**Ventura College Academic Senate**

**Minutes**

**Thursday, May 5th, 2016**

**2:00–3:30 p.m. in MCW 312**

**I. Call to Order:** 2:03p.m. Senators in attendance were as follows:

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| **Senator** | **Division Represented** | **Initials** | **Present** | **Absent** |
| Algiers, Kammy | Mathematics & Sciences | KA |  | X |
| Carrasco-Nungaray, Marian | Student Services | MCN |  | X |
| Coffey, Colleen M. | Senate Secretary | CMC | X |  |
| Dalton, Heidi | Career & Technical Education | HD | X |  |
| Forde, Roxanne | Career & Technical Education | RF |  | X |
| Gardner, Ty | Mathematics & Sciences | TG |  | X |
| Hendricks, Bill | Social Sciences & Humanities | BH | X |  |
| Horigan, Andrea | Social Sciences & Humanities | AH |  | X |
| Kim, Henny | English & Learning Resources | HK | X |  |
| Kolesnik, Alex | Senate President | AK | X |  |
| Martin, Amanda | English & Learning Resources | AM | X |  |
| Morris, Terry | Athletics, Kinesiology & Health | TM |  | X |
| Mules, Ron | Social Sciences & Humanities | RM |  | X |
| Sezzi, Peter | Senate President | PS | X |  |
| Munoz, Paula | Student Services | PM | X |  |

**II. Public Comments:** None.

**III. Guests:** Susan Royer, College Services; Patricia Ewins, VP Student Services

a. Susan is here to talk about the campus safety & emergency plans. Campus safety plan (draft) is on the website. This is a short (21-page) very accessible, albeit not comprehensive, safety plan. The college emergency operations plan (draft) is also on the web. It is much longer and more comprehensive than the safety plan.

b. Patricia Ewins: Here to talk bout Achieving the Dream Implementation Plan (“Sail to Success”)—idea of getting students through transfer level Math & English in first year, or first semester of second year. Also “Beacons of Success” using the 6 factors of success as elaborated on by Darla at last week’s planning retreat. This was submitted to the Achieving the Dream people Friday 21st; Quality Focus Essay (1st reading) before the BOT will occur next Tues 5/10. Discussion: PM is on Student Success Committee. 1) Her concern is about the word “collegial” which is used throughout; she is wondering if we have defined that terms. 2) She also asks about commentary on page 11 about “faculty feeling bullied… only the loudest voices are heard… administration allows this to continue.” 3) Have training for group co-chairs on facilitating effective meetings—this is assigned to Senate President. She asks about the difficulty of administrators who do not know how to run meetings and how/when are they trained. Pat clarifies: this is meant to express that Senate has a voice in this, not that they alone bear responsibility for it. The intent was that Senate Presidents would have some input into who does this and how it occurs. 4) Recruit group members who have not previously served on committees… Pat clarifies that the intent here was to broaden the number of people who serve on committees. As an overarching comment: it seems to put a lot of burden on the faculty for the ways in which things function or do not around the campus. Pat thanks PM for reading through this document. She says that she was only using a dictionary definition of collegiality. She says that this feeling was expressed repeatedly to ATD, PRT, etc that people don’t feel free to express themselves—that being able to agree to disagree—that is collegiality. PHS says the best definition he has heard is from Roberts’ Rules: the right of the minority to be heard; the right of the majority to rule.

**IV. Informational Items**

a. Curriculum Committee Update: Curricular changes report will be forthcoming following their last meeting this past Tuesday 5/3. The guidelines from State Academic Senate were to let local curriculum committees decide which discipline non-credit courses will go into (for purposes of min. quals.)—Senators here concur. PHS elaborates on how this has functioned historically (i.e. began and ended at the Curriculum Committee).

**V. Action Items**

a. Minutes—Motion by AM: 2nd by PHS. All but 2 (HK & BH abstain).

b. Accreditation Self Study—Motion by CMC; 2nd by HK. Discussion: Senators discuss the particulars and specifically the concern: is the report accurately capturing what is occurring on campus? Vote: 4-1-2 (Yes HD, PHS, CMC, AM; No PM; Abstain BH, HK)

c. Program Review—Motion by HD; 2nd by PHS. Discussion: AK informs senators about some of the significant changes to this process; to wit: growth faculty & staff priority requests from programs will go directly to [Senate] Staffing Priorities Committees—bypassing the divisional rankings. Also, 4 staff positions. PM: asks about the data that drives this program review. AK clarifies that this does not come in the program level review; this is divisions level. PHS asks about the check on the report/review generated? In other words, who would make sure that the department chair is doing what they are asked to do? Who is going to quality check with the dean is putting forth? AK & PHS discuss this. Senators concur and suggest the addition of another row below “responsible for completion” labeled “reviewed by.” Vote: unanimous.

d. Open Educational Resources Grant—Motion by AM: 2nd by HK. Discussion: John asks about how an OER would function in his class. CMC reiterates her objections; to wit: the more you give students for free; the more they will expect all classes to provide such free resources; also, what about the intellectual property implications for the authors of these materials, or those who refuse to make their work product available for free? AM suggests using this for One Book One Campus (but this doesn’t meet the requirements). Vote: “just enough money to cause a problem; not enough to do any good.” HK, AM & PM abstain; John, HD, CMC, and PHS vote against. Motion fails.

*Time ran out: Meeting adjourned at 3:39pm.*