**VENTURA COLLEGE**

**Facilities Oversight Group (FOG) - Minutes**

**Campus Center Conference Room**

**January 23, 2014**

**Present:**
Gary Anglin, Philip Clinton, Jeanine Day, John Elmer, Tim Harrison, David Keebler, Rich Magill, Ilse Maymes, Jay Moore, Steve Palladino, Dan Walsh, Jenchi Wu

**Recorder:**
Maureen Jacobs

**Handouts:**
VC Accreditation Compliance Review by Standards-IIIB, FY14/FY15 Final Prioritized Initiatives, Heery Bond Measure S Projects Construction Report 01/23/14 and picture of Moorpark College sign (both Included on FOG Agenda)

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Summary of Discussion</th>
<th>Action (If Required)</th>
<th>Completion Timeline</th>
<th>Assigned to:</th>
</tr>
</thead>
</table>
| Accreditation Standard IIIB           | Dave Keebler passed out the Accreditation Compliance Review Standard IIIB to the Group.  
  - He explained the format indicating it includes 2010 information.  
  - In the 2004 Accreditation visit we were missing a funding plan for facilities based on Total Cost of Ownership. In a follow up report we have made significant progress and found us compliant. We need to show evidence of continuation.  
  - IIIB includes 6 standard elements. We will have a sub-committee for each element with a lead staff member who will investigate and bring information to our Committee meetings.  
  - Next meeting we will assign the elements.                                                                                                                  | Agenda item to assign elements                                | 02/27/14            | Committee     |
| Program Review Initiatives FY14/ FY15 | Dave Keebler asked the group to review the Final Prioritized Initiatives indicating the 25 of the high rated projects are approved to be completed.  
  - These total $500,076. Funding from both FY14 and FY15 funds that may include state budgeted scheduled maintenance match funds.  
  - The Final Prioritized Initiatives will go to the Executive Team for its approval.                                                                           | Submit to Executive Team                                     | 1/29/14            | Dave Keebler  |
| Prop 39 Update                        | Jay explained that Prop 39 is state funding for energy efficient projects. The district gets $1.2 million, allotting VC closed to $500,000 for the next 5 years. This year’s funds must be spent by June so small projects were selected:  
  - Replace light heads only on newer fixtures with yellow LED lighting  
  - (The Bond project will be “adding” and “replacing” light poles and fixtures with LED lighting.  
  - Dave said that at the end of the lighting projects we will have all one model.  
  - John asked about water efficiency and Jay replied that Prop 39 was only for electrical and gas. Water efficiency projects will probably be coming soon. | Invite landscape architect to 2/27 meeting                    | 2/27/14            | Jay Moore     |
<p>| Landscape Architect Update            | Jay reported that the landscape architect has completed the walk-through and will attend our next meeting on 2/27/14.                                                                                                   |                      |                    |              |</p>
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| Signs/ Wayfinding Sub-Committee | Steve reported that the sub-committee, John, Steve, Scott and Susan has not yet met.  
• Regarding signage, Tim reported speaking to other Deans and Campus Police Sergeant Mike Pallotto. We have to decide to enforce or not enforce. If we decide to enforce we go through FOG for approval we need to be committed, have clear signage and Sub-Committee review campus signage | | | Steve Palladino |
| Campus Circulation | Jay will ask the civil engineer for the Wright Event Center to develop a plan for campus circulation that will include a roundabout on Central Campus Way, relocating the Access bus stop and turning South Campus Way into a two-way street. | Agenda item | 02/27/14 | Maureen Jacobs |
| Foundation-Market Place bathrooms | M&O will remodel Math/Sci second floor bathrooms beginning next month. This will include gutting everything except the floor. M & O will move on to the first floor.  
• VC Foundation will subsidize remodel and upkeep  
• Steve asked about repeat damage. Jay replied they are using materials and methods that will decrease damage including no mirrors in men’s bathrooms, porcelain where marker damage can be cleaned, bigger tiles for less available grout, durable pipes and plumbing fixtures, and soap dispensers with foam soap.  
• Tim asked about having available port-a-potties to decrease flow.  
• There will be Monday morning evaluations to track problems. | Remodel Math/Sci bathrooms | Begin 02/03/14 | M & O |
| Heery Construction Update | • Rich Magill reviewed the update.  
• Jay explained that the push to complete M & O’s first phase is because SAB remodel is contingent on M&O’s first phase completion.  
• Campus-wide lighting is not a DSA project  
• John asked about the irregular up-lighting at PAC. Rich told Jay that the up-lighting is on a programmable lighting panel.  
• John asked about earthquake safety. Jay and Rich replied their awareness of the faults and where construction is possible. | | | |
| ASVC Projects | • Ilse asked if ASVC could fund the re-painting of the Kiosks orange and black. Dave said ASVC should go through M & O. Jay will have our painter assess what is necessary and let Ilse know the costs.  
• Ilse requested ASVC meet with the landscape architect so that the campus-wide landscaping plan includes the Quad. Jay will contact Rick Trevino to set up a meeting with our architect before the next FOG meeting. | Set up meeting with landscape architect | Before 2/27/14 | Jay Moore |
| Other: | Jay reported:  
• The city will be cutting down a rubber tree on Loma Vista that blocks the sun for the traffic’s solar panel.  
• John asked about the Administration Bldg.’s landscaping and Jay replied that we intend to replace the windows, reo the concrete and the retaining wall, and plant ice plant on the slope.  
• Michelle Hagerman and Kammy Algiers are planning a new planting around Math/Sci. | | | |
| Next Meetings | Thursday, February 27, 2014, March 27, 2014, April 24 | | | |