



# Student Success Committee (SSC) Minutes

March 9, 2016 1:30-3:00

**Charge:** *The Student Success Council is a governance committee responsible for making recommendations to the Vice Presidents on initiatives that emerge through the college planning and program review process. In addition, the SSC assists in advancing the goal of integrating and optimizing plans, initiatives and resources to continuously improve our students learning and support experience.*

**Membership:** Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members					Non-Voting Members				
1	Athletics, Health, Kinesiology & Applied Science	Steve Mooshagian	✓	Classified	Tricia Bergman		VP Student Affairs Co-chair	Patricia Ewins	✓
2	Career Technical Education	Robin Douglass	✓	Classified	Yessica Noriega	✓	VP Academic Affairs	Kim Hoffmans	✓
3	English, Communications & Learning Resources	Tania De Clerck	✓	Classified	Felicia Torres	✓	Equity/Effect Dean	Phillip Briggs	✓
4	Life & Political Science	Ty Gardner	✓	Classified	Ellie Yoo for Richard Torres	✓	Faculty	Alex Kolesnik	✓
5	Math & Sciences	Lisa Anderson	✓	Student	Joanamarie Kraus	✓	Classified	Peder Nielsen	✓
6	Student Services	Paula Munoz	✓	Administrator	Lynn Wright	✓	Grants	Bill Hart	✓
7	Arts & Humanities Faculty	Vacant Eric Martinsen	✓	Administrator	Karen Engelsen	✓	Administrator	Gwendolyn Lewis Huddleston	
8	Faculty	Kammy Algiers	✓	Supervisor	Alma Rodriguez		Administrator	Raeann Koerner	
9	Faculty Co Chair	Corey Wendt	✓	Supervisor	Arlene Reed		Administrator	Dan Kumpf	✓
<b>Guests</b>							Administrator	Will Cowan	
	Freshman Year Experience	Emily Bartel	✓				Administrator	David Bransky	✓
							Administrator	Kathleen Schrader	
							President	Greg Gillespie	

Agenda Items	Discussion Notes	Action?	Date?	Who?
<b>I. Welcome and Approval of the 2/10/16 Minutes</b>	1:31pm P. Ewins opened the meeting. She stated that there is a need to double up our meetings, currently meeting the 2 <sup>nd</sup> Wednesday of the month and will add a meeting on the 4 <sup>th</sup> Wednesday of the month. She called for a motion to approve the minutes. Motion by B. Hart, second by K. Algiers. Final Resolution: Motion was approved. Yes: T. De Clerck, T. Gardner, L. Anderson, K. Algiers, C. Wendt, Y. Noriega, F. Torres, E. Yoo, J. Kraus, L. Wright, and K. Engelsen.			
<b>II. Reports from SSC Advisory Groups</b>		<b>3 minute updates</b>		
a. Basic Skills Advisory Group-Lynn	a. L. Wright provided an update on the activities of the Basic Skills Advisory Group, including application for a basic skills grant.			
b. Equity Advisory Group-Phillip	b. P. Briggs provided an update on the activities of the Equity Advisory Group, including group structure and roles, equity metric data, incorporation of funds into big ideas, and relevant professional development.			
c. 3SP Advisory Group-Karen	c. K. Engelsen provided an update on the activities of the 3SP Advisory Group, including assessment and orientation.			
d. Velocidad	d. B. Hart provided an update on the activities of Velocidad, including application for STEM grant.			

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<p><b>III. ATD Implementation Plan –</b>  ---Final Due Date: April 29, 2016  ---Aim for Date: March 30, 2016</p>	<p>P. Ewins presented the items needed for the ATD report. She instructed the group to form subgroups for each item (Vision, Evidence, and Engagement), with a lead for each group (Lynn, Phillip, and Kammy/Corey/Alex.) She instructed the group to brainstorm ideas work with subgroup and be prepared to present information at the next meeting.</p> <p>Brainstorm ideas and assign Teams and/or Leads to write:</p> <p><b>--Vision</b> [Recommend 300 – 500 words.]  <b>a)</b> Briefly outline your overarching student success vision. <i>Note that this vision should be your ideal for how students will experience your college. It should include overarching, achievable goals that will act as key milestones as your college moves towards your student success vision.</i>  <b>b)</b> Briefly describe your systemic change priorities that will help your institution achieve its student success vision. We recommend you identify 2-3 priorities. Each priority will likely be comprised of multiple student success efforts that work together to achieve systemic change. <i>Note: A student success effort is defined as a policy, practice, or procedure designed to reduce or eliminate barriers to students’ progress and ultimate success in education and the labor market.</i>  <b>c)</b> Provide a visual representation of how your priorities and related interventions work together to achieve your student success goals and vision. Please submit this visual together with your completed Implementation Plan.</p> <p><b>--Evidence</b> [Recommend 400 – 600 words.]  Provide an overview summary of the major findings from the analysis of quantitative and qualitative student outcome data that informed the selection of your student success priorities and efforts.</p> <p><b>---Engagement</b> [Recommend 400 – 600 words.]  Describe your efforts to increase the breadth and depth of engagement with college stakeholders over your institution’s planning period. How effective were these activities in engaging new stakeholders or deepening engagement? What strategies do you plan to adopt to broaden and deepen engagement over the coming year to build upon your successes?</p>			
<p><b>IV. What’s the Big Idea? (Priority 1)</b></p>	<p>P. Ewins presented the first big idea and noted that a better name was needed. Some ideas shared were, Pirate Pathways Program, Go Get It, Reach Your Destination, VC Quest, Running with the Wind, Getting a lift in your Sails, Make It Happen, and Accelerated Pathways. She called for a motion to adopt this proposal as the first big idea.</p> <p>Motion by L. Wright, second by K. Engelsen.  Final Resolution: Motion was approved.  Yes: S. Mooshagian, R. Douglas, T. De Clerck, T. Gardner, L. Anderson, K. Algiers, C. Wendt, Y. Noriega, F. Torres, E. Yoo, J. Kraus, L. Wright, and K. Engelsen.</p>			

Agenda Items	Discussion Notes	Action?	Date?	Who?
	<p><b>“College Course Ready by the End of Year One or Before”</b>—working title</p> <p><b>Priority Goal:</b> To have all students assessing into pre-college level math and English courses ready for transfer level coursework by the end of their 2<sup>nd</sup> Primary Semester or before.</p>			
	<p><b>Objectives to Reach the Goal</b></p> <ol style="list-style-type: none"> <li>1. Students will be assessed with <b>multiple measures</b> to assure the most accurate and necessary class placement</li> <li>2. <b>Curriculum</b> will be in place to facilitate accelerated/compressed skill acquisition</li> <li>3. <b>Students will participate</b> in accelerated/compressed learning for pre-collegiate classes</li> <li>4. Students will <b>use college support systems</b> to accelerate their learning and attain college level coursework as quickly as possible</li> <li>5. ??? Anything else we need to do ???</li> </ol> <p style="text-align: center;"><b>GOAL</b></p> <p style="text-align: center;"><b>Students will successfully complete a transfer level class by the end of their third primary term</b></p>	<p><b>20 minutes</b></p> <p>If “yes” break into groups to determine all the steps necessary to achieve each objective. Add more steps as needed.</p>		
	<p><b>Measurable Yearly Indicators Ideas:</b></p> <p>Year 1 Year 2 Year 3 Year 4</p>	<p><b>10 minutes</b></p>	<p><b>Resources Needed</b></p>	<p><b>Who</b></p>
<p><b>V. Discussion Items</b></p>	<p>---Big Idea--Priority 2 ???</p> <p>P. Ewins started the discussion for the second big idea and noted the IEPI goal of integrated planning and communication. The conversation focused on creating a culture shift on campus notably around the six factors of success. E. Martinson stated that combined with a focus on completion, transfer, career preparation, the 2<sup>nd</sup> idea could provide symmetry to the 1<sup>st</sup> big idea (1<sup>st</sup> gets you there, 2<sup>nd</sup> finish.)</p>	<p><b>15 minutes</b></p>		
<p><b>VI. Open Comments/Announcements</b></p>	<p>---ATD Coach visit March 17 and 18—Special Meeting Scheduled Friday, March 18 10:00-12:00...and then lunch! ☺</p>			
<p><b>VII. Adjournment</b></p>	<p>P. Ewins adjourned the meeting at 3:02pm.</p>			

Written materials relating to a Student Success Committee meeting item that are distributed to at least a majority of the Student Success Committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Student Success Committee meeting.

*Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the Office of Student Learning, Ventura College, 4667 Telegraph Road, Ventura, CA 93003 (805) 289-6464*