

**Ventura College Academic Senate
Agenda
Thursday, November 5th, 2015
2:00-3:30pm
Multidiscipline Center West (MCW) - 312**

I. Call to Order at 2:03pm:

Senator	Division Represented	Initials	Present	Absent
Algiers, Kammy	Mathematics & Sciences	KA	X	
<i>Michael Bowen for</i> Beatty, Donna	Mathematics & Sciences	<i>MB for</i> DB	X	
Branca, Stephanie	Career & Technical Education	SB	X	
Carrasco-Nungaray, Marian	Student Services	MCN	X	
Coffey, Colleen M.	Senate Secretary	CMC	X	
Dalton, Heidi	Career & Technical Education	HD	X	
Forde, Richard	Career & Technical Education	RF	X	
Ghenov, Natalia	ASVC	NG		X
Hendricks, Bill	Social Sciences & Humanities	BH		X
Horigan, Andrea	Social Sciences & Humanities	AH	X	
Kim, Henny	English & Learning Resources	HK	X	
Kolesnik, Alex	Senate President	AK	X	
Cari Lange	Mathematics & Sciences	CL	X	
Martin, Amanda	English & Learning Resources	AM	X	
Morris, Terry	Athletics, Kinesiology & Health	TM		X
Mules, Ron	Social Sciences & Humanities	RM		X
Munoz, Paula	Student Services	PM	X	
Sezzi, Peter H.	Senate Vice-President	PHS	X	

II. Public Comments

Public Comments Pursuant to the federal Americans with Disabilities Act, if you need any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to Alex Kolesnik/Peter H. Sezzi, 4667 Telegraph Road, Ventura CA, 93003.

PHS spoke to senators re: 12/8 meeting at 4:00 on Stanley Ave. Details to follow. He asked senators to please mark their calendars.

III. Acknowledgement of Guests: Marta De Jesus (Biology)

IV. Action Items

- a. Approval of minutes (11/5/15) – 3 minutes: Motion to approve by PHS and 2nd by KA. One correction is suggested by AH and made. Vote is unanimous.
- b. Staffing Priorities Committee Recommendations – 10 minutes: KA distributes a list of the 15 ranked positions to the senators. AK tells the senators that David Keebler gave an update re:

the allocations from the state. District-wide we are going from 22 positions to 17. From the state's perspective we are behind our growth targets. VC will get 9 positions (growth) instead of 11. This is in addition to 2 unfilled positions from last year, as well as any resignations/retirements that are recent. PM asks for clarification as to how President will select 9 from the list of 15. AK answers that as to the rationale that President will receive. Motion by PHS, 2nd by PM. CL asks if those 9 have been for certain allocated to VC. AK answers that there will have to be some further discussion among college president's about which college will get what because, for example, OC has already submitted 9 and now they are allocated only 5. AK tells senators about new marketing efforts on part of the district. AH asks when we will find out about the President's selection. AK says he (the President) is going to meet with Kim and Tim on Monday and then he'll meet with he and Peter. Vote is unanimous.

- c. "Making Recommendations at Ventura College" Document (2nd Reading) – 20 minutes
Motion to approve by RF; 2nd by CL. Discussion: PM thought they were going to get rid of the norms and procedures. Minutes from the last meeting are re-read as they relate to norms. Senators take a straw poll as to whether these suggested norms should be included or not. Vote is 6/5 in favor of leaving this language in. Other concerns about changes to the document: SB compliments PHS on the chart that he developed. KA has a question re: Equity Committee as to membership—there are classified on that committee too. AH SLO Committee is listed as a sub-committee of Academic Senate. Because of this it prevents that committee from having members from classified staff. SB: makes a formatting suggestion that PHS agrees with. Debbie Newcomb asks about who/what SLO Committee reports to? Senators discuss this. Student Success Council is also discussed—no consensus on who/what that council will report to. PM: asks about the role of students (their 9+1). She asks about curriculum development in this area? PHS says that in either Title V or Ed Code they have a seat at the table in this but they do not have primacy. PM asks about Professional Development Committee (travel fund). CL says this has to be addressed in the by-laws. CL suggests that this language be made to match what is currently in the senate by-laws. PHS makes recommendation that we do not hold up this particular document over that particular issue. AH makes suggestion that SLO Committee report to College Planning Council. KA asks for clarification as to what part of professional development we are trying to address. PHS recommends that we finish with this document and then discuss and correct the professional development issue. RF modifies his motion and CL seconds to amend his motion in accordance with PHS' recommendation as to approving and putting this document to bed and having that very necessary conversation about professional development at the next senate meeting and to finally resolve that issue. Vote: 14-1-0 (PM opposes).
- d. Equity Report (1st Reading") – 30 minutes: KA motion to move to 2nd reading; 2nd by CMC. Discussion: CL asks if this report has changed since 10/15? KA answers that this is exactly the same. PM sits on the committee. She says some of the committee members still have many concerns about the direction of this committee and this report. At the last meeting the committee was asked to approve an expenditure on software and on the lending library just so that the money would not have to be sent back (spend before December deadline). She says there has not been a collaborative process; many were not informed that they could apply for these funds. No criteria were established; voting was online so they do not know what votes were; controlled by the dean (as it appeared he got the most votes). She describes it to be a lot of irregularities and questionable data. AH says this is an aside but it is something that was said in another senate meeting but as an issue of equity she is concerned about the facilitator pay. We have a problem among faculty about how people are being

compensated. Asks about the actual time commitment and how are we doing checks and balances as to. KA says she thinks we need to have that discussion re: release time and that it does seem like it's sort of random. For what she is doing as a co-chair, .2 of that is for faculty academy. MCN: very disappointed about not being allowed to be part of this (Equity) group. She sees a very necessary role at this table for transfer [center]. She also has concerns about the process for spending the \$90K that was available before 12/31. She says it just seems like at VC you have to be tapped on the shoulder and be invited to a meeting; this is not how things are at other colleges. PHS summarizes: safe to say there is room for improvement. PM says the areas being funded are the areas that management wanted to fund (ex: Achieving the Dream). PHS says for the larger issue yes but for the discussion on the table, that point is not relevant. KA clarifies for senators re: the Tableau software and how it can query data that college needs. PHS clarifies: it is data visualization software. CL asks who has access? This will be decided at the district. Equity funds are paying for this at OC and MC. AH asks about the professional development part of this. KA responds that this is the teaching and learning center that Sharon and Bill Hart are talking about. PHS says that the teaching and learning center was something that we said we were going to do in the last accreditation cycle. PM observes that student equity monies seem to be supplanting general fund monies as they relate to faculty professional development—this is disconcerting. Vote is 4 (MB for DB, KA, RF, HD)-4 (HK, AM, PM, MCN)-4 (CL, AH, SB, CC). Following voting some discussion continued: CL says that most are very confused by this document and this is why we have not had this conversation. PHS asks why not move this to a second reading? Why not send this to your divisions? Let's have those conversations—perhaps other divisions have not had the chance to vet this as well as Student Services. If after 2nd reading we still don't like it then we just don't approve it in two weeks. That said, his vote is yes and this—only voting so that we can vote on this at the next meeting. HK says her primary concern is the professional development part. That will be taken up in two weeks also.

- e. BP/AP 5030 – Student Fees (1st Reading) – 5 minutes: see President's report.
- f. Proposed Senate By-Law Changes (1st Reading) – 15 minutes: CL makes a motion to postpone this until the next meeting (12/3) when we have time to discuss this. 2nd by PM. Discussion: this needs to be higher up on the agenda. MB asks about several copies of the by-laws in this package? Which one are we looking at? PHS asks the pleasure of the group: what do they want in the agenda package. CL has a concern about which version has been floating around. They requested last semester a mark-up change—and this should be a public document and have gone out to all faculty. So all faculty have not had a chance to see this. PHS clarifies: one plain version & one marked up version and send out to all faculty. Vote: (14-1-0 with MB for DB opposing).

V. Information Items – None

VI. Consent Items – None

VII. President's Report—This was moved to right after public comments. Motion by PHS; 2nd by HD. Unanimous vote.

- a. Re: Hiring Practices & Procedures—Including language in AP/BPs re interim hires. In DCHR a paragraph has been added re: an interim hire. There is language re: “abbreviated” in that paragraph. He asks senators if this language is sufficient or if we

want to pursue a full AP/BP re: how interim hiring is done. KA says she would like to see a full policy (separate) developed. RF agrees. PHS says he disagrees but as to administrative levels above deans only. AK says the good part is the flexibility and it allows for quick action. KA says she disagrees: while she is happy with dean they (Biology) ended up with, what if the dean is not a good hire—isn't an interim hire in a position to be easily brought on board? PHS says he would not want to create a new process that is so cumbersome that in a true emergency we could not move swiftly. AK says he is hearing that there is consensus as to moving ahead with a full policy and he will report back to the senators as this develops in DCHR.

BP/AP 5030: Initially moved at DCHS—not charging student fees to high school dual enrollment fees for classes that are only on high school campuses. AK shows senators this policy. He says there was major opposition to this at DCHS from Mary Jones of the Health Center among others as there are implications as to the college's malpractice insurance; other concerns about ability to charge these students for textbooks, etc. For the time being, there is not going to be any first reading, as this has not been decided at the campus level yet.

VIII. Senate Subcommittees/Task Forces/Work Groups Reports

- a. Sabbatical Committee Report
- b. Enrollment Management Work Group Report—Report from KA reporting for RM. Distributes two handouts to the senators “Enrollment Management Committee Questions” and “Ideas for Block Schedules”
- c. AH reporting for DE Committee: MC is sending their request for Canvas; OC is meeting with Dave Fuhrman next week. We should be able to start teaching in Canvas next year. Everyone will have to go through some sort of training but it will be geared towards people who are already teaching online first. KA asks about trainings. AH answers that those can begin in January.
- d. SLOs Committee: They'll be working with service units this year and spring to help them get caught up on rotational plan.
- e.

IX. Campus Committees Reports

X. Announcements for the Good of the Order: MCN on Tuesday a group met with director of admissions at UCSB. They are trying to increase transfers to the UC system so that for every two freshman that get admitted they want to have one transfer student also. UCSB has selected VC to increase the transfer pipeline. We are already above average but still very low rates. They have \$40K and they want to see what we can do to increase transfers.

XI. Requests for Future Agenda Items: First senate meeting in spring she wants to bring in transfer center report. Two resolutions for 16-week semester and for college hour for next senate meeting.

XII. Adjournment at 3:35pm.

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Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.

2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

DRAFT