College Planning Council Minutes

October 24, 2011

3:00 – 4:30 p.m.

Multidisciplinary Center West (MCW)-312

1. Call to Order

This meeting was called to order at 3:03 pm.

Attendees:

Anala, Lori – Classified

Bricker, Susan – Supervisor/Admissions and Records

Carrasco-Nungaray, Marian - Counseling

Chavez, Daniel – ASVC

Cogert, Barbara – Classified Senate President

Cowen , Will - Athletics

Douglas, Robin – Supervisor/Child Development Center

Fernandez, Ralph – CTE

Garcia, Jenna – English

Gardner, Ty – Biology

Gorback, Karen – Asst. Dean/CTE and Community Education

Hajas, Sandy – Supervisor/Learning Resources

Harrison, Karen – ESL

Harrison, Tim – Dean/Communication, Kinesiology, Athletics, and Off-Site Programs

Hull, Becky – Past Academic Senate President

Huddleston, Gwen – Dean/Distance Education, Professional Development, Social Sciences, and Humanities

Jameson-Meledy, Kathryn - Grant Developer/Writer

Keebler, Dave – V.P./Business Services

Kumpf, Dan - Mathematics

Lange, Cari – Academic Senate Vice-President

Lara-Cruz, Christopher – ASVC

Lugo, Victoria – Dean/Student Services

Melton, Sandy - Nursing

Moore, Jay – Director/Facilities, Maintenance and Operations

Mortensen, Jerry – Asst. Dean/ CTE

Moskowitz, Bob – Art

Oliver, Dave – Dean/Math & Sciences

Sanchez, Ramiro – EVP

Scott, Kathy – Co-chair

Sezzi, Peter – Co-chair

Weinstein, Jeff – Supervisor/Business Services

Guests: Steve Palladino, Steve Quon, Tim Suel

Minutes: Beth Doyle

This is the first day of program review presentations. Each division will submit a summary of their program reviews.

Prior to starting the presentations, Ramiro Sanchez brought the Program Review information from last academic year, Fall 2010 Light Program Review. He handed out an Excel spreadsheet of last year’s program review requests. Ramiro then went over the requests and the funding that was provided so that CPC members could see how the process worked previously.

In terms of the process, the dean will make the presentation and if anyone else from the divisions is there, he/she can speak as well.

Kathy Scott made the first presentation for the Institutional Effectiveness, English, and Learning Resources Division. The only program not completed was Journalism. It is on the list for discontinuance. The only course currently being offered in that program, Mass Communication, will be put into the Communication Department. She explained that the Language Arts Department is not going to contest this discontinuance. Peter stated that no program review for Journalism was done. He also mentioned that it was very difficult to prioritize in one way at the program level and another at the division level.

Ramiro asked Jenna to provide a little more info about the challenge process listed on the initiatives summary. Jenna said they are not looking to change the process; it’s more about educating the students and instructors about how the process works.

In response to English making Supplemental Instruction their number one priority, Dan Kumpf said SI support was also Math’s number one priority.

The second presentation was done by David Keebler for the Business Services Division. Dave went over his area’s requests. One other initiative in his area is the voice-over IP telephone system.

The third presentation was from David Oliver for the Math/Science Division. In terms of program discontinuance for his area, Dave said that we will continue having Computer Science classes to help support Engineering. It will not be cut but will be cut back. Computer Science did complete a Program Review. Their initiative was to hire a full time CS person. They made it a medium priority. He reported that we don’t want pre-Engineering students having to go to Moorpark College.

Kathy spoke about the appeals form. There is one appeal pending. The appeals date is November 9 which is a scheduled meeting for us. 3:00 – 5:00.

Peter talked about the rubrics. They are due this Thursday. FOG, Technology and Budget Resource Council are needed.

The meeting adjourned at 4:15 pm.