

VENTURA COLLEGE
Minutes of the Classified Senate
Date: November 13, 2015

Present: Eileen Crump, Nan Duangpun, Dora Hartman, Peder Nielsen, Felicia Torres, Allison Torres, Pamela Yeagley, Rick Trevino, Chief Sidnam, Katie Owashi, Angeles Rodriquez, Veronica Allen, Angeline Gonzales, Tricia Bergman

Recorder: Eileen Crump

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Call to order	The meeting was called to order at 10:11 am Motion to accept agenda, but correct meeting date.			Peder Nielsen
Public Comments	Connie Baker, the Technical Data Specialist, will be retiring in December. There will be a retirement party for Connie on December 3 from 3:00 pm – 5:00 pm in Guthrie Hall. A collection for Connie will be gathered until November 20. Connie is one of the founders of the Classified Senate, so Peder mentioned that classified staff can do something special for her. If classified staff want to donate money for Connie’s gift you can make out a check to Classified Senate. Let Peder know if you have any other gift ideas for Connie.			Peder Nielsen
Approval of Meeting Minutes	The October 9, 2015 meeting minutes will be approved in December’s meeting.			Eileen Crump
Treasurer’s Report	Eighty dollars was spent to purchase turkey and ham for the Classified Senate Thanksgiving Potluck party.			Rachel Marchioni
Teaching and Learning Center	On behalf of the Professional Development Committee, Sharon Beynon is proposing to create a Teaching and Learning Center in Guthrie Hall. Sharon is seeking support from the Classified			Sharon Beynon, Eileen Crump

<p>Making Decisions at Ventura College</p>	<p>Senate, Academic Senate, ASVC and administrators for this initiative.</p> <p>The Teaching and Learning Center will be a professional development center for faculty, classified staff and administrators. A director and administrative assistant will be hired to oversee the center.</p> <p>Guthrie Hall was selected because it occupies a central location on campus and is not used often. It will have to be renovated.</p> <p>The classified staff proposed changing the name to <i>Professional Development Center</i> since this name sounds more inclusive.</p> <p>The classified staff supports the idea of having a Professional Development Center but would not like to tie down a specific location for the center. The classified staff would like more information about the center, so they would first like to see a proposal before choosing to support the idea.</p> <p>The Making Decisions at Ventura College document will include the Classified Staff 9+1. There are some additional clarifications needed regarding the 9+1, so Peder, Rick, and Olivia will meet with Peter Sezzi to clarify and answer additional questions.</p> <p>If staff have recommendations for the Making Decisions at Ventura College document, let Tim Harrison know.</p>	<p>Dora Hartman made a motion to propose changing the name to <i>Professional Development Center</i> and requesting a written proposal. All present voted in favor of this motion.</p>		
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Talking Points for Classified Staff	<p>There was discussion concerning the idea that classified staff should create talking points. One example: Wearing a name badge contributes to student academic success. Send Peder and Rick talking points so they can create a list.</p> <p>There was also a suggestion that all classified employees should wear a name badge. Pamela Yeagley will submit data showing that wearing name badges contributes to student academic success. Peder will take this forward to administrators.</p>			Peder Nielsen, Rick Trevino
SEIU Update	<p>SEIU is still in discussions for a raise with the district.</p> <p>The November meeting was canceled because the district wants to go to the board first to discuss what directions they want to go in negotiations with faculty and staff.</p>			Felicia Torres
Adjournment	The meeting was adjourned at 11:40 am.			Peder Nielsen