

COUNSELOR INSERVICE

SOURCE TRAINING

- Business - Program Overview and Student Checklist
- Course Offerings
 - Bus V28A offered Summer only
 - Required for AS/COA Medical Assistant – Administrative
- GradesFirst – Reminder do an Advisor Report enter MIS code and make notes
 - Do not make student file just for GF notes
- AA degree in General Studies any Pattern (I, II, or III) requires Health, Physical Activity and Ethnic/Gender Studies courses (local requirements)
 - Only exception to local requirements is if the student already has a degree; then only Title 5 minimum requirements and major/AOE required (see Sample)
E:\INSERVICE TRAINING\Sample Grad App-GenStudies 2015.pdf; E:\INSERVICE TRAINING\Sample 2 Grad App-GenStudies 2015.pdf
- CSU AIR (American Institutions Requirement)
 - 3 Areas required
 - US 1 – American History
 - US 2 – US Constitution
 - US 3 – CA State & Local Government
 - Can only use AP scores to satisfy US 1 & US 2
- ADT
 - CCCCO Transfer Model Curriculum (TMC) Templates -
<http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx>
 - AA-T Anthropology <INSERVICE TRAINING\aa-t anthropology advising 15-16-1.pdf>
 - AA-T Psychology <INSERVICE TRAINING\aa-t psychology advising 15-16.pdf>
 - AA-T Kinesiology <INSERVICE TRAINING\aa-t kin 15-16.pdf>
- Evaluation [MUSC 126 Survey of Digital Music.docx](#)
 - Assist Maintenance reports - <http://info.assist.org/>
 - Username: venturafac
 - Password: eggplant
- AP Scores – CSU GE/IGETC