

STAFF DEVELOPMENT MINUTES

Meeting Date: November 15, 2005

Attendees: Alisa Moore, Sharon Oxford, Gigi Fiumerodo, Peder Neilsen Paulette Johnson, Marta De Jesus, Joan Beem, Barbara Cogert, Ted Prell, PJ Hughes, Luann Swanberg.

Meeting Called To Order 2:35 p.m.

Alisa introduced and welcomed the new members to the Staff Development committee, Joan Beem and Barbara Cogert from Nursing & Luann Swanberg from ICPD.

Next Meeting : December 12th

Minutes : The minutes of 10/10/05 were approved

Treasurer's Report – Peder reported that we have not spent anything yet, but all that we have is for the staff resource center. The 80th Anniversary Posters being put around town have used up a lot of the supplies in the staff resource room. Alisa will contact Deborah Mcdaniels to find out what we need to buy. The report was approved.

Orientation of New Hires - PJ reported that they are currently putting together the binders for the new classified. Nothing else is in the works.

BUSSINESS FROM '04 – '05

Faces Book: Alisa reported that they are currently working on getting everyone to get their picture taken this semester, by next semester should only be working on the layout. Have had many picture taking opportunities in the Admin, Sci, Q building and later this week in the AES. There was a large turnout in the Science Building due to Lester “encouraging” everyone in the Sci building to come. We will think about where and how to safely provide for picture taking at night. But will set up picture taking opportunities in the LRC and ICPD.

NEW BUSINESS

80TH Anniversary: 80 Acts of Caring-

Alisa reported 80th Anniversary Posters have been distributed throughout Ventura and its schools encouraging them to come visit for our 80th anniversary. The Cake contest was a success, and the elementary school essay/drawing contest had a good turn out to choose winners from for the lunch with the president.

The 80th anniversary celebration has been moved to the January Board meeting..

80 Acts of Caring- Alisa asked for suggestions on how to compile all the acts of Kindness. Her E-mail brought lots of responses from people who have been volunteering for years. Will wait until Kindness committee is back to ask about helping with the 80 Acts of Caring

Flex January 06 & March 06

Alisa & Donna met. Alisa reported that January Flex is filling up there is going to be the 4th Annual Teaching and Learning symposium all day Thursday, A seminar on Financial planning , How to print & laminate in the Staff Resource room. Introduction to welding, a Retirement workshop, and a Matrix Colors On Thursday by Robin Douglass and Diane Moore. Joan Beem announced that the Nurses will be meeting at the Marriott for a curriculum seminar. Alisa asked that Joan E-mail her the information.

Alisa reported that sexual harassment training was done on all three campuses and at the district office.

Campus Safety Meeting: It was asked that we have another safety meeting, involving a gang task force officer participating either during flex week or sometime in January. Marta de Jesus suggested that there be one in the morning, and one in the evening for those teachers who have class in the evening. There is a concern that because there are Santa Paula and Fillmore gangs on our campus and staff would like to know what to look for, what other type of incidents are going on in the county and the trends in the community. Peder pointed out that it would be good to tape the next campus safety meeting and put it on the school's intra web so that those that miss it can watch it on a web. Alisa said she would bring it up the suggestion to Robin.

Holiday Party:

Peder has not started on anything so far. Needs some help from a subcommittee of Connie, PJ, and Angie again. He is also thinking of an alternate site, will check on Guthrie Hall. Still need a Santa.

Other Business:

None.

Meeting Adjourned 3:15 p.m.

Next Meeting Dec 12th, 2:30 p.m., CCCR