ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2016 UNLESS OTHERWISE NOTED.

I. CALL TO ORDER AND ROLL CALL (Quorum is 8 out of 15 voting members)

II. ADOPTION OF THE PROPOSED AGENDA (Discussion/Action)

III. GENERAL ANNOUNCEMENTS, INTRODUCTIONS, AND PUBLIC COMMENTS (Information)*

IV. APPROVAL OF MINUTES: April 21, 2015 (Discussion/Action)

V. REPORTS (Information)
   A. Co-chairs
   B. Articulation/C-ID
   C. DTRW-I
   D. Subcommittees/Workgroups
   E. CurricUNET/Banner/TracDat
   F. Other
      1. Conclusion of Curriculum Committee Training

VI. POLICY AND PROCESS (Information or Discussion/Action)
   A. Select Members for Philosophy and General Education Work Group

VII. CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

VIII. SECOND READING: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; none)

IX. FIRST READING: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

* Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker’s comments to be deferred until the meeting progresses to that topic.
X. REQUISITE: CURRICULAR PROPOSALS FOR APPROVAL
   (Discussion/Action; see attachment)

XI. DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL
   (Discussion/Action; none)

XII. DISCUSSION/INFORMATION (Information or Discussion/Action)

NEXT MEETING:
Tuesday, September 1, 2015 – 3:30 p.m.
Multidisciplinary Center West Conference Room (MCW-312)

DEADLINE
for effective date of Fall 2017
May 1, 2016
for all courses, degrees and distance education

Written materials relating to a Curriculum Committee meeting item that are distributed to at least a majority of the Curriculum Committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Curriculum Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of

Kim Hoffmans, Interim Vice President Academic Affairs
Ventura College - 4667 Telegraph Road - Ventura, CA 93003
(805) 289-6464
I. CALL TO ORDER
   A. Gonzales called the meeting to order at 3:10 p.m.

II. ROLL CALL
[ABSENT: G. Arevalo, C. Branciforte, and A. Gaines. (Note vacant seats: AFT Representative, 1 representative from Distance Education, Professional Development, Social Science & Humanities Division, and 2 representatives from Communications & Learning Resources division)]
GUESTS: Alex Kolesnik

III. APPROVAL OF THE AGENDA
   A. Gonzales called for a motion to approve the agenda.
   Motion by D. Young, second by D. Newcomb
   Final Resolution: Motion was approved.
   Yes: M. Bowen, T. Dalton, A. Gonzales (co-chair), D. Newcomb, R. Petitfils, C. Wendt, and D. Young.
   Abstentions: N. Fredrickson, P. King, and R. Koerner

IV. PUBLIC COMMENTS
   None

V. APPROVAL OF MINUTES: April 7, 2015
   A. Gonzales called for a motion to approve the minutes.
   Motion by D. Newcomb, second by N. Fredrickson
   Final Resolution: Motion was approved.
   Yes: T. Dalton, A. Gonzales (co-chair), D. Newcomb, N. Fredrickson, R. Koerner, and D. Young.
   Abstentions: M. Bowen, P. King, R. Petitfils, and C. Wendt.
VI. POLICY AND PROCESS DISCUSSION/ACTION:
A. Curriculum Committee Work Groups Subcommittees (pending Academic Senate)
   1. Philosophy and General Education (Action)
      a. DRAFT Charter
         A. Gonzales presented the draft charter.
         Motion by M. Bowen, second by R. Petitfils
         Discussion: T. Dalton inquired about a minimum number of members; A.
         Gonzales replied that it would be a simple majority.
         Final Resolution: Motion was approved.
         Yes: M. Bowen, T. Dalton, N. Fredrickson, A. Gonzales (co-chair), P. King,

   2. Curriculum Technical Review & Prerequisites (Action)
      a. DRAFT Charter
         M. Bowen presented the draft charter.
         Motion by N. Fredrickson, second by R. Koerner
         Final Resolution: Motion was approved.
         Yes: M. Bowen, T. Dalton, N. Fredrickson, A. Gonzales (co-chair), P. King,

   3. Distance Education Curriculum Review (pending Academic Senate)

B. Curriculum Committee Bylaws (Action)
   M. Bowen presented the bylaws noting that the proposal contained a new time limit
   for membership of two years per division.
   Motion by M. Bowen, as corrected second by R. Koerner
   Final Resolution: Motion was approved.
   Yes: M. Bowen, T. Dalton, N. Fredrickson, A. Gonzales (co-chair), P. King, R.
   Koerner, D. Newcomb, R. Petitfils, C. Wendt, and D. Young.

VII. Curricular Proposals for Approval
A. Credit Courses: Second Reading
   1. New
   2. Revise
      T=Title (substantial); U=Units, H=Hours (increased); EL=Enrollment Limitation, P=Prereq, C=Coreq (substantial),
      RP=Recom. Prep.; D=Description (substantial); F=Fees (required); FT=Field Trips; R=Repeat (added or
      increased)
      
   3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

   4. 88s and 89s

   5. Distance Education

   6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions):
7. Noncredit Courses

8. Study Abroad/International Education

B. Credit Courses: First Reading

1. New

2. Revise
   T=Title (substantial); U=Units, H=Hours (increased); EL=Enrollment Limitation, P=Prereq, C=Coreq (substantial), RP=Recom. Prep.; D=Description (substantial); F=Fees (required); FT=Field Trips; R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation/Enrollment Limitation(s)

4. 88s and 89s

5. Distance Education

6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions):

7. Noncredit Courses

8. Study Abroad/International Education

VIII. COURSE AND PROGRAM INFORMATION ONLY—CONSENT AGENDA

A. Curricular Activity: Technical Action

1. Delete (Remove from catalog)
   • FREN V03/V04/V80/V90—PULLED lack of memo

2. Technical Revisions (Nonsubstantial Changes in Catalog)
   ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep; EL=Enrollment Limitation; D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Formerly; Same as; RS=Record Symbol; Non-degree; TR=Transfer

3. Technical Revision (Articulation Purposes)
   Does not require DTRW-I or Board approval
   CO=Course Objectives (substantial); CC=Course Content (substantial); LC=Lab Content (substantial)
   • CT V43 (CO, CC)

4. Course Review/Update (No catalog changes)
   • CT V43 (Update)

5. Prerequisite(s)/Corequisite(s)/Recommended Preparation Review
6. Distance Education (Revision/Update – No catalog changes)

7. Degrees, Certificates and Awards (Nonsubstantial)
   - **Child Development**
     - Associate of Science Degree (nonsubstantial revisions)
     - Certificate of Achievement (nonsubstantial revisions)
   - **Theatre Arts**
     - Proficiency Award (nonsubstantial revisions)
       - Acting

Motion by M. Bowen, second by N. Fredrickson

Discussion: A. Gonzales inquired about a memo for deletion regarding the French courses, there was not one submitted therefore the deletion was pulled. M. Bowen will follow up with the department to obtain the memo.

Final Resolution: Motion was approved.


IX. DISCUSSION/INFORMATION (CONSENT and/or ACTION)

A. DTRW-I Report for Meeting Held 04.09.15 (Information) – P. Jefferson
   - A. Gonzales provided a recap of the meeting. She noted that there was discussion regarding the earlier fall registration date.

B. 2015-2016 Schedule of Meetings (Discussion/Action) – A. Gonzales
   - A. Gonzales presented the proposed schedule noting that the first meeting will be on the second day of class and that the time has been changed from 3pm to 3:30pm.

C. 2014-2015 CC Survey Results (Discussion) – A. Gonzales
   - A. Gonzales reviewed the survey results. M. Bowen requested items to include in the training scheduled for fall.

D. C-ID Newsletter April 2015 (Information)
   - A. Gonzales reviewed the newsletter. R. Koerner inquired about the September release of the Public Health ADT and the conflict that has with the deadlines. A. Gonzales replied that there would need to be exceptions to the deadlines for these specific circumstances.

E. Other
   - A. Gonzales shared a communication from President Gillespie regarding the status of the Articulation Officer. M. Bowen requested that communication regarding prioritizing courses, for C-ID or ADT etc., email him and cc: R. Petitfils.

   There was a brief discussion regarding the review model at Oxnard College, they review new courses and programs in fall and updates/revisions in spring. M. Bowen shared that the agenda will be simplified beginning in the fall.

   **A. Gonzales adjourned the meeting at 4:22 p.m.**

NEXT MEETING

Tuesday, August 18, 2015 – 3:30 p.m.
**DEADLINE**

*for effective date of Fall 2016*

**May 1, 2015**

*for all courses, degrees and distance education*

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<thead>
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</tr>
<tr>
<td>COURSE ID</td>
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</tr>
<tr>
<td>FREN V03</td>
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## Ventura College Curriculum Committee

### Curricular Proposals for 8/18/15

#### SECOND READING: PROGRAMS

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<th>AWARD TYPE</th>
<th>PRIMARY DISCIPLINE:TITLE</th>
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<th>PROPOSAL TYPE</th>
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**SUBSTANTIAL CHANGES TO CATALOG**

#### FIRST READING: COURSES

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<td></td>
<td>Update</td>
<td>RP</td>
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**REQUISITE APPROVALS**

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<td>BUS V03</td>
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<td></td>
<td>Recommended Preparation: BUS V06 or fundamental basic math skills needed to solve business related math</td>
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**DISTANCE EDUCATION APPROVALS**

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**END OF LIST**
The Foreign Language Department would like to delete the following courses:

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<th>FREN V04</th>
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We no longer offer these courses.