

VENTURA COLLEGE

Minutes of the Ventura College Off-Campus Programs Task Force Wednesday, November 23, 2013

Present: Mayo de la Rocha, Kay Faulconer, Greg Gillespie, Tim Harrison, David Keebler, Lucia Marquez, Jesse Ornelas, Tony Prado, Art Sandford
Via conference call: Paul Chounet, Elizabeth Garcia

Absent: Martin Hernandez, Lorenzo Moraza, Adam Sanchez

Recorder: Sabrina Canola

Minutes:

Open Agenda/ Discussion	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Welcome and Introductions by President Gillespie	Dr. Gillespie reviewed the goals of the task force. The charge is to formulate a plan for the Santa Paula and Fillmore service area, redefine needs, and come up with innovative ways for how VC can meet some of those needs.	Develop recommendations to implement as early as fall semester. Recommendations should also look out 1-3 years.	End of February to early March, 2014	Task Force Committee
Initiative Design Form	David Keebler gave an overview of the Initiative Design Form which the Task Force should follow.	Follow the discrete steps outlined in the design team report to stay on task and ensure deliverables.	End of February to early March, 2014	Task Force Committee
Research and Reports	Tim discussed previous surveys and needs assessments that have been completed for the Santa Clara River Valley.			
Center Status Discussion	<p>Tim advised there are 102 community colleges and 80-some centers. College of the Canyons has three off-campus centers.</p> <p>Art states that 1,000 FTES are needed to qualify for Center status.</p> <p>Kay mentioned the initial application for Center status went through the Board. Centers also get more funding.</p> <p>Tony asks if we can see accreditation findings for off-campus sites.</p> <p>Tim says in the area of Student Services, Centers</p>	<p>Research accreditation requirements for off-campus programs.</p> <p>Research center status requirements.</p>		Tim Harrison/ Task Force Committee

	<p>need to provide the same services as the main campus.</p> <p>David says that if the task force committee would like a Center, we need to add it to our list of recommendations.</p>			
Fiscal Considerations	<p>David Keebler informed the group of two pressures on fiscal matters: Cost of doing operations (3% increase each year to operate), and the 2-3% reduction in dollars from the state in previous years.</p> <p>Not-for-credit funding can be self-supporting if a program can generate enough revenue to sustain itself.</p>	Dr. Gillespie advises group not to limit programming to credit only, but to also explore non-credit and community education classes.		
Non Credit Programming	<p>Kay says the kinds of classes good for community Ed Programs are short term, no tests, no homework, public learns a quick skills, and certificates can be issued. Community Ed classes are helpful to people who cannot commit to an entire semester.</p> <p>Art says non-credit can also serve as a gateway to the credit program.</p>			
Discussion of areas where Ventura College Off-Campus Programs can improve.	<p>New or expanded facility. The current location has been outgrown.</p> <p>Move facility to east end of Santa Paula</p> <p>Offer 1-2 signature programs off-campus. Offer a staple that will bring in employers.</p> <p>Keep the site unified with the college so students feel like they are VC students.</p> <p>Comprehensive general education rotation.</p> <p>Partner with high schools; explore cohort lower division learning communities which would allow a group of high school students to graduate with a year of college credit. This type of program would become a magnet to the district.</p>			

	<p>Increase number of offerings to high school students. Develop a pathway that begins in high school and continues into community college.</p> <p>Need for better support services such as tutoring, assistance with textbooks, and financial aid assistance.</p> <p>Place/area for students to congregate, eat, take breaks, and socialize.</p> <p>A place for community events. A larger facility that would allow more outreach events.</p> <p>Offer Spanish as a second language.</p> <p>Off-campus programs needs to control dollars and have a proportionate budget.</p> <p>New needs assessment. Assess juniors and seniors at local high schools. Assess employers.</p>			
Measure S Bond Status	<p>The committee discussed the projects where the measure S bond funds were spent and the how funds were absorbed by the increase in material.</p> <p>Tony commented on how the community did a lot of work to make the bond go through. Taxpayers in the Santa Clara River Valley continue to pay.</p> <p>Tim would like to see a compromise such as a 5-6 million dollar facility to appease this sore subject.</p>	Dr. Gillespie will meet with Harold Edwards, CEO of Limoneira, to discuss the East Area 1 project and the status of this development.		Dr. Gillespie
Task Force Website Development	A website will be developed where minutes, agenda, and documents will be posted.	Develop a Task Force page on the Ventura College website.		Sabrina