VENTURA COLLEGE

Title 5 Grant Meeting Minutes
February 22, 2011

Present: Gwendolyn Huddleston, Victoria Lugo, Becky Hull, Michael Callahan, Bea Herrera, Marian Carrasco Nungaray, Celia Rodriguez, Natawni Pringle, Marcelino DeCierdo, Sandy Hajas, Susan Bricker, Steve Manriquez, Dave Farris

Area/Members	Summary of Discussion	Issues/Suggestions

Evaluation
Gwendolyn Huddleston
Michael Callahan
Natawni Pringle
Victoria Lugo
Susan Bricker
	Objectives
	➢ Type of baseline data
	  - Open to ideas of what is baseline data
	➢ Students on academic probation/dismissal
	  - Need to look at timeliness of data/reporting
	  - Need to learn rules that drive data/reporting
	  - End of every term, after grade posting, student status identified
	  - System limits based on status
	  - Banner categorizes students	

Orientation
Becky Hull
Daniel Aguilar
Ticey Hosley
	Objectives
	➢ ?
	➢ ?
	Looked at other college's programs
	Two community colleges (Long Beach City & College of the Canyons) have on-line orientations – use video & printed word (interactive)
	- Trying to mesh VC's with other college's style
	- In person
	- Used more colorful handouts/presentation
	• Discussed mandatory orientation...
	  - College of Canyons has *Passport to Admissions* where students get passport stamps at end of session, then print-out stamped passport which allows register
	  - In-person – need resources
		• Need to distinguish type of student – new, long-term, casual, etc.

Outreach Barbara ?? Marcos Lupian Marian Carrasco Nungaray Ralph James Rick Trevino	**Objectives** ➢ Look at ? ➢ Develop on-line social network (*would like to identify monthly messages*)........ ➢ Link social media to MyVCCCD Portal ➢ Identify/develop handouts ➢ ? ➢ Research how other institutions do Outreach	• College now has Facebook

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	- Interest Card..
	     - Want instant info / students can't get info instantly (*have to wait*)
	     -
	- Other college to "click" on Major info in .pdf style..
	     - Working to create here
	
	- Janeen is creating a matrix which the new Artic Counselor can keep current.....
		• Will there be any follow-up resources? *? Student Ambassadors ?*
		
		• Let Sandy know and she can integrate this with/SLOs
		
		• Look at CCC.Apply to see what's there
		• Problem's at Curric Committee level (Majors are not *?functional?*)

Pre-Admissions Celia Rodriguez	**Objectives** ➢ Streamline ?? - Created flier "How to Apply for Admissions" ➢ Develop brochures (*like F/A*) ➢ My VCCCD Portal process ➢ Pre-req barriers identified - prioritized ability to address/resolve ➢ - issues w/curriculum (academic)	

Retention/Intervention
Marcelino DeCierdo
(Chair)
Angelica Gonzales
David Bransky
Denis Harvey
Elaine Tennen
Eva Gallardo
Paula Munoz
Robert Chaparro
Tom Dalton
	Objectives - *Only covered first three*
	➢ Research effectiveness of Early Alert
	➢ Need effective Portal & increased faculty use
	➢ Look at EOPS & EAC for what works in retention
	➢ Effective use of technology
	➢ Look at need for intervention team
	
	Early Alert ....
	    - couldn't conclude is effective as intervention
	    - more confusing to students
	    - Reviewed letter that goes out to students
	
	• Group would rather focus on what is working
	• Come up with list of things to expand
	• Need more committee (*people*) to work on
	• No data behind claims (*?of success?*); i.e., Tutoring
	• Tutoring more successful
	• Looking for recommendations
	• Supplemental Instruction
	• Should be mandatory for new student orientation
		Matric Advisory Committee decided not to do Early Alert. Exploring use of Portal to reach students. District agrees not working. – Automated action has to be District approved. – College needs to contact students. – EA shows students having problems in more than one class. – Current response rate to EA is .5% or less. – Response usually too late. – Limited resources mean limited ability to respond. – Need baseline data.

Area/Members	Summary of Discussion	Issues/Suggestions
	• Develop specific courses to help students • In-Service Training for staff • Campus-wide Retention Interface for faculty/staff • Expansion of Lending Library & Reading Center • Look at feasibility of expanding • Looking at technology • No coordination of collecting data • Briefly touched on use of Portal • Next step to set specific goals/timelines • Looked at continuum of helping – not there (*not in place*) • Look at educating students about where to go for services • Need better assessment up front to identify at-risk students • Looking at telling student more than just "you're failing" Retention Team • Looked at continuum of helping – not there (*not in place*) • Look at educating students about where to go for services • Need better assessment up front to identify at-risk students • Looking at telling student more than just "you're failing" • Relationship between faculty/students highly effective – create culture of "caring" • VC doesn't have personal development • Look at hands-on skill teaching • Encourage//No discourage • Select instructors to try pilot.. • Would be helpful to have in-house training • Increase access to student thru classrooms to get word of services • Pay for peer notes	• <u>Summer Institution</u> – Goal of Summer Institute to set up pilot faculty - Want to train faculty how to teach students how to succeed Suggested book <u>Tips for College Institute</u> – has strategies Recommend that Marcelino, Marian, and Sandy provide info for faculty training