East Area One Educational Task Force
Thursday, December 3, 2015, 3:30 – 5:00 PM
Location: Ventura College Santa Paula Site

Present: Adrian Ponce, Celina Zacarias, George Williams, Kay Faulconer, Stefan Cvijanovich, Tim Harrison

Recorder: Sabrina Canola

Meeting Notes:

Agenda Item	Summary of Discussion	Action (If Required)	Assigned to:
Welcome and Introductions	The Task Force welcomed Adrian Ponce, Santa Paula representative for the Associated Students of Ventura College. Adrian is a graduate of Santa Paula High School and is looking forward to working with the Task Force to serve the local community. Celina explained part of her role as Director of Community and Government Relations at Cal State University Channel Islands, is to seek ways to connect the University with different entities for partnership.		
Announcements	Tim shared that a position for a Counselor/Coordinator at the Ventura College Santa Paula (VCSP) Site is being reviewed by the Faculty Staffing Priorities Committee. This person would serve as the on-site academic counselor for students, help coordinate activities at VCSP, and be part of the Task Force. Sabrina announced that a public meeting with the Ventura County Adult Education Consortium is scheduled to take place Friday, December 11, 2015, from 1:00-3:00 p.m. at VCSP. Tim shared that state funds were allocated to grow Adult Education across the state, and Ventura County will receive an approximately $2,900,00.00 Adult Ed Block Grant. Fillmore and Santa Paula Unified will receive funding to begin adult ed programs. Oxnard, Moorpark, and Ventura Colleges opted out of receiving monies from this first stream of funding, however, VCCCD was approved by the Consortium to serve as the fiscal agent for the Block Grant.		
Cesar Chavez Educational Center, Barrio Logan, San Diego	Kay met with the Chancellor for San Diego Community College District one year ago, and she was invited back to see the opening of the new Cesar Chavez Educational Center in Barrio Logan, San Diego. The Center is in a low socio-economic area near downtown. As described by Kay, the Center has a lot of heart and is student and community focused. The Cesar Chavez Center is the community's dream come true. Cesar Chavez' son was present at the opening.		

	Design Features: The architect put much thought into the design and spirit of the building. The facility is covered in glass ceiling tiles with different mathematical and astrological concepts. Numerous windows illuminate the building complex. Upon entering the facility, there are many elements that encourage people to remember the historical importance of Cesar Chavez and the farmworkers movement. A roof-top deck was designed and is available for community events, workshops, and various gatherings. In addition, the parking structure is a work of art. **Facilities:** The Center is 6,800 square feet, with state of the art facilities and an on-site bookstore. During the Center's construction, the local Chuy's Restaurant was sacrificed to build the Center, and so the Center named the student lounge "Chuy's" in its honor. The Center is strategically located close to public transportation. **Programming:** The Center, which serves 1,000 students per day, is administered by an on-site Dean. Programs include vocational training, high school equivalency, English as a Second Language, parenting classes, a Business Information Institute, small business incubator, and an emeritus program, where people ages 55 and older can enroll in special interest classes. The main focus for the Center is healthcare. Many programs are non-credit courses which are free to students. Students do not receive financial aid for non-credit courses. **Development of the Center:** Kay explained that the development of the Center was a long process to come up with community needs and its relevance to the targeted population. Much thought and research was put into which programs would be offered. San Diego Community College District is one of the largest in the state and has one of the largest credit programs. The District embraced the idea of offering career-based, no cost programs. The Center was built with bond money, similar to the bond money that was allocated to the East Campus as one of the goals through Bond Measure S.		
Superintendent/ President Reports and Updates	**Fillmore Unified School District:** Stefan reported that Fillmore Unified is expanding and bringing many resources to the community. There will be expansion of their pre-school programs and they are		

	applying for grants for pre-school children. Funds from the Adult Education Block Grant will support the needs of adult students in Fillmore. **Ventura College:** Tim reported that the Chancellor would like an update on the status of the Task Force. Tim will address the VCCCD Board of Trustees with the next steps for 2015-2016, and also hold a study session with the Trustees. This study session will include a discussion on the educational plan, and how the Center plans to generate 1,000 FTES. Tim will invite Task Force members to be present at the study session with Board members. Stefan believes it will be impactful for the Board of Trustees to see representatives from the participating school districts as well as various community members. Kay suggested that Tim share an outline of what he will present at the study session to the Task Force members. She suggested that the Task Force utilize the data collected, to identify conclusions and recommendations, in preparation for the Board presentation.	Schedule a Study Session with the VCCCD Board of Trustees.	Tim
Task Force Governance and Structure	There was discussion concerning representation and membership on the Task Force. Celina recommends the Task Force invite both, Dr. Joe Mendoza from the Ventura County Office of Education Migrant Education Office, and Tony Gaitan, Director of Special Services for Santa Paula Unified School District to join the Task Force membership. Tim indicated that guest speakers can also be invited. He also encouraged George and Stefan to help recruit a student to join the Task Force. Celina would like to put a package together to present to her Provost to identify who to assign to the Task Force from CSUCI. She would like to see a copy of the East Area One Plans, meeting notes, and ancillary documents.	Invite Dr. Joe Mendoza and Tony Gaitan to join the Task Force. Identify students to serve on the Task Force. Send Task Force documents to Celina	Tim/Perry George, Stefan, Tim Sabrina
Survey and Data Collection Update	High School surveys were completed for Fillmore, Renaissance, and Santa Paula High School's. Surveys are being scanned and will be synthesized by the Ventura College Office of Institutional Research. George and Stefan expressed interest in receiving copies of the survey results for their campuses, as the data will be helpful to them.	Work with Institutional Researcher to disaggregate survey results for each of the high school campuses.	Perry
Programming Discussion	Stefan indicated that both Santa Paula and Fillmore are large agricultural communities in which many local students may be interested in attending schools with AG programs. If AG programming becomes a component of the Center's curriculum, it will create a stepping stone for students, save money, allow students to remain closer to home, and help transition students into programs at Cal State Fresno, Cal Poly San Luis Obispo, Cal Poly Pomona, UC Davis, etc.		

Timeline December – February 2016	Tim asked Sabrina to develop a section on the college website with information related to the Task Force. It should include information about the East Area One development, meeting agenda, meeting notes, the college's educational master plan, information the task force has researched and collected, and other related resources.	Build a section on the Ventura College website related to the East Area One Task Force	Sabrina
Schedule Next Meeting	Thursday, January 28, 2016.		