Weekly Metrics “5-4-15 to 5-8-15”

Offsite Technical Support Visits = 0

Meetings = 8 meetings

Event Setups (Projector/Laptop Cart/PA/Screens) = 6 events

Emergency Gear Last Checked = 4-8-15 “Will start to check the gear next week”

Emergency Satellite TV Last Checked = 4-8-15 “Will start to check the gear next week”

**Total Open Work Tickets = 73 tickets “Non-Projects”**

New Work Tickets This Week = 65 tickets

Resolved Work Tickets This Week = 66 tickets

Oldest Work Ticket = Re-Rack Switches in MCE IDF’s—7-22-14

Number of Active Major Projects = 23 projects

Number of Completed Major Projects = 161 projects

**Weekly Highlights**

- Scheduled a site visit to UCLA to review several AV installs on their campus. This is where our Applied Sciences AV integrators finished their last project.

- Setup for several AV events on campus including a Foundation scholarship event, Dean’s Award Ceremony and two HR information talks.

- Continued to gather accreditation standard IIIc evidence for the rough draft of our self study. We will meet with our sub-committee to consolidate this material next week.