The OEI project team has recently made a decision regarding the Exchange about which I would like to update you. As we completed our Implementation Team meetings with all of you and compared your feedback and needs with our Exchange mechanism timeline, we realized the Exchange registration system would benefit from a change of implementation date from August for Fall term to October for Spring term. This will allow for the completion of all components of the Exchange process for the 8 pilot colleges. As it was, we were going to have to do something incremental while trying to bring all 8 pilot colleges on-board.

We thought we would meet the August registration development timeline and are so very close, but still have a few components that will not be entirely ready. We do not want to cause any confusion for students or for the colleges. This decision does not impact the preparation work your information technology departments are doing regarding implementation of the Exchange mechanism, nor does it slow down the efforts to make sure courses are Exchange-ready. Those activities are still operating at full-steam ahead!

We are working on an adjusted timeline for you and will have it for you by the 22nd of June, 2016. This timeline will include training schedules for system administrators and other college staff who will engage in the input and reporting activities, as well as media/marketing material delivery and accurate registration start dates for each college.

<u>As soon as you can, please let your enrollment managers know they will not be entering seats in the Exchange for Fall'16</u>, but should definitely plan on doing so for Winter/Spring 2017 with registration available to start for the exchange as early as October 1, 2016. This means we will be operating in a full registration cycle rather than just an "open-registration only" situation as previously planned. It might also be good to let the members of your implementation team know of the change and thank them for their input in these last few weeks!

Please do not hesitate to call any of us, if you have further questions. Instead of setting up individual briefings, we plan to discuss this with everyone at the OTC later this week. At your convenience we can take calls before the OTC or talk to you individually in San Diego. Just let us know what you need.

Thanks for your patience and understanding and especially for all of the groundbreaking and exceptional work you are doing for students.

Pat James and the OEI Management Team

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