



Accreditation Steering Advisory Group

2016-2017 Academic Year

Meeting Notes

March 1, 2017 ~ 3:30 p.m. – 5:00 p.m.

Members: ALO: Kim Hoffmans; Faculty Co-Chair: Eric Martinsen

Kammy Algiers, Emily Bartel, Jack Bennett, Scott Brewer, Michael Bowen, Phillip Briggs, Michael Callahan, Colleen Coffey, Eileen Crump, Jeanine Day, Maureen Eliot, Karen Engelsen, Greg Gillespie (President), Tim Harrison, Bill Hart, Grant Jones, David Keebler, Alex Kolesnik, Gwen Lewis-Huddleston, Gabriela Navas, Debbie Newcomb, Peder Nielsen, Steve Palladino, Mark Pauley (Budget and Resource Council Co-Chair), Arlene Reed, Peter Sezzi, Lisa Smith, Rick Trevino, Lynn Wright, and Pamela Yeagley.

Guests: none

Recorder: Sebastian Szczebiot

Notes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
A. Call to Order	K. Hoffmans called the meeting to order at 3:33 p.m.			
B. Public Comments				
C. Approval of Minutes: Mar 1, 2017	K. Hoffmans asked for any corrections and/or amendments to the minutes as presented. There were none. Minutes were approved via consensus.			
D. Announcements/ Information Items	Discussion regarding accreditation by ACCJC vs WASC ensued. Peter Sezzi – when is the 18 month follow-up scheduled for? Kim – Spring 2018			
E. Discussion Items 1. Review Accreditation Reaffirmation Letter	1. District Recommendation will be key to 18 month follow up report 2. From VC point of view, how did we get the word out and how will we implement here?			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
	<ul style="list-style-type: none"> 3. Eric – this will be complicated since evaluation process is negotiated with the union 4. Debbie – How is the administrator to be evaluated with regards to SLOs? Kim - Administrator can be judged on support of these initiatives etc. They are ensuring that we are institutionalizing this assessment. 5. Chinese Wall – Faculty passes along SLO info to Chair who puts it all together, so how do we know who is participating? <ul style="list-style-type: none"> a. Kim – self reporting via self-evaluation form b. Techs across campus may not be directly responsible for student learning, but they are nonetheless instrumental – having them understand how they impact student learning, framing the issue, would be the first step 6. Pamela – we should let district take the lead on this <ul style="list-style-type: none"> a. Kim – or we send them our ideas and watch them embrace b. Classified evaluation form needs to be negotiated too 7. Eric – we could brainstorm and make recommendations to the district 			
2. Review of changes for Committee charge and purpose	1. Charge was reviewed and revised			
3. Goals and accomplishments	Not addressed			
4. Next Steps	<ul style="list-style-type: none"> 1. Brainstorm how to incorporate compliance issue 2. Mid term Report – Quality focus essay questions 			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
5. Meeting Takeaways	none			
F. Action Items				
1. None				
G. Adjournment	E. Martinsen adjourned the meeting at 4:55 p.m.			
Next Meeting Date:	_____ @ 3:30 pm, MCW-312			

DRAFT