill	a. BSI Grant ---YAY and Congrats! b. Prioritize Equity ideas for the President i. New Faculty Experience Program ii. Faculty Academy iii. Campus-Wide Workshop Series iv. Faculty mentoring v. African American Support Program/Multicultural Center c. d.	PLEASE REVIEW ATTCHMENT We will Vote to Prioritize		

ATD & Quality Focus Essay	QFE- Draft to Board— ---April 11—First ---April 21--Final ATD Implementation Plan – ---Final Due Date: April 29, 2016 ---Aim for Date: March 30, 2016			
ADT & QFE—BIG IDEAS For getting student college ready in the first year	ASB Input from 4/12 meeting will be shared <ol style="list-style-type: none"> 1. Pirate Pathways Program 2. Sail to Success 3. Gateway to Graduation 	Vote: <ol style="list-style-type: none"> 1. 2. 3. 		
Shift in the College Culture/ Mutual Support/ Transparent/ Collegial Communication via 6 Success Factors for everybody—Staff to students	SUGGESTIONS FOR NAMES <ol style="list-style-type: none"> 1. Student Success Begins with Me 2. Success from Staff to Students 3. Success Factors for Everybody-Staff to Students 	Vote: <ol style="list-style-type: none"> 1. 2. 3. 		
Review of suggested steps				
Open Comments/Announcements				
Adjournment				

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the Office of Student Learning, Ventura College, 4667 Telegraph Road ,Ventura, CA 93003 (805) 289-6464



Student Success Committee (SSC) MINUTES

March 30, 2016 -- ASC-120 -- 1:30 p.m.

Charge: The Student Success Council is a governance committee responsible for making recommendations to the Vice Presidents on initiatives that emerge through the college planning and program review process. In addition, the SSC assists in advancing the goal of integrating and optimizing plans, initiatives and resources to continuously improve our students learning and support experience.

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Voting Members						Non-Voting Members			
1	Athletics, Health, Kinesiology & Applied Science	Steve Mooshagian		Classified	Tricia Bergman	✓	VP Student Affairs Co-chair	Patricia Ewins	✓
2	Career Technical Education	Robin Douglass	✓	Classified	Yessica Noriega	✓	VP Academic Affairs	Kim Hoffmans	✓
3	English, Communications & Learning Resources	Tania De Clerck	✓	Classified	Felicia Torres	✓	Equity/Effect Dean	Phillip Briggs	✓
4	Life & Political Science	Ty Gardner		Classified	Ellie Yoo for Richard Torres	✓	Faculty	Alex Kolesnik	✓
5	Math & Sciences	Lisa Anderson		Student	Joanamarie Kraus		Classified	Peder Nielsen	✓
6	Student Services	Paula Munoz	✓	Administrator	Lynn Wright	✓	Grants	Bill Hart	✓
7	Arts & Humanities Faculty	Vacant Eric Martinsen	✓	Administrator	Karen Engelsen	✓	Administrator	Gwendolyn Lewis-Huddleston	
8	Faculty	Kammy Algiers	✓	Supervisor	Alma Rodriguez	✓	Administrator	Raeann Koerner	
9	Faculty Co Chair	Corey Wendt	✓	Supervisor	Arlene Reed	✓	Administrator	Dan Kumpf	
Guests							Administrator	Will Cowen	
	FYE	Emily Bartel	✓				Administrator	David Bransky	✓
	VP Business Services	Tim Harrison	✓				Administrator	Kathleen Schrader	
							President	Greg Gillespie	

Agenda Items	Discussion Notes	Action?	Date?	Who?
Welcome and Introductions 	<p>P. Ewins opened the meeting at 1:30 pm.</p> <p>P. Ewins Recapped the Special March 18 Meeting with Achieving the Dream Coaches--Kay McClenney & Mark Figueroa. It was a very successful visit with good feedback.</p> <p>3.9.16 Minutes approved as presented: 1st T. Bergman; 2nd F. Torres</p> <p>3.18.16 Minutes approved as presented: 1st L. Wright; 2nd F. Torres</p> <p>Please note: For future meetings, notes and agendas will not be printed. If you want a paper copy, please print your own.</p>			

<p>Reports from SSC Advisory Groups</p> <p>a. Basic Skills Advisory Group-Lynn</p> <p>b. Equity Advisory Group-Phillip</p> <p>c. 3SP Advisory Group-Karen</p> <p>d. Velocidad</p>	<p>a. L. Wright provided an update on the activities of the Basic Skills Advisory Group including transformation to get students through in one year. The “Fast Track College Success” document has been sent to the state chancellor’s office.</p> <p>b. P. Briggs provided an update on the activities of the Equity Advisory Group, including Faculty Academy, workshops, New Faculty Experience, Multi-cultural Support Center and mentorships.</p> <p>P. Munoz raised concerns that the agenda’s Equity Advisory Group ideas proposed for forwarding to the President had not been recommended by the Equity Advisory Group. She also stated that these ideas were still being discussed and that the African American Support Center to Student Support Center idea had not been discussed at all at the last Equity Advisory Group meeting. She lastly raised concerns about the SSC process.</p> <p>c. K. Engelsen provided an update on the activities of the 3SP Advisory Group. She distributed a handout “Pirate Pride: Success is a shared Responsibility (Draft)”.</p> <p>d. B. Hart communicated that, with regards to our “20 barrier courses”, our students are currently at the highest success rate and the Latino population’s rate is increasing at a quicker rate than anyone else.</p>	<p>3 minute updates</p>		
<p>ATD Implementation Plan – ---Final Due Date: April 29, 2016 ---Aim for Date: March 30, 2016</p>	<p>P. Ewins discussed the need to decide on a name (below). After discussion it was determined that Pat will send this list out to the group requesting a response with top three (3) choices. The final decision will be made at the next meeting.</p> <p><u>‘What’s in a Name?’</u></p> <ol style="list-style-type: none"> 1. Pirate Pathways Program 2. Go Get It 3. Reach Your Destination 4. VC Quest 5. Run with the Wind 6. Get a Lift in Your Sails 7. Make it Happen 8. Accelerate Your Course 9. Accelerated Pathway 10. Smooth Sailing for Student Pirates 	<p>STILL NEED A NAME</p> <p>Pat will email list and request a response with top three choices.</p>		

	<ul style="list-style-type: none"> 11. Pirate Smooth Sailing 12. Sail to Success 13. Pathway to Persistence 14. Gateway to Graduation 15. Pathfinder 16. One and Done 17. Kick Start your Course 			
<p>What's the other Big Idea? (Priority 2)</p> 	<p>P. Ewins facilitated a discussion regarding a second big idea (second year students) and explained out report to ATD is due April 29th and the Quality Focus Essay is due April 21st.</p> <p>Call for a vote on Priority 2 recommendation to President:</p> <ul style="list-style-type: none"> 1. Completion & Transfer Support for 2^{nd+} year students 2. Career Prep/Pathway/ Assessment for all 3. 6 Success Factors for everybody—Staff to students 4. Shift in the College Culture/ Mutual Support/ Transparent/ Collegial Communication <p>Combine 3 & 4 and reduce your vote to 1, 2, or 3.</p> <p>Result of vote:</p> <ul style="list-style-type: none"> 1. 1 Vote 2. 0 Votes 3&4. 9 Votes 			
<p>Priority 2 Implementation Plan</p> <p>Break into work group</p>	<p>The groups broke into work groups with the goal of developing implementation plans. Steps required to meet the goal. (Handout: Six Success Factors that Support Student Achievement)</p> <p>Group will send notes from breakout groups to Patricia Ewins. (Recorders: A. Rodriguez, K. Algiers, E. Bartel)</p>			
<p>Open Comments/Announcements</p>	<p>REMINDER--- Need to double up our meetings for those who can 2nd and 4th Wednesdays</p> <p>REMINDER---need to send group notes to Pat, Corey, & Olivia ASAP</p>	Open Comments/Announcements	Open Comments/Announcements	Open Comments/Announcements
<p>Adjournment</p>	<p>Motion was made to adjourn meeting at 2:55: 1st L. Wright; 2nd T. De Clerck</p>			

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A brief descriptions of the equity-related topics that were discussed at the last Student Success Committee meeting.

New Faculty Experience Program

- 23 new full-time faculty members will begin working at VC in fall 2016.
- To start them on the right foot, they would participate in a New Faculty Experience Program.
- The program would focus on:
 - Culturally-responsive pedagogy.
 - Incorporating the RP Group's Six Success Factors into daily interactions with students.
 - Information and presentations about student services.
 - Creating an engaged cohort of new faculty members that feel connected to our campus community.
- Two Fridays a month from 9:30am – 12:30pm.
- Participants would receive 0.1 release time.
- One facilitator would develop and implement program curriculum and activities.

Faculty Academy-This was an idea that came up during the discussion about the new faculty experience. It would involve existing faculty mentoring new faculty members. Bea Herrera and Philip Clinton are planning to develop specifics that they would bring to the next equity advisory group meeting for discussion.

- 10 seasoned full-time faculty members
- Similar to the current model:
 - Focus on culturally responsive pedagogy.
 - Information and presentations about student services.
 - Improving engagement and connectedness among faculty members.
- Modifications to current structure:
 - Faculty members would only participate for a single semester, instead of an entire year.
 - Meetings would be held every other week, instead of every week.
 - Reduction in release time from 0.2 to 0.1 for each participant
- One facilitator would develop and implement program curriculum and activities.

Campus-Wide Workshop Series

- A minimum of one campus-wide workshop on student equity will be offered each month during the fall 2016 semester.
- To ensure high levels of participation, one monthly workshop will be offered on a Friday morning to ensure that all New Faculty Experience participants can attend.
- Student Equity Advisory Group will identify internal and external speakers to lead each workshop.

African American Support Program:

- This program is in the current equity plan that was approved by last semester's equity committee, the academic senate, and the president. Briefly, it entailed creating a center on campus for African American students. Counselors and financial aid staff would rotate through the center and provide services to African American students. Due to difficulties implementing this intervention and a host of other issues, initial discussions have occurred

with athletics about modifying the intervention to become an at-risk student center, or multicultural student center. It would still involve a physical space, but would instead provide mentoring and a supervised study facility to student athletes. The program would follow a mentoring/study model that has been developed in the men's basketball program that has resulted in a team GPA of 3.04, which is much higher than state and national averages. This model would be scaled up to become a pilot program that includes all athletes, and if it is successful, could be further scaled up to include at-risk students from across the campus. One reason that this would fit within the existing African American Support Program is that a high concentration of student athletes are African Americans. Grades First would be used to assess usage and effectiveness of the program. One potential idea for the space for the center would be to convert the CCCR from a conference room to a center.

Ideas for “College Culture/Success” implementation from March 30 SSC Meeting

Theme	Input from March 30 Groups’ Discussion	Clarifications, Augmentations, & Other Ideas
Identify Current resources	<ul style="list-style-type: none"> • Identify resource already in place • Analyze what we have: keep, resolve, combine, add 	
Identify Issues	<ul style="list-style-type: none"> • Develop interventions to deal with any problems • There are a lot of things going on at this campus and many of us don’t know about them. • need more student friendly areas • build community sense on campus • Need events to bring students together on weekly basis on campus • student life calendar • Marketing is essential around campus using student lingo • We need to take care of ourselves first before we take this idea to students • We need to create a positive and proactive culture • How do we stay Focused? <ul style="list-style-type: none"> ○ For students- We need to set a clear pathway ○ For staff-Strategic Plan and Master Plan (Idea of focusing on only 1-3 items a year) 	
Communication & Collegiality	<ul style="list-style-type: none"> • Construct a campus wide communication plan w/ faculty/staff/administration • How do we get connected? <ul style="list-style-type: none"> ○ -Different modes of communication ○ -webinars ○ -Use Zoom, Lync to host meetings ○ -Record meetings and make available ○ -utilize YouTube • Community Outreach and Marketing • Host quarterly activities <ul style="list-style-type: none"> ○ Barbecues ○ Staff appreciation events ○ Holiday Party ○ End of Year celebration 	

Ideas for “College Culture/Success” implementation from March 30 SSC Meeting

	<ul style="list-style-type: none"> ○ Staff Recognition (monthly recognition of a staff, faculty, and manager) ○ President luncheon/dinner to honor the monthly recipients (the president not only hosts the lunch but also takes the time to listen to staff) ● How do we empower our staff? <ul style="list-style-type: none"> ○ -Brochure ○ -FAQ sheet ○ -College Hour ○ -Set forum, retreat schedule (a year-in-advance) ○ -Events for all staff, faculty, administrator (part-time as well) 	
<p>Commitment to the 6 factors</p>	<ul style="list-style-type: none"> ● Commitment from each department, program, service to incorporate and implement the six success factors into what they do ● Incorporate into mission statement of the college/implement it in everything you ● Build these 6 factors into the college culture-whenver you encounter students these factors should be something you touch upon ● 6 factors survey could give us insight into these factors on campus ● Encourage faculty to add as part of their curriculum ● Add to syllabi ● create assignments around this ● share the six factors <ul style="list-style-type: none"> ○ -Classroom ○ -Offices ○ -Outreach ● Focus on Staff first and embed this idea with them 	
<p>Professional Development</p>	<ul style="list-style-type: none"> ● Have workshops (FLEX WEEK) about the 6 factors ● Share the six factors with your department ● Topic of Conversation for April 29th planning retreat ● professional development/training/retreats 	

Ideas for “College Culture/Success” implementation from March 30 SSC Meeting

	<ul style="list-style-type: none"> • Professional development activities need to be tied around the 6 factors 	
Additional Input	<ul style="list-style-type: none"> • Get ASVC and instructional faculty to look over and include input • Have instructional faculty look over areas, see how they can implement these in curriculum and syllabus for courses • need ASVC to have this conversation 	
Process	<ul style="list-style-type: none"> • Incorporate into mission statement of the college. • Break up 2 factors a semester as a campus theme • Start choosing one or two areas and start focus there • all be launched and evaluated together as factors • Create a Six-Factor Pirate Wheel • Select a Success Factor of the Month • Create a short FAQ brochure that all staff can carry (if asked questions by students, anyone can help direct a student) • For staff-Strategic Plan and Master Plan (Idea of focusing on only 1-3 items a year) 	
Evaluation	<ul style="list-style-type: none"> • Staff self-evaluation • evaluate after each semester or year depending on cycle 	
Other Ideas?		
Other Ideas?		