

Hyland OnBase

The VCCCD has been using software and tools from Hyland Software since 2013, providing a platform for Enterprise Content Management (ECM). The platform, called OnBase, can streamline work by enabling document imaging and retrieval, and also allowing document approval via electronic workflow processes.

The system is currently used in many areas within the district, including Financial Aid, Admissions and Records, Counseling, Human Resources, and Finance.

For Financial Aid, the system is used to track document submissions by students during the financial aid award process. In Admissions and Records, external transcripts are scanned into the system for retrieval by multiple student services areas. In Business Services, vendor documents are scanned to reduce storage requirements and decrease file retrieval time. The district will soon be deploying a new OnBase module in Human Resources to automate the processing of faculty contracts.

Hyland Software has been providing technology solutions for over 20 years, serving over 12,500 customers worldwide. The company provides solutions focused on higher education, with hundreds of college and university customers. The company is consistently ranked by Gartner as a leader in Enterprise Content Management systems.