

## SERVICE UNIT OUTCOME ASSESSMENT SUMMARY

The purpose of this summary form both to document the results of program outcome assessment levels and to lay part of the foundation for program review analysis. Note: \*Program –Level SUO assessed and Performance Indicators need to be completed prior to data collection and assessment

<b>Semester/Year:(Click on Semester/Year?)</b>	<input checked="" type="radio"/> Fall <input type="radio"/> Spring                      2011
<b>Program: (Click on Program?)</b>	COUNSELING
<b>Faculty and staff members in attendance at meeting:</b>	Aug.2, 2011 – Dave Farris, Angelica Gonzales, Aurora de la Selva, Becky Hull, Beatriz Herrera, Dan Walsh, Guadalupe Guillen, Helen Galindo, Marian Carrasco Nungary, Ralph James, Ticey Hosley, Yia Vang, ABSENT: Marcelino de Cierdo
<b>*Program-level SUO assessed:</b>	Through workshops and individual counseling sessions, the student athlete will learn the academic requirements for participation in athletics at Ventura College.
<b>*PERFORMANCE INDICATORS:</b>  <b>What achievement level has been agreed upon?</b> (i.e. ___% or higher will correctly complete their applications OR ___% will rate the workshop satisfactory or better, etc.)	<u>70</u> % or higher will: be able to identify the minimum academic eligibility requirements for first and second season participation. _____
<b>Assessment Tool(s) Used:</b> (describe briefly)	Pre and Post Eligibility survey questionnaires were given to 3 athletic teams – Women’s Soccer (14); Women’s Basketball (17) and Men’s Basketball (15) The questionnaire asked 5 questions, and has 10 answers. Rubric: 5 or more correct answers = Pass 4 or less correct answers = No Pass
<b>PERFORMANCE ASSESSMENT:</b>  <b>Did you meet the performance indicators identified above?</b>	<input checked="" type="radio"/> Yes, the goal was met <input type="radio"/> Could not be determined from data <input type="radio"/> No, did not meet the goal
<b>FINDINGS:</b> <b>Explain the performance assessment results using the data collected and assessed.</b>	July, 2011 – The Women’s Soccer team attended an eligibility workshop, along with 4 other teams. There were approximately 60 student athletes present. No pre-test was administered because we (Counseling) had not yet determined our performance assessment tool. Becky Hull, Athletics Counselor, met with the team early September, 2011 and administered a post-questionnaire to 14 student athletes. Results: 10 = Pass 77%; 3 = No Pass 23%. October 2011 – The Men and Women’s Basketball attended a joint eligibility workshop. 32 student athletes were in attendance, including Redshirts. The Pre-Test was administered as the students prior to the start of the workshop. Results: 19 = Pass 58%; 13 = No Pass 42% The Workshop was 2 hours long and included forms, and presentations on athletic requirements and academic requirements for Participation. 1 student left before the

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	<p>end of the workshop. Prior to dismissal, the Post-Test was distributed. Results: 31 = Pass 100%</p> <p>It is our belief that workshops presented to a targeted-group/single team and/or in smaller groups allow the student athletes to concentrate and absorb the vast amount of information being shared with them in this 2-hour span of time.</p>
<p><b>Actions that will be taken to increase student learning, program effectiveness, or service satisfaction for this SUO in future semesters:</b> (check all that apply – these are intended to be examples, and they may or may not be appropriate for your area. Space is provided for additional actions.)</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Clarify instructions</li> <li><input type="checkbox"/> Revise workshop or session content</li> <li><input checked="" type="checkbox"/> Increase number of activities in workshop or sessions</li> <li><input checked="" type="checkbox"/> Create additional handouts</li> <li><input type="checkbox"/> Provide more student access to computers</li> <li><input type="checkbox"/> Provide computer assistance for students</li> <li><input checked="" type="checkbox"/> Provide more student access to faculty/staff</li> <li><input type="checkbox"/> Improve point of service/contact assistance</li> <li><input type="checkbox"/> Provide documentation in another language or in an alternate format</li> <li><input type="checkbox"/> Increase website presence</li> <li><input type="checkbox"/> Create or expand online services or resources</li> <li><input type="checkbox"/> Create instructional videos for website and/or YouTube</li> <li><input type="checkbox"/> Create online "Ask a ____" (e.g. counselor, A &amp; R representative, etc.)</li> <li><input type="checkbox"/> Improve services for off-site students</li> <li><input type="checkbox"/> Increase outreach</li> <li><input type="checkbox"/> Increase outreach for online students</li> <li><input type="checkbox"/> Provide mechanism for students to email questions</li> <li><input type="checkbox"/> Collect more data</li> <li><input type="checkbox"/> Assessment indicates no improvement necessary</li> <li><input checked="" type="checkbox"/> Other actions (please list)</li> </ul> <p>Number of students attending workshops will be limited to a specific number of attendees. Workshops for specific athletic teams will be offered.)</p>

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**PROGRAM INITIATIVES:**

**From the list of possible actions above, list your highest priorities below and give them a title. (i.e. Revise the online orientation or expand outreach to high schools, etc.) The program faculty and/or staff will determine the number of initiatives. Please place them in priority order.**

<b>INITIATIVE #1 TITLE:</b>	1. The counselor conducting the workshop will limit the number of students who can attend a workshop. 2. Counselors will work with the Athletic Director and Coaches in the scheduling and assignment of dates and times for these workshops.
<b>What steps will be taken:</b>	Counselor will work with the Athletic Director and Coaches in a) the scheduling and assignment of dates and times for these workshops and b) in limiting the number of students who attend group workshops.
<b>What is your timeline:</b>	<input type="radio"/> Fall <input checked="" type="radio"/> Spring    2012
<b>What resources does your initiative require? (i.e. equipment, space, training, personnel, budget, etc.)</b>	We currently have the resources needed to conduct workshops.
<b>INITIATIVE #2 TITLE:</b>	1. The Athletic Handbook will be revised and updated 2. Additional handouts will be created and included in workshops..
<b>What steps will be taken:</b>	Materials for class such as the Student Athletic Handbook will be reviewed and revised and distributed in the series of workshops.
<b>What is your timeline:</b>	<input type="radio"/> Fall <input checked="" type="radio"/> Spring    2012
<b>What resources does your initiative require? (i.e. equipment, space, training, personnel, budget, etc.)</b>	Printing materials and resources to produce the handouts and Student Athletic Handbook as needed will be required..
<b>If significant changes are made to address the service unit outcome, it is recommended that the outcome be revisited soon rather than as part of a regular cycle. This service unit outcome will be revisited:</b>	<input type="radio"/> Fall <input checked="" type="radio"/> Spring    2012 <input checked="" type="checkbox"/> This course-level student learning outcome will not be revisited specifically to address the changes

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**CLOSING THE LOOP: (For Fall 2011 & beyond)**

**What is the status of the prior semester's initiatives?**

Initiative # 1 Part -1 was met. Access to counselors by students was increased.

Initiative # 1 Part -2 was partially met and in the process of being met. Counselors are in the process of receiving a series of workshops and training in the area of "On Line" services to students. On January 24<sup>th</sup>, all counselors attended a Degree-Works workshop. Follow up workshops were conducted on Jan 25 & 26 and several counselors attended.

- a) Committees have been created in cooperation with the Title V Project with the purpose of creating an interactive On-line Orientation. Through this project an expert web master will be hired to assist the counseling department in the development of an interactive On-line Orientation
- b) Budget for Summer & Matriculation hourly services have not increased.
- c) Future workshops on Desire 2 Learn & Social Media have been scheduled for March 27. Counselors will receive further hands -on training in Degree Works g on May 1, 2, 3 of Spring 2012.
- d) Counselors have not obtained individual laptop computers as needed for on campus and off campus matriculation services.

Initiative # 2. In- Person Orientation are in the process of being developed. Training will be received during our In Service on March 27. Counselors are working closely with Title V staff in the development of an up to date and interactive college orientation using current technology. Committee meetings have been scheduled on March 15, 2012.

Other comments: \_\_\_\_\_

Submitted by Becky Hull/ Aurora de la Selva - Dept Chair Date Feb. 1, 2012