**Ventura College Academic Senate**

**Minutes**

**Thursday, September 1, 2016**

**2:00-4:00pm**

**Multidiscipline Center West (MCW) – 312**

I. Call to Order at 2:05pm. The following senators were present:

Donna Beatty (DB)—English/Mathematics/Communications/Library

Colleen Coffey (CMC)—Senate Secretary

Heidi Dalton (HD)—Workforce & Economic Development

Roxanne Forde (RF)—Workforce & Economic Development

Chris Frederick (CF)—English/Mathematics/Communications/Library

Angelica Gonzales (AG)—Student Services

Henni Kim-Ortel (HKO)--English/Mathematics/Communications/Library

Alex Kolesnik (AK)—Senate President

Terry Morris (TM)—Health/Kin/ICA/Performing Arts

Paula Munoz (PM)—Student Services

Peter H. Sezzi (PHS)—Senate VP

**Guests:** Michael Bowen (Curriculum Committee)

II. Public Comments—None.

Public Comments Pursuant to the federal Americans with Disabilities Act, if you need any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to Alex Kolesnik/Peter H. Sezzi, 4667 Telegraph Road, Ventura CA, 93003.

III. Acknowledgement of Guests—Michael Bowen (CC).

IV. Informational Items

 a. Curriculum Committee Update (Michael Bowen): Discussion re: representation by division on this committee. Discussion continues re: efficacy of representation by department vs. by division on this committee and/or the senate. AK says this discussion should continue under action item V(b). Senators concur. MB says that major goal for this year is to look at what courses have not been offered in many years. RF asks about backlog re: new courses. MB replies that if RF emails him about his top priority new courses he & Ryan can look at those in particular

V. Action Items

1. Minutes (4/7/16, 5/5/16, 8/16/16 & 8/18/16)—Motion by RF to approve all; 2nd by HD. Approved unanimously.
2. Schedule election for by-law amendment—AK walks senators through the proposed changes: “Section 2: Basis of Representation.” PM says that by department seems like a more inclusive way of structuring membership and senate would have more people at the table. PHS says that MC does this (i.e. by department). CF asks about would this really bring in more people? Since we can’t get even division representation at this point? MB brings up that many labs run in the afternoon and that could impact attendance. CC says that she favors this change because there is more accountability at the department level. AK will send an email out to the department chairs; survey the faculty; and PHS moves that we schedule an election for the by-laws at the same time as the elections for the senate exec. RF seconds. Discussion re: senate treasurer position—that will be retained and the CC co-chair will be a voting member but not a member of the senate. Article VI(A): Committee/Workgroup: PM asks for clarification re: committee vs. workgroup. AK clarifies that workgroups are not Brown Act. Only CC and is a true committee; all other senate subs are workgroups. Wording needs to be consistent “workgroup” with respect to the “Faculty Staffing Priorities Workgroup.” Re: Curriculum Committee: AK asks membership on this committee—by department, by division (1 for every 9 f/t faculty); or by 2 per division. AG asks if AK could include this in the survey to faculty (about senate representation) and senators concur. MB suggests leaving a 4th option for faculty to suggest something else. Senators are not in favor of this. Vote: unanimous.
3. Elections committee membership—Nominations will close 10/14; elections will start 10/24-28. Announce results at the 11/3 meeting. Elections committee: PHS nominates BH; RF seconds; AK nominates DB to also serve; AG seconds. Vote: Unanimous.
4. Approval of governance committees: CPC is taken up first. TM motions that we draw one person from each category (i.e. division) + 1 at large. 2nd by HD. Vote: Unanimous.

 CPC

 SS: Marion all but 1;

 M/E: Frankie (Marie): unanimous

 H/SS/VA: Bob 2; David: 0; Mark 6; Sharla 2

 WED: Robin 0; Debbie 2; Sandy 2; Ralph 4

 Health: Will 7; Bob 2

 Sciences: Dan (no vote—his is only name for that division)

 IE: Michael (no vote—his is only name for that division)

At large member: Patty 4; Bob 3; David 0; Sharla 0; Robin 0; Debbie 1; Sandy 2; Robert 0

 BRC

 PHS to be added to Math/English

 Motion to approve by PM; 2nd by HD. Vote: Unanimous

 SSC

PHS motions to have Will and Joey on this committee (i.e. remove Steve); 2nd by TM. Vote: Unanimous

1. BP/APs 5055 (1st & 2nd reading)—PM suggests alphabetizing priority groups and use of one bullet point instead of two. AK will bring this up at Consultation Council because this as now written could cause confusion. Motion to approve BP/AP 5055 by PHS with the modification noted on the 2nd page under “Priority One” where the two bullets are collapsed together and ordered alphabetically. 2nd by TM. Vote: unanimous.

BP/APs 6200 (1st & 2nd reading)—Change here is “summer shift” moving FTES from 6-week session to the previous year. Change is that Vice-Chancellor can use whatever year he sees fit without having to seek specific BOT approval. PM asks if this an opportunity for us to use this as a teaching moment or are we just going to let this FTES/Productivity mentality go? AK replies that this conforms to current practice. HD motions to approve; RF 2nds. Vote: 6-4-0 (HKO, DB, HD, RF, CF, AK approve; PM, PHS, CC, and AG oppose). Motion passes.

BP 7120 (1st & 2nd reading); 7120(a)(b)(c)(d)—(1st reading only): Motion by PHS in favor of BP 7120 but that we wait on all the APs to allow one more meeting’s time to review; 2nd by RF. AK reviews with senators what the changes are. AG makes suggestion that an interim be 1-year only (then renewed) so that this conforms with the Ed. Code. PHS agrees. Review of specific changes continues at length and senators discuss. AK will take comments to DCHR. Vote: all in favor except PM opposes.

Suggestion by PM Re: Notification of Vacancy/Posting Notices (p. 67 of senator package). Language “In accordance with the AFT/VCCCD collective bargaining agreement…” should be added to the 3rd paragraph that starts with “The President gives consideration to…” Senators briefly discuss and concur.

2431 (1st & 2nd readings): AG asks if the search firm can/does the pre-screening then? AK clarifies that when an externally conducted search is done, BOT does not need to follow this—selection process is entirely at their whim. Senators see this as a problem. Policy is fine but the procedures seem to be the problem. Motion to 1st & 2nd reading on BP only; RF 2nds. Discussion continues briefly but there is no vote because we no longer have quorum. CMC comments that there is no purpose in having meetings scheduled until 4:00 if senators cannot stay that long.

*Meeting adjourned (for lack of quorum) at 3:49pm.*

1. Approval of senate goals

VI. Consent Items

1. BP/APs 5075, 2015, 2745, 3510, 3515, 3540, 2430 (1st & 2nd readings)

VII. President’s Report

VIII. Senate Subcommittees/Task Forces/Work Groups Reports

IX. Campus Committees Reports

X. Announcements for the Good of the Order

XI. Requests for Future Agenda Items

XII. Adjournment

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Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.

3. Grading policies.

4. Educational program development.

5. Standards or policies regarding student preparation and success.

6. College governance structures, as related to faculty roles.

7. Faculty roles and involvement in accreditation processes.

8. Policies for faculty professional development activities.

9. Processes for program review.

10. Processes for institutional planning and budget development.

11. Other academic and professional matters as mutually agreed upon.