

# VENTURA COLLEGE

## STUDENT SUCCESS AND SUPPORT PROGRAM COMMITTEE

STUDENT SERVICES CONFERENCE ROOM

APRIL 16, 2014

**Present:** Susan Bricker, Margaret Dominguez, Leslie Drayton, Jenna Garcia, Karen Harrison, Patrick Jefferson, Kim Karkos, Alex Kolesnik, Victoria Lugo, Stephen Manriquez, Corinna McCoy, Kay Snow, Dan Walsh

**Absent:** Gloria Arevalo, Barbara Barajas, Sabrina Canola, Guadalupe Guillen, Eric Martinsen, Kelly Peinado,

**Recorder:** Tricia Bergman

**Meeting Called to Order:** 3:08 p.m.

### Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
<b>OLD BUSINESS</b>				
<b>APPROVAL OF MINUTES</b>	Corinna McCoy moved and Karen Harrison 2 <sup>nd</sup> the motion to accept the minutes of the March 19, 2014 meeting. Unanimous approval.			
<b>MY-MATH-LAB TESTING</b>	Alex had an overhead My Math Lab presentation explaining how the process worked in determining how and where students place in appropriate math classes. He said that we cannot force students to use the program, but many of them are taking the diagnostic test. Data shows that students are taking the tests, but are not utilizing the study portion of the Lab. Corinna suggested contacting the representative from Pearson and to tell him/her that the webpage is difficult to navigate. Margaret and Steve shared that they generally have about 5,000 a year that go through the Assessment testing. Susan recommended that there be accessibility on the portal with a My Math Lab link. Dr. Jefferson said that these issues will be addressed as the 3SP			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
	plans are developed.			
<b>NEW BUSINESS</b>				
<b>UPDATE ON TRAINING FOR STUDENT FOCUS GROUPS</b>	Dr. Jefferson shared how he would like the training process for the Student Focus Groups to be handled. The groups would include 14 people paired in groups of 2 people each to meet with incoming students. He wants to get a variety of staff, faculty and administration people, both male and female for the groups. Susan asked if the groups would meet once a month or once every three months as issues are identified. Corinna suggested that a Friday may work better with everyone's schedule. Patrick said he was flexible and further stated that he had already arranged for a group trainer and was looking at April 30 <sup>th</sup> as a possible training day. More information will follow via email.			
<b>ADJOURNMENT</b>	Meeting adjourned at 4:00 p.m.			
<b>NEXT MEETING</b>	Fall Semester 10/22/14 @ 3:00 p.m. in the CCCR Conference Room			