



**The Faculty Professional Development Committee
presents
Flex Week August 16-19th, 2011**

DRAFT

Tuesday, August 16th - New Faculty Orientation

8:30 am—3:30 pm: Admin Conference Room

**New Full-Time Faculty Orientation with
Dr. Robin Calote, President, and friends.**

Discover all the details that will help make your first year run more smoothly! Members of the Administration, Academic Senate and the Professional Development Committee will present.

- Campus Philosophy, Values, Steps in the Evaluation and Tenure Process, Online Education Program
- Campus Organizational Structure
- Mentor Program
- Procedures
- Campus Tour

**4:00 am -5:30 am: Location TBA (Contact Steve Hall)
AFT Local 1828 Information Meeting with Executive Council**

Wednesday, August 17th

Morning Session

9:00 am-10:30 am: Cafeteria

**Stress Reduction through Mindfulness and Nature/Birdwatching
with Raeann Koerner**

Have you ever wondered about the birds you see on the college campus? Here is a chance to find out! Join Raeann Koerner for an Introduction to the Birds at Ventura College bird walk. Bring a pair of binoculars and meet Raeann at the small outdoor patio of the cafeteria building facing Telegraph Road @ 9:00 am. (Come even if you don't have binoculars, there will bring extra.)

**9:00 am-10:00 am: Location Health Science Center (Room TBA- need to
confirm with Grant)**

Smart Classroom Technology in the New MCE-MCW Buildings with VC tech support

Join the tech team of VC to learn the Smart Classroom set up in the new buildings on campus.

10:00 am-11:00 am: Location TBA

Smart Technology with Grant Jones

Learn how to sync for Outlook Calendar with your Smart Phone, iPhone, iPad and other technologies.

11:00 am-12:30 pm: Beach (Pod # TBA)

Universal Design of Learning with Assistive Technology with Steve Turner

The purpose of UDL curricula is not simply to help students master a specific body of knowledge or a specific set of skills, but to help them master learning itself—in short, to become expert learners. Join us for this interactive workshop!

11:00 pm-12:00 pm: (Location TBA)

Using Technology in the Classroom with Albert Chen and Ann Bittl

Need to update those Powerpoint presentations for the new semester? Learn innovative techniques from fellow faculty in this interactive workshop.

Afternoon Session

**12:00 pm – 1:00 pm: Campus Center Conference Room (CCCR)
Classified Senate Meet and Greet with Barbara Cogert**

Please join your classified colleagues for a meet and greet. BRING YOUR IDEAS & ENTHUSIASM.

Light refreshments will be served.

1:00 pm-2:30 pm: LRC (Location TBA- needs smart classroom)

Clicker Technology with Raeann Koerner

A university study was recently done on student learning. The results overwhelmingly demonstrated that interactive technology used in the classroom was twice as effective for student learning when compared with a lecture format. Come learn how to use clicker technology in the classroom. Clickers are a form of classroom response technology that allows immediate and anonymous feedback from students. The clicker questions are imbedded in your Powerpoint presentation. It is easy to learn and fun to implement.

Students look forward to using the clickers. Bring a lecture you have on Powerpoint to the workshop and you will develop your first classroom response lesson!!

2:00 pm-3:30 pm: LRC 128 (classroom behind the BEACH)- *may be adding second workshop at 5:30 pm*

**Supplemental Instruction (SI) "A Team Approach" to Learning
with Sharon Oxford, SI Coordinator**

This Flex day activity is for instructors who have been assigned SI leaders or are interested utilizing SI in the future. Faculty will learn about the Supplemental Instruction team approach to helping students succeed in the classroom. Learn what an SI Leader is, how the leader can be utilized in the classroom, and how we can work together as a team to improve student retention.

1:00 pm-1:30 pm: T-1 Lab (*Location tentative- needs confirmation*)

Online Textbook Ordering with Susan Royer

This workshop is designed for faculty who are responsible for textbook adoptions.*

SPRING 2011 Textbook Adoptions – Due October 15

The Bookstore is committed to student success by offering students the right book in the right quantity at the best possible price. Timely and accurate textbook adoptions are key to accomplishing these goals.

Adoptions received prior to the deadline allow the Bookstore to buy back more used books from students. Join us for this hands-on tutorial.

*Some departments coordinate textbooks through the Department Chair while others have each instructor submit their individual textbook orders. Please work with your Department Chair to determine the process that is in place for your department.

2:00 pm-3:00 pm: SCI 226 (*Location tentative-needs confirmation*)

Desire2Learn with Krista Wilbur

This workshop will deliver an overview of Desire2Learn explaining D2L, how you can use it for your classroom and the process of getting a course in Desire2Learn.

3:00 pm-4:00 pm: SCI 226 (*Location tentative-needs confirmation*)

**Compliance Online- What does it mean?
with Krista Wilbur and John Elmer**

This workshop will review federal and state requirements for accessibility in online courses and will provide a brief overview of some of the tools and resources available to faculty to make their courses compliant.

Thursday, August 18th

Morning Session

9:00 am-10:30 am: Location TBA

Serving Students

A panel of representatives from Student Services will give their "state of the department" regarding information and changes that will affect students in the 2011-2012 academic year. Representatives will discuss registration, counseling, financial aid, assessment, career and transfer services, tutoring, EAC, EOPS, CalWorks, the Welcome Center, foundation opportunities and more.

10:00 am-11:00 am: Location TBA

Learning Communities at Ventura College With Robert Porter and Friends

This workshop is for faculty interested in developing learning communities at the college. These learning communities can be combinations of courses or cohorts of students that have common interests. The workshop will teach faculty how to:

1. Design a learning community course from the ground up
2. Use experiential techniques to engage students in class
3. Integrate basic skills training into learning community courses
4. Build a sense of community among students

11:00 am- 12:00 pm: Location TBA

Fun Learning Activities: WAC (Writing across Curriculum) with Jaclyn Walker and Friends

Come join faculty from across disciplines to enhance and build upon teaching strategies. This flex workshop is all about collaboration, sharing and hands-on experiential learning.

11:00 am- 12:00 pm: Location TBA

SLO Information Round-Up with Ty Gardner and P. Scott Corbett

Get the latest updates for the Student Learning Outcome forms and procedures from our resident experts!

Afternoon Session

1:00 pm-3:00 pm: Mental Health Focus (Location TBA)

Panel and discussion to assist VC faculty in supporting students with psychological/mental health issues. Representation from campus and the community will include representatives from the EAC, Campus Police, the Health Center and community resources from Ventura County Mental Health.

1:30 pm-3:30 pm: T-1 Lab

CurricuNET Update With Linda Resendiz

Do your course outlines need updating in Fall 2010? Need a refresher course in CurricuNET? Join us for a training in utilizing CurricuNET. All faculty are responsible for updating course outlines of record (CORs). This hands-on workshop will provide the basics in revising and creating new CORs.

3:00 pm- 4:00 pm: Location TBA

**Leading Change from Where You Are
with Luann Swanberg**

You don't have to hold a supervisory/management position to lead change and make a positive contribution at your college. This fun and interactive presentation will look at what you can do from right where you are and provide you with information, tools and resources that you can use immediately.

3:00 pm- 4:00 pm: Location TBA

**"Disability Accommodations for Staff and Students":
What You Should Know About the Interactive Process
with Patricia Parham**

Participants will learn their responsibilities under the law and VCCCD policy for accommodating students and staff with disabilities.

6:00pm-8:00pm: Ventura College Santa Paula Site Room VCSP-1

Ventura College Santa Paula and Off-Campus Programs Orientation

** Attention VC faculty teaching in Santa Paula and Fillmore **

Join us for dinner and an info session at VC's NEW Santa Paula site!

- Meet the Dean, facilitators and staff available to assist instructors teaching in Santa Paula and Fillmore
- Learn about the new curriculum and vision for VC Santa Paula
- Obtain important information about off-campus teaching
- Find out about new technologies being piloted at the site
- Tour the new facility

Please RSVP to Sabrina Canola scanola@vcccd.edu

Workshops not confirmed but interest was expressed:

****Emergency Preparedness workshop? I am waiting for confirmation from Chief De La O.***

****Student Field Trip District Forms and Procedures workshop? I emailed Terry Cobos from Risk Management at the District for this workshop.***

**Friday, August 19th- Mandatory Flex Day
TBA (from President Calote's office)**

To: All Faculty
Re: Flex Activities

Please be advised that the State Chancellor's Office has set forth nine statutory activity categories for flex activities. Under Title 5, Article 2, Section 55724, activities may include, but need not be limited to, the following:

- Course instruction and evaluation
- Staff development, in-service training and instructional improvement
- Program and course curriculum or learning resource development and evaluation
- Student personnel services
- Learning resource services
- Related activities, such as student advising, guidance, orientation, matriculation services, and student, faculty and staff diversity
- Departmental or division meetings, conferences and workshops, and institutional research
- Other duties as assigned by the district
- The necessary supporting activities for the above.

Criteria set forth in AB 1725 include:

1. Improvement of teaching
2. Maintenance of current academic and technical knowledge and skills
3. In-service training for vocational education and employment preparation programs
4. Retraining to meet changing institutional needs
5. Inter-segmental exchange programs
6. Development of innovations in instructional and administrative techniques and program effectiveness
7. Computer and technological proficiency programs
8. Courses and training implementing diversity and upward mobility programs
9. Other activities determined to be related to educational and professional development pursuant to criteria established by the Board of Governors of the California Community Colleges, and including but not necessarily limited to programs designed to develop self-esteem.

The Ventura College Faculty Professional Development Committee offers a wide range of workshops during the fall and spring semesters – not all activities will meet flex requirements for all faculty. Faculty are encouraged to confer with their divisions regarding what specific flex activities (on-or off-campus) will comply with State requirements. All workshops, symposiums and activities offered by the Faculty Professional Development Committee are reported annually to the State Chancellor's Office and categorized as required.

The number of self-assigned flex hours for full-time faculty with a standard classroom load is thirty-six hours. Refer to the collective bargaining agreement and the adopted academic calendar for additional information.