# Ventura College

***Department Chairs & Coordinators Council*** ***Meeting Agenda***

## Tuesday, September 26, 2017

2:00 p.m. – 3:30 p.m. – MCW-312 (Conference Room 3rd Floor)

**Charge:** The Department Chair and Coordinator Council provides a forum for the discussion of academic, operational and institutional issues. This is a faculty-driven body that makes recommendations to the Administrative Council.

**Membership:** Vice President of Academic Affairs; Vice President of Student Affairs; department chairs (and assistant chairs); coordinators; Academic Senate President (or designee).

**Chair**: Vice President of Academic Affairs and Faculty Co-Chair (selected by the Council).

**Meetings:** Fourth Tuesday of the month, 3:00 p.m., MCW-312 Conference Room.

1. Welcome/Announcements

* **All Campus Retreat** – September 29th
* **Student Success Days** – 3rd and 4th of October
* **Great American Shake Out –** 10th of October
* **Special Population Enrollment starts on October 23rd**

1. Review of Minutes from August 22, 2017
2. Vice President updates
   1. Damien Peña
   2. Kim Hoffmans

1. Tenure Review
2. Enrollment
3. Program Review and Scheduling for Youth Authority (Phil Briggs)
4. SLO Discussion (Andrea and Nathan – *3:00 time certain*)
5. General Announcements – (Council – *time permitting*)
6. Adjournment

Items in Reserve

* 1. Active Shooter training
  2. Guided Pathways