

VENTURA COLLEGE

Minutes of the Basic Skills Committee

Date: Monday, September 14, 2015

Present: Jack Bennett, Sharon Beynon, Vandana Gavaskar, Bill Hart, Rebecca Russell, Steve Turner, Lynn Wright

Absent: Lydia Morales

Recorder: Jack Bennett

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Editing and Vetting of the BSI Report	Lynn suggested that the Basic Skills report is sent through Academic Senate for review beginning next year.			Lynn and Jack
	The committee discussed question #4 from the BSI report. Sharon suggested that we add Smartthinking to the BSI funds spent. Lynn mentioned that more needs to be done to develop a noncredit ESL program.			
	The committee members discussed the obstacles to institutionalizing the Basic Skills Initiatives.			
	Jack mentioned that the math department has encouraged continuation in courses, which is why we have seen an increased continuation rate in the BSI report.			
	Jack discussed the data portion of the BSI report with the committee.			
	Lynn discussed long term goals with the committee for the BSI report. It was determined that we should replace Goal 1, originally increased retention rate, with increasing the number of students who attend SI sessions and increasing the number of students who attend 6 or more SI sessions.	See activities below		

	<p>Activities: Lynn discussed activities for achieving the long term goals.</p>	<ol style="list-style-type: none">1) Expand active learning2) Increase S.I. attendance3) Embed Writing Center activities in basic skills English composition classes.4) Revise the ESL program.	<p>Next 5 years</p>	<p>Lynn, Jack, Vandana, and appropriate faculty</p>
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