

# VENTURA COLLEGE

## Minutes of the Ventura College Off-Campus Programs Task Force Wednesday, January 8, 2014

**Present:** Paul F. Chounet, Mayo de la Rocha, Tim Harrison, Glenda Learn, Lucia Marquez, and Tony Prado.  
*Via conference call:* Kay Faulconer, Art Sandford

**Absent:** Martin Hernandez, Lorenzo Moraza, Adam Sanchez, Jesse Ornelas

**Recorder:** Sabrina Canola

**Minutes:**

<b>Open Agenda/ Discussion</b>	<b>Summary of Discussion</b>	<b>Action (If Required)</b>	<b>Completion Timeline</b>	<b>Assigned to:</b>
Introductions	<p>Tim announced the new website that has been developed and minutes will be added.</p> <p>Today's meeting will consist of exploring the various components outlined in the Initiative Design Form.</p>			
Initiative Design Form: <i>Conceptual</i>	The task force agrees that obtaining Center status is a goal. Centers have an accreditation component, larger budget, and resources to provide students with more services.	Research Centers from other colleges that have a capacity of 1,500-2,000 students. Find out the square footage of the Center and if there is a Master Plan.	Next meeting, 1/22/14.	Task Force committee
Initiative Design Form: <i>Requirements</i>	<p>The task force discussed the resources needed to effect change and completed a brief discrepancy analysis.</p> <p>Tim would like a list of programs we would like to offer off-campus. Programs discussed include:</p> <ul style="list-style-type: none"> <li>• Sherriff/Reserve/Police academy, with support from Chief McLean of Santa Paula and Chief McGrath of Fillmore.</li> <li>• Allied Health Industry such as nursing, medical assisting, home health aide, radiation technicians, and others.</li> <li>• Manufacturing technology</li> <li>• Programs with internship components</li> <li>• General Ed and Transfer classes so that a</li> </ul>	<p>Kay and Paul suggest connecting with the Workforce Investment Board's (WIB) Health Care Committee.</p> <p>Glenda Learn will look into Police Departments in the Santa Clara area.</p>		<p>Tim Harrison</p> <p>Glenda Learn</p>

	<p>student has the ability to obtain an Associate's degree completely off-campus in a 2.5 year period.</p> <ul style="list-style-type: none"> <li>• Non-credit English as a Second Language</li> </ul> <p>Other Requirements:</p> <ul style="list-style-type: none"> <li>• Paul says the current facility cannot support our vision for full GE/Transfer program.</li> <li>• Kay suggests a dedicated technical (IT) person</li> <li>• On site Coordinator is needed.</li> <li>• An ideal location is more central between Santa Paula and Fillmore. Possible options are the Ford Dealership on Hallock, or the East Area 1 community in collaboration with Limoneira.</li> </ul>			
<p>Initiative Design Form: <i>Feasibility</i></p>	<p>The Feasibility study will explore the facility, reconfiguring the location, staffing, etc.</p> <p>Tim advised that the Limoneira plan might be back on the table. Limoneira envisions an international student program.</p> <p>Paul says another plus of collaborating with Limoneira is that the campus would be near a new K-8 campus which will create a college-going environment.</p>			
<p>Initiative Design Form: <i>Design</i></p>	<p>The Design Study will explore the current situation, short-term and long term plans, and a happy medium. In this section the team will list the dream scenario, along with other possibilities.</p>			
<p>Committee Co-Chair</p>	<p>Tim announced that he would like to appoint Lucia as co-chair. As the committee's student representative, Tim would like Lucia to attend the presentation meeting with President Gillespie.</p>	<p>Lucia will talk to Rick Trevino about recruiting an additional student representative to serve on the Task Force.</p>		<p>Lucia Marquez</p>