

## **STAFF DEVELOPMENT MINUTES**

Meeting Date: February 13, 2006

**Attendees:** Gigi Fiumerodo, Stacy Sloan Graham, Ted Prell, Peggy Castor, Luann Swanberg, PJ Hughes, Sharon Oxford, Donna Beatty, David Bransky, Patrick King, Joan Beem, Raeann Koerner.

**Meeting Called To Order** 2:35 p.m.

**Next Meeting : March 13<sup>th</sup> 2006**

### **Visitors:**

Staff Resource Center – Security Information Update-

Deborah McDaniels was unable to attend. Sharon asked that she & Sandy Hajas be put on next meeting agenda. Patrick and Sharon reported that Anil is currently working on installing key pad locks that can be used to open the staff resource room after hours using either a code or a driver's license.

## **BUSINESS FROM 04 -05**

**Faces Book:** PJ reported that Alisa's intern Thilia was in a car accident and currently in a wheelchair, when she is feeling better she will be back working on the pictures.

## **NEW BUSINESS**

### **FLEX Fall 2006 & Staff Development Plan Discussion**

Raeann reported that the committee is scheduled to meet either Wednesday March 1<sup>st</sup> or Thursday March 2<sup>nd</sup>. Raeann volunteered to do another bird watching event for fall.

The need for a CPR class was brought up. Reanne will find out if we can find someone at no cost. The cost for a CPR professional to come and teach will be around \$150 if we cannot find volunteers.

**Multi Cultural Dinner** Gigi reported that the multi cultural dinner is set for Tuesday March 21<sup>st</sup> @ 6:00 p.m in GH. Reanne asked to be added to the committee for the Multi Cultural Dinner. There will be a Rafel of a food basket again and should be a great event for Staff & Faculty.

**Staff Development website- The site is up**

**Sons of Italy Dinner & Lecture :** Gigi reported that it is still up to a grant that she and Peter put together for the library to receive some books and for her to do an olive oil tasting and lecture.

**Retirement & Awards Luncheon** – set for May 16<sup>th</sup> – Peder - set up committee  
Peder was not at meeting. PJ will e-mail Peder to have him put together a list of what is needed so that all the chores can be distributed among the committee.

**Campus Open House & Clean up-** March 27<sup>th</sup> & 28<sup>th</sup> Campus Clean up. March 29<sup>th</sup> Open House.

David Bransky reported that the clean up on Monday & Tuesday will be from 1:00 – 3:00 and will have three main focus areas LRC, Kiosks, and litter pick up. Joan offered to donate latex gloves for the campus clean up effort.

The Open house will include interactive tables with each respective area.

**Other Business:**

**80 Acts of Kindness, Kindess Committee.**

Raeann offered to do the Random Acts of Kindness cards again during Kindness Week, the last week of March.

Meeting Adjourned 3:10