**Ventura College Technology Advisory Group-DRAFT**

**DRAFT-Meeting Minutes 2016-17 Academic Year**

**Monday, January 9, 2017 CCCR**

**Present: Dave Fuhrmann, Nena Jaramillo, Grant Jones, Matthew Moore, Saliha Sha, Yia Vang**

**Recorder: M. Jacobs**

**Handouts: Rubric for Program Review Process**

| **Agenda Item** | **Summary of Discussion** | **Action by:** | **Date Due** |
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| 1. **Call to Order** | Grant called the meeting to order at approximately 2:00 p.m. |  |  |
| 1. **Approval of Minutes** | November 14, 2016, minutes were reviewed and corrected. |  |  |
| 1. **Software Patch Management Evaluation Update** | Grant has been evaluating software patch management packages that will push out our software updates and re-image our labs (replacing Ghost). Grant likes Kaseya ( <http://www.kaseya.com/> ) at about $15,000/year and will discuss with Dave Keebler. |  |  |
| 1. **3SP Technology Upgrade Progress** | * The 3SP upgrades are down to the last few PC’s. * Discussion: Content of Kiosks * Recommended discussing any advertising with Cindy Jones * CTS will be done adding new access points by summer. | Jordan Goebel complete PC upgrade.  CTS | Summer 17 |
| 1. **Group discussion** | * Saliha received new desks over winter break. * Nena reported that the HSC hard wired PC labs are working well. * What are the costs to divide SCI-225 and 226? |  |  |
| 1. **Prioritize 16-1 Program Review Initiatives** | * Grant supplied cost and history information for the first 6 initiatives. * Grant and the Group discussed and rated the first 6 initiatives on the list. * We will continue at the next meeting. | Group-Continue rating the initiatives | Apx February 22nd |
| 1. **Adjournment/Next Meeting** | The next meeting is Jan. 9, 2017; followed by 2/13, 4/10 and 5/8/17. |  |  |