Ventura College Full Launch Pilot Project
Online Education Initiative Conference Call for Implementation Team
Tuesday, June 14, 2016
8:30 – 9:30 a.m.
AGENDA

Call in information:
 This is an online meeting for Skype for Business, the professional meetings and communications app formerly known as Lync.
Join by phone
+1 (805) 289-6255
Conference ID: 38350

Mike, Matt, Marc, Rupinder, Celia, Gwen,

i.   Welcome and Review Minutes of last two meetings and discuss any Action Items updates.
ii.   SIS Updates, Single sign on is live, daily updates is still the same, OEI is now seemingly busy with the common assessment project so other items are not as active, Mike and his team had a call with OEI has now hired outside firms to meet the needs of the growth so now Mike is meeting with an outside firm on weekly calls to review the project, This being further removed seems to not provide the same level of information. We are only a month out and now worried about the go live since there is no direct view of what this is going to look like. Mike needs all of us to help flush out the details. July 11 maybe is the date. Mike is pressing for plans and dates. This is not ideal.

Mike out in July first week of August. And July 4th holiday weekend extended.
Arlene and Celia, will be in.
Sharon out rest of this week and next.
Matt Out first week of July and Last Week of July.
Gwen out rest of this week and sporadically over the next few weeks but checking email on days out.
Also out for extended leave on 4th of July week.
Marc here until further notice.
Patti and Corey return on June 20.

iii. Online Tutoring Updates: Vendana's last day is today. We need to have a tutoring rep on the call. Spring 2016 report: 220 hours of tutoring mostly with English and Math, Math above calculus level 2nd highest tutoring. Over 600 log ins. Gwen mentioned that 220 hours is significant when the average tutoring call is somewhere between 3 to 12 minutes. This is good news as we have been making an effort to increase students use of tutoring for supporting their success.
iv.   Financial Aid Updates: Rupinder reported no new news.
v.   Counseling Updates: No new news, but Gwen reached out to others in training for information. Feedback forthcoming.
vi.   Update on summer canvas courses and reporting to Data Techs, completed.

Update on Canvas training and other Online areas:
Online Teacher Training Course in Canvas (OTTCC – June)
- 87 Total Faculty Enrolled (three campuses)
- 43 Ventura College (32 Actively Participating)
- Monday Night Meetings / Web Conferences
- Live Workshops Monday 11 AM / Friday 10 AM

Online VC Student Orientation Canvas (optional)
- 129 Students self-enrolled with resources
- 26 Certificates of Completion
- 20 Close to Completing
- 30 Actively Participating for Second Term

Quest for Success
- 218 Student in Quest for Success (OEI is grading)
- 4/5 Completed
- 12 Participated
- Many Did not participate

Additional Notes
- We are continuing to have our on campus student trainings (two on Friday and two next Tuesday)
- D2L Online Student Orientation still occurs. (Optional Training)
  - 380 Student Self-Enrolled with Resources
  - 160 Completed with 90 percent or above
  - 10 80 percent range
  - 20 participating

viii. ADA Updates: No attendees were present to represent ADA concerns. Gwen shared that Vice Chancellor, Dr. Post had emailed her asking questions about our district wide ability to meet the new standards for distance education being implemented across the country. She had responded in a rather length email to Vice Chancellor, Dr. Post, also on that email the Chancellor, Presidents, Vice Presidents. In this email she presented a number of items that we as a district are not yet meeting fully. She also provided solution concepts for achieving the standards. As this was discussed it was decided to share this email with this group and take this first rough format, add other elements around online education from the Tutoring, Admissions, Financial Aid, IT, Counseling areas and create a Strategic Plan concept from this to present to Vice Chancellor, Post. Gwen stated that her main suggestions for district support were in Creating a Standard, Providing personnel support for that standard, providing any needed support that addressed union concerns, and overall adopting a standard for meeting excellence in online education. All of which is bigger than one dean at one campus. The report included the latest challenges with out of state articulation agreements, and an update on where California currently is with joining SARA.

ix. District wide communications updates: Comments, District and DE Deans met and discussed the light shell development for web enhanced courses in canvas. Canvas is

not designed to support a light shell concept. The deans agreed that light shells are not needed to the point that we need to take our programers time into developing a specialized new tool. This need can be addressed through training of Web Enhancing. Matt shared his ideas of web enhancing training in Canvas and providing templates for faculty to use where they can start at a minimum and move toward more advanced templates. Gwen mentioned the need to address in all Web Enhanced training the limits to Web usage for face to face classes. Mainly that any course not designated as a online or hybrid course must be able to offer all elements in a non online format for students. This is a challenge when addressing courses that use the online components to "Flip" a course. This and other elements such as online testing will need to be addressed in these trainings.

x. Other topics? None

Meeting adjourned at 9:10.