

VENTURA COLLEGE

Budget and Resource Council (BRC) - Minutes
Campus Center Conference Room
March 19, 2014

Present: Jeanine Day, Nan Duangpun, Guadalupe Guillen, Sandy Hajas, Tim Harrison, David Keebler, Sandy Melton, Jay Moore, Peder Nielsen, Mark Pauley, Art Sandford, Lester Tong, Allie Yang

Recorder: Maureen Jacobs

Handouts:

1. Ventura College Allocation Model Metrics – Five Year Analysis FYE15
2. FY14-15 Budget Summary
3. VCCCD Preliminary Revenue and Costs
4. VCCCD General Fund Revenue Projections FY15
5. VCCCD FY15 Tentative Budget Allocation
6. Districtwide Services Budget
7. VCCCD Utilities 063014 Estimated
8. VCCCD FY15 DAC Allocation Cost Transfers
9. VCCCD FY15 FTES
10. VCCCD Productivity Factor from PPRD Report
11. Standard IIID Accreditation Compliance Review by the Proposed New Standards Rev 031914

| Agenda Item | Summary of Discussion | Action (If Required) | Completion Timeline | Assigned to: |
|----------------------|---|--|----------------------------|---------------------|
| Prior minutes | <ul style="list-style-type: none">• The 1/15/14 minutes were corrected in "Program Review Status" to "Dave is concerned about the need for classified positions in all areas." | Correct minutes | 03/19/14 | M Jacobs |
| Accreditation | <ul style="list-style-type: none">• Per handout #11, the commission has new standards effective Spring of 2016. Dave Keebler linked the prior information to the new standards. We will probably get a new set of questions. IIID didn't change as much as other areas. The old questions are still relevant• Dave will go into detail next meeting and take it apart for the committee to discuss. Dave will go into detail next meeting and take it apart for the committee to discuss. He asked the committee to perform a basic assessment and rank how we are doing. We want to analyze our compliance or non-compliance so make recommendations. | Prepare basic assessment and rank compliance or non-compliance | 04/16/14 | Committee |

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| | <ul style="list-style-type: none"> • | | | |
| Classroom Space | <ul style="list-style-type: none"> • Dave raised the question of which committee should deal with classroom space; study the economics of space utilization, "are we utilizing the resources we have." We should include our recommendations in our accreditation. • Classroom space needs to be addressed as part of resource management. BRC deals with finances and FOG deals with facility issues. We need to know the cost of under-utilized space. Dave presented the state's standard of utilization, approximately 50%). Most of our classrooms are under 50%. • Sandy Melton considers it more of a fiscal issue. • Mark commented that the lack of large classrooms (95-125) affects enrollment management and classroom utilization. We should strive to have at least 5 classrooms of this size. • Jay said that some of the existing larger classrooms are scheduled with a small number of students. • Mark mentioned Guthrie Hall is basically ready to use as a large classroom if we reuse the furniture being replaced from the MAC Building. There is already an existing projection system in Guthrie Hall. The Hall could be scheduled with classes in the morning and counseling orientations in the afternoon. • BRC can look into whether or not it is fiscally responsible to change classroom configurations. • We will have 1-3 large room at the completion of the Applied Science Center. • In summary BRC will look at the economics of space. If there are facilities issues (i.e. combined small classrooms to create a large one) we will send it to FOG. | Look at classroom utilization. | BRC meetings | Committee |
| Budget | <ul style="list-style-type: none"> • Dave reviewed handouts 1-10. • He explained FTES and WSCH and showed that in the current formula, the worse you do in productivity, the better you are funded. This originated when Oxnard College didn't have the capacity. Now VC is low and this year we benefited • Dave included all these handouts/details so that the committee members could explain the budget situation to their constituents. | | | |
| Next Meeting | 04/16/14, include International Students and Co-Curricular | | | |