



Student Success Committee (SSC) - Minutes

January 27, 2016 1:30-3:00

(Approved at Feb. 10, 2016 meeting)

Charge: *The Student Success Committee is a governance committee responsible for making recommendations to the Vice Presidents on initiatives that emerge through the college planning and program review process. In addition, the SSC assists in advancing the goal of integrating and optimizing plans, initiatives and resources to continuously improve our students learning and support experience.*

Membership: Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members					Non-Voting Members & Guests				
1	Athletics, Health, Kinesiology & Applied Science	Steve Mooshagian	✓	Classified	Tricia Bergman		VP Student Affairs Co-chair	Patricia Ewins	✓
2	Career Technical Education	Robin Douglas	✓	Classified	Yessica Noriega	✓	VP Academic Affairs	Kim Hoffmans	✓
3	English, Communications & Learning Resources	Karen Harrison Tania De Clerck	✓ ✓	Classified	Felicia Torres	✓	Equity/Effect Dean	Phillip Briggs	✓
4	Life & Political Science	Kammy Algiers Ty Gardner	✓ ✓	Classified	Richard Torres	✓	Faculty	Alex Kolesnik	✓
5	Math & Sciences	Jack Bennett		Student	Joanamarie Kraus	✓	Classified	Peder Nielsen	
6	Arts & Humanities	Bill Hendricks	✓	Administrator	Lynn Wright	✓	Grants	Bill Hart	✓
7	Student Services	Marian C. Nungaray Marcelino De Cierdo Paula Munoz Corey Wendt Emily Bartel Angelica Gonzales	✓ ✓ ✓ ✓ ✓	Administrator	Karen Engelsen	✓	Administrators	Gwendolyn L.-Huddleston Dan Kumpf Raeann Koerner Will Cowan David Bransky Kathleen Schrader	✓ ✓ ✓ ✓ ✓
8	Faculty			Supervisor	Alma Rodriguez		Guests	Greg Gillespie	✓
9	Faculty	Michael Callahan	✓	Supervisor	Arlene Reed	✓		Mary Jones	✓

Recorder: Olivia Long (Present is denoted via a ✓, absent is denoted via a lack there of)

Notes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
I. Welcome and Introductions	P. Ewins welcomed everyone and briefly reviewed the terminology committee versus council.			
II. Discussion of Committee Charge	P. Ewins reviewed the charge of the committee.			

III. Discussion of Spring 2016 Goals: The Big Ideas for ATD, IEPI, and QFE	<p>P. Ewins delineated the common thread among the 3 campus wide initiatives currently in motion. She noted that the formation of this committee arose after a need was identified for a place for all of the initiatives to come together. She described the structure as ATD being an umbrella with BSI, 3SP, and Equity being under the ATD umbrella. The SSC would be below ATD but above the other 3. First we need to figure out what we need to do for our students, then through which initiative it could be funded, grants included.</p>			
IV. Discussion of Voting Membership & Representation A. Election of a Co-Chair	<p>P. Ewins presented the membership structure. The co-chair will be elected at the next meeting.</p>	Identify 1 faculty/division, 2 faculty at large	Next meeting (2/10/16)	A. Kolesnik (ASP)
V. Reports and Reconfirmation of SSC Advisory Groups A. Basic Skills Advisory B. Equity Advisory C. Student Services and Support Programs Advisory	<p>A. L. Wright provided a handout detailing BSI goals for the current academic year and provided highlights therein.</p> <p>B. P. Briggs provided a handout of the executive summary of the equity plan that was submitted to the board and provided highlights therein.</p> <p>C. K. Engelsen noted that the 3SP group has not been active and needs to be reinvigorated.</p> <p>A discussion ensued regarding membership of the advisory groups. It was agreed via consensus that the BSI group include representation from the areas of research, title V, assessment, FYE, math chair, English chair, LRC tutoring, and a student. It was agreed via consensus that the Equity group include research, financial aid, counseling (transfer & career), classroom faculty, EOPS, and a student. It was agreed via consensus that the 3SP group include representation from the areas of classroom faculty (CTE, Math, and English), counseling (FYE, career, and transfer), LRC, outreach, assessment, A&R, and a student. A discussion regarding the process of recruitment for representatives ensued and included agreement to a campus wide announcement in addition to direct solicitation.</p>			
VI. Next Steps	<p>L. Wright, P. Briggs, and K. Engelsen firm up the membership and meeting schedule for their respective groups.</p>			
VII. Open Comments	none			
VIII. Adjournment	<p>P. Ewins adjourned the meeting at 2:59pm</p>			
Next Meeting Date:	February 10, 2016 – 1:30 pm, CCCR			