

VENTURA COLLEGE

STUDENT SUCCESS AND SUPPORT PROGRAM COMMITTEE

STUDENT SERVICES CONFERENCE ROOM

NOVEMBER 20, 2014

Present: Michael Callahan, Guadalupe Guillen, Victoria Lugo, Stephen Manriquez, Corinna McCoy, Kelly Peinado, Kay Snow, Richard Torres

Absent: Gloria Arevalo, Barbara Barajas, Susan Bricker, Sabrina Canola, Margaret Dominguez, Leslie Drayton, Karen Harrison, Kim Karkos, Alex Kolesnik, Stephen Manriquez, Eric Martinsen

Guests: Dr. Patrick Jefferson, Jenna Garcia, Heather Aguailar

Recorder: Tricia Bergman

Meeting Called to Order: 3:35 p.m.

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
OLD BUSINESS				
APPROVAL OF MINUTES	By common consensus the minutes of the October 22, 2014 meeting were approved.			
SSSP PLAN OVERVIEW	The Academic Senate is interested in SSSP becoming a governance committee. Kelly said that SSSP is really more focused on orientation, assessment and counseling and is not a broad type of committee. Victoria said that the SSSP, Student Equity and Basic Skills committees look at what specific issues are and try to address them to better serve the student population. She went on further to say that it may be a good idea to create a grid of each committee and look at what issues are being discussed to insure that each committee is on the same page going in the same direction with all of the different initiatives.			

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UPDATE ON FRESHMAN EXPERIENCE	Corinna said we need to start collecting data to better assess what the most common concerns are that incoming freshmen experience and link it with Student Equity. Guadalupe said that the goal is retention and completion. It was recommended that the new FYE counselor attend this meeting and keep this topic as a standing agenda item. Richard shared that the first FYE orientation that was held was very successful and mentioned that on Monday most of the students were very “stand-offish” but on Thursday none of the students wanted to leave.	Invite FYE Counselor to next meeting		
MY-MATH-LAB	Steve was asked to discuss why My-Math-Lab was no longer being used for Assessment & Matriculation. Steve shared that many students were having a difficult time logging into My-Math-Lab, as well as receiving the wrong codes. He also said many of the codes were changed in the middle of the session and that they actually ran out of codes that were given to them. He said the demand was higher than the supply and that if My Math Lab was going to be used that someone needed to stay on top of it so there was be sufficient codes for the students. Victoria said that the new counseling assistant may be able to coordinate and oversee that aspect. Discussion ensued about ways to motivate students to take a pretest before taking the assessment exam.	.		
NEW BUSINESS				
CHALLENGES OF STUDENT ATHLETES	It was agreed that Scott Brewer, Tim Harrison and Will Cowen be invited to one of the meetings to address issues concerning the on-going challenges that face student athletes when they arrive on campus.	Invite Harrison, Brewer and Cowen to a future meeting		
ADJOURNMENT	Meeting adjourned at 4:19 p.m.			
NEXT MEETING	January 21, 2015 @ 3:30 p.m. in the CCCR Conference Rm			

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to: