|  |  |
| --- | --- |
| **Academic Senate’s primary function is to make recommendations with respect to academic and professional matters specifically the following policy development and implementation matters:**  1. Curriculum, including establishing prerequisites  2. Degree & Certificate Requirements  3. Grading Policies  4. Educational Program Development  5. Standards & Policies regarding Student Preparation and Success  6. College governance structures, as related to faculty roles  7. Faculty roles and involvement in accreditation process  8. Policies for faculty professional development activities  9. Processes for program review  10. Processes for institutional planning and budget development   * Other academic and professional matters as mutually agreed upon. | **Ventura College Academic Senate**    **Lydia Morales ( *President*) Dan Clark (*Vice* *President*)**  Email: [lmatthews@vcccd.edu](about:blank) Email: [dclark@vcccd.edu](about:blank)  Phone:805 289 6296 Phone: 805 289 6368  **Colleen Coffey (*Secretary*) Andrea Horigan (*Treasurer*)**  Email: [ccoffey@vcccd.edu](about:blank) Email: [ahorigan@vcccd.edu](about:blank)  Phone: (805) 289**-6194** Phone: (805) 289-6196 |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Ventura College Academic Senate**  **Minutes**  **Thursday, November 21st , 2019**  **3:30-5:00**  **Multidiscipline Center West (MCW – 312)**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **VENTURA COLLEGE ACADEMIC SENATE MEMBERS** | | | | | | | **Constituency** | **Representative** | **Attended** | **Constituency** | **Representative** | **Attended** | | PRESIDENT | Lydia Morales (Acting) | **X** | SECRETARY | Colleen Coffey | Absent | | VICE PRESIDENT | Dan Clark (Acting) | **X** | TREASURER | Andrea Horigan | **X** | | CURRICULUM REP | Michael Bowen | Absent |  |  |  | | MATH & ENGLISH  (4 FACULTY REPS) | (NAME) |  | STUDENT SERVICES  (4 FACULTY REPS) | (NAME) |  | | Jaclyn Walker | **X** | Paula Munoz | **X** | | Chris Frederick | Absent | Gema Espinoza Sanchez | **X** | | Gabe Arquilevich | Absent | Yia Vang | **X** | | HEALTH, KINESIOLOGY, ATHLETICS, & PERFORMING ARTS  (3 FACULTY REPS) | Nathan Cole | **X** | BEHAVIORAL & SOC. SCI, LEARNING RESOURCES  (3 FACULTY REPS) | Ron Mules | **X** | | Mary McDonough | Absent | Michael Ward | Absent | | Bill Hendricks | **X** |  |  | | (NAME) |  | | SCIENCE  (3 FACULTY REPS) | Erin Brocker | Absent | CAREER EDUCATION II  (1 FACULTY REPS) | (NAME) |  | | Cari Lange/Marta De Jesus | **X/X** | | Preston Pipal | **X** | | CAREER EDUCATION I  (3 FACULTY REPS) | Rachel Johnson | **X** | SELF-NOMINATED AT-LARGE PART-TIME FACULTY REPRESENTATIVE | Greg Cooper | **X** | | Lazaro Salinas | **X** | | Deanna Hall | **X** | | | |
| **Agenda Item** | **Discussion Notes** | **Action?** |
| 1. Call to Order |  |  |
| 1. Public Comments |  |  |
| 1. Acknowledgement of Guests: |  |  |
| 1. Action Items:    1. Approval of 11/7/19 minutes    2. Proposed FTEF Allocation Model | 1. Motion to approve by ?; 2nd by ?. Discussion: None. . Unanimous 2. Motion to approve by ?; 2nd by ?. Discussion: Additional Revisions to letter to Kim based suggestions from Senators Unanimous | JW to make final edits. LM to email letter to Kim ASAP. |
| 1. Informational Items: 2. AFT Update (Michael Ward) 3. Faculty Staffing Priorities   Committee update   1. District   Website Redesign  Patti Blair  (time certain 3:30) (10 min.) | 1. PM gives this update 2. Committee will meet on Nov. 22nd to finalize ranking requests. 3. Patti Blair out sick | LM to email rankings to Kim ASAP. |
| 1. Discussion Items: 2. Equity Plan 3. DRAFT Ventura College SEA Annual Report 4. Guided Pathways SOAA 5. Student Survey 6. Openings on Senate Exec team and GP leadership team 7. Midterm Accreditation report 8. Program viability | 1. The equity plan which the board approved without the senate's approval is potentially tied to SEA funding.  Rhonda Mohr, vice chancellor for student services emailed Damien that we are the only one of the 114 colleges who hasn’t gotten senate approval and implied that we were in danger of losing over $3 million in funds.   <https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=EDC&sectionNum=78222>Discussed a phone meeting LM and DC had with Rhonda Mohr, Vice Chancellor, Student Services and Special Programs and two other people from the California Community Colleges Chancellor’s Office. Rhonda stated t is not the goal of the chancellor’s office to pull $3 million in funds away from Ventura College that have already been marked for supporting program for our students.  However, gave a hard deadline for approval of the Equity plan of March 31st 2020. She suggested that VC could submit (by this year's end) a plan to work on the Equity plan so that all constituents have input and get full approval of the final plan by March 31st 2020. She offered to come to our college to discussions on our Equity plan. LM confirmed that the version of the equity plan submitted to the state on June 27th was different from what was approved by the BOT on September 10th. After much discussion the senate unanimously wanted LM to invite her and the BOT to our next senate meeting on December 5th.   1. Discussed the DRAFT Ventura College SEA Annual Report LM forwarded Damien and the exec team the question/ comments from faculty No response yet. 2. Discussed the attached SOAA that was originally due on September 30th but that date has been extended to March 1st. Please share with your divisions. Guided Pathways Roundtable and holiday cookie decorating 2:00 pm in Guthrie Hall December 3rd 3. Pamela offered to present the results from the student survey. Due to extra packed agenda LM asked her to share results instead but hasn’t gotten them yet. 4. Discussed one senator interested in VP position and one math person to replace LM on Guided Pathways at least for spring semester. Will approve both at next meeting 5. Senator didn’t get to the accreditation Midterm report. 6. LM reported CPC has been discussing the need for a college level program viability process. We have only AP/BP. This was discussed briefly at senate in the spring. Now CPC has formed a CPC Program Viability Taskforce who met once and looked at the AP 4021 on program discontinuance and a rubric approved by the senate 6 years ago and samples from other colleges. After some discussion the senate determined that since the academic senates is specifically charged with responsibilities in curriculum, program review, budget processes, and other pertinent areas of academic and professional matters recognized in statute and regulation that pertain specifically to program development or program viability, the senate must take the leading role in developing a well-defined, educationally sound program viability policy for Ventura College. | LM to invite State VC and the BOT to our next senate meeting on December 5th.  LM to email Program Viability Taskforce ASAP. |
| 1. President’s Report: | LM gave her report. End of year senate social. Bill Hendricks at home immediately following senate meeting. |  |
| 1. Senate Subcommittees/Task Forces/Work Groups Reports:    1. Curriculum Committee (Michael)    2. Guided Pathways (Colleen)    3. CTE liaison report (Deanna Hall)    4. Treasurer’s Report (Andrea)    5. OER Report(Andrea)    6. DE (Dan)    7. Faculty PD Committee |  |  |
| Announcements for the Good of the Order:   1. Upcoming ASCCC Events:  * **November 22, Fall Guided Pathways Regional Meeting South** * **December 4, Guided Pathways Webinar - Ensuring Learning (Pillar 4) by Understanding Transfer and Careers**   Details can be found at [https://asccc.org/calendar/list/events](about:blank) |  |  |
| 1. Requests for Future Agenda Items: |  |  |
| 1. Adjournment |  |  |