



# Student Success Committee (SSC) Minutes

April 27, 2016

**Charge:** The Student Success Council is a governance committee responsible for making recommendations to the Vice Presidents on initiatives that emerge through the college planning and program review process. In addition, the SSC assists in advancing the goal of integrating and optimizing plans, initiatives and resources to continuously improve our students learning and support experience.

**Membership:** Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members						Non-Voting Members				
1	Athletics, Health, Kinesiology & Applied Science	Steve Mooshagian		Classified	Tricia Bergman	✓	VP Student Affairs Co-chair	Patricia Ewins		
2	Career Technical Education	Robin Douglas		Classified	Yessica Noriega		VP Academic Affairs	Kim Hoffmans	✓	
3	English, Communications & Learning Resources	Tania De Clerck	✓	Classified	Felicia Torres	✓	Equity/Effect Dean	Phillip Briggs	✓	
4	Life & Political Science	Ty Gardner		Classified	Richard Torres		Faculty	Alex Kolesnik	✓	
5	Math & Sciences	Lisa Anderson		Student	Joanamarie Kraus		Classified	Peder Nielsen	✓	
6	Student Services	Paula Munoz	✓	Administrator	Lynn Wright	✓	Grants	Bill Hart	✓	
7	Arts & Humanities Faculty	Vacant Eric Martinsen		Administrator	Karen Engelsen		Administrator	Gwendolyn Lewis Huddleston		
8	Faculty	Kammy Algiers		Supervisor	Alma Rodriguez	✓	Administrator	Raeann Koerner		
9	Faculty Co Chair	Corey Wendt	✓	Supervisor	Arlene Reed		Administrator	Dan Kumpf		
<b>Guests</b>								Administrator	Will Cowan	✓
	Michael Callahan	Institutional Researcher	✓				Administrator	David Bransky	✓	
							Administrator	Kathleen Schrader		
							President	Greg Gillespie		

Recorder: Jenifer Cook

Agenda Items	Discussion Notes	Action?	Date?	Who?
<b>Welcome</b>	Approval of minutes will take place at next meeting due to lack of quorum			
<b>Approval of Minutes for 4/13/16</b>				
<b>Reports from SSC Advisory Groups</b>	<ul style="list-style-type: none"> <li>a. We are meeting on the grant before everyone leaves for summer. There is another Boot Camp meeting scheduled soon. We vetted the new common assessment measures to the high school administrators and work is progressing.</li> <li>b. Phil Briggs discussed the final recommendations from the Student Equity Advisory Group regarding a campus-wide cultural proficiency experience. (Handout). As the group continues to meet, more details will follow. A discussion ensued about the classified staff piece of the recommendations.</li> <li>c. There was a lengthy discussion at the last 3SP meeting on how to use Grades First (GF)/Early Alert on this Campus. Next summer or fall there may be another pilot version sent out to work out the bugs.</li> <li>d. No update.</li> </ul>			
<ul style="list-style-type: none"> <li>a. Basic Skills Advisory Group- Lynn/Jack</li> <li>b. Equity Advisory Group- Phillip/Kammy</li> <li>c. 3SP Advisory Group-Karen/Emily</li> <li>d. Velocidad/Bill</li> </ul>				

<b>ATD &amp; Quality Focus Essay</b>	<p>The Self-Evaluation Report (draft) has been submitted to our Board and is now available on our website. The QFE is included in this document. Corey highlighted the importance of the QFE and encouraged the entire campus to read it.</p> <p>The ATD Implementation Plan's final due date is April 29, 2016. Patricia Ewins is working on the presentation to the ATD team. The IEPI is similarly focused.</p>			
<b>Ventura College Retreat</b>	<p>The Campus wide Retreat at the Crown Plaza is this Friday, 4.29.16. Darla Cooper will kick off the training regarding conversations in a clear, collegial, and culturally conscious culture. This impacts students, faculty, staff, and administrators as well.</p> <p>Dr. Darla Cooper of the RP Group has stated: <i>"We have come to realize that the study's six success factors apply not only to the students' own success, but the success of the practitioners serving students. These success factors have the potential to assist in practitioners' personal and professional growth, empowering them to support student success and improving their relationships with their colleagues as well as the institution as a whole."</i></p>			
<b>New Ideas</b>	<p>Corey Wendt commented that it would be beneficial for ideas generated from the campus community that support student success be vetted by this committee and assigned to advisory groups for further discussion. The Committee discussed the confusion about the process of this Committee which led to a discussion of the Making Recommendations Document. It was agreed that having a campus wide forum would be beneficial. The Student Success Committee is a new committee and the details of responsibilities are still being worked out.</p> <p>Will Cowen discussed developing a center on campus for at-risk students that would provide more intense tutoring, training, life skills, etc. Will Cowen will be discussing this in length at the next meeting on the May 11, 2016.</p> <p>Kim Hoffmans presented an idea for a new faculty experience to help them better prepare for instruction and support of students. This could fall under Professional Development or Equity.</p> <p>Corey Wendt mentioned that a couple of our counselors attended the OnCourse conference recently and they recommended that OnCourse bring a training to our campus.</p>			
<b>Open Comments/Announcements</b>	<ul style="list-style-type: none"> <li>• Dean's List Awards Ceremony tomorrow, 4/28/16 at 4:00 p.m. in the Athletic Events Center</li> </ul>			

	<ul style="list-style-type: none"> <li>• Transfer Celebration next Wednesday, May 5<sup>th</sup>, Wright Event Center</li> <li>• May 6<sup>th</sup>, MESA awards recognition</li> <li>• May 6<sup>th</sup>, EOPS recognition night at Ventura Beach Marriott</li> </ul>			
<b>Adjournment</b>	Next Meeting May 11, 2016			

*Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the Office of Student Learning, Ventura College, 4667 Telegraph Road ,Ventura, CA 93003 (805) 289-6464*