

Fall 2005 Flex Week Calendar

1

Tuesday August 9

Processing Digital Imaging

Learn to use digital photos and images in the classroom, on your web site - whether for personal or professional use!

Marylu Miller, 9 am - 10 am, SCI-233

Smart Classroom Usage

Deborah McDaniels, 10 am - 11 am, LRC 128

Don't Worry, Be Happy! Stress Management

Many popular stress reduction methods are "after the fact" - this will give practical and personal suggestions to keep stress at bay in the first place!

Tom Dalton, 10 am - 11:30 am, LRC 129

Staff Resource Center Orientation

Check out the new digs!

Deborah McDaniels and Patrick King, 1 pm - 2 pm, LRC - SRC

Grant Development Workshop

Gary Van Meter, Kathryn Jameson Meledy, and Irene Timms

1 pm - 5 pm, ICPD, Room 3-A

Three-Folder Efficiency Workshop

Diane Moore, 2 pm - 2:30 pm, LRC-114

ATPC Tour

The Alternate Text Production Center will conduct product demonstrations on how they provide Electronic and Braille text for California Community College students with disabilities.

Mike Bastine, 3 pm - 4 pm, ATPC

Library/LRC Tour: What's New

Databases, Library Bindery, etc.

Peter Sezzi, 4 pm - 5 pm, Library - Meet in the entrance way

Information Session for Part Time & Hourly Faculty

Banner; Faculty Web; Student Behavior; General College Info.

David Bransky, Connie Baker, Susan Bricker, Carolyn Allen

6 pm - 8 pm, SCI 116

Fall 2005 Flex Week Calendar

2

Wednesday, August 10

Birdwalk

Raeann Koerner

8 am - 9:30 am, Meet by the fountain in front of the CR Bldg.
Bring binoculars if you have them. Extra binoculars will be available

Intro to Web-enhanced, hybrid and online education

Heather Untalan, 10 am - Noon, SCI 229

SEIU/VCCCD Contract Review

Presented by the Union, the meeting is provided for in the contract, giving all classified employees who wish to attend two hours of release time to do so. The meeting will to help you better understand your rights and benefits under our contract.

Dianne Smith, 10 am - Noon, X-3

District's Cafeteria/125 Plan

Learn how you can lower your taxable income and reimburse yourself:

- Up to \$3,600 each calendar year for eligible out-of-pocket expenses spent on medical, vision, dental, and over the counter products by enrolling in the District's Section 125 plan.
- Up to \$5,000 each calendar year for eligible dependent care expenses.

Representatives from American Fidelity, 10:30 am - 11:30 am, SCI 221

ATPC Tour

The Alternate Text Production Center will conduct product demonstrations on how they provide Electronic and Braille text for California Community College students with disabilities.

Mike Bastine, 11 am - Noon, ATPC

Teaching with your mouth shut on the first day of class

Lynn Meschan, 1 pm - 2 pm; K-3

Avoiding Fergatory: Course Outlines

Course Outlines - Reduce the anxiety and pain of creating or revising a course outline! Meet regulatory standards with ease - use this session to criticize, complain, suggest, and maybe pick up a few pointers!

Jeff Ferguson, 2 pm - 4 pm, LRC 114

Using the Smart Classroom

Deborah McDaniels, 2 pm - 3 pm, J-4

Fall 2005 Flex Week Calendar

3

Wednesday, August 10 Continued

Off Campus - Faculty Orientation for Part-Time & Hourly Faculty

All faculty, new or veterans, teaching at an off-campus site, are invited to attend. We will discuss various issues related to off-campus teaching. Get your questions answered!

Sandwiches and salads. RSVP 525-7136.

Linda Rubenstein, Connie Baker, Susan Bricker

6 pm - 8 pm, East Campus, 105 Dean Dr., Santa Paula

Using the Smart Classroom

Deborah McDaniels, 6 pm - 7 pm, J-4

Thursday, August 11

Changes in the Fitness Center Program: Make Fitness Fit Your Schedule!

Maureen Eliot, 8 am - 10 am, Fitness Center - AEC

District's Cafeteria/125 Plan

Learn how you can lower your taxable income and reimburse yourself:

- Up to \$3,600 each calendar year for eligible out-of-pocket expenses spent on medical, vision, dental, and over the counter products by enrolling in the District's Section 125 plan.
- Up to \$5,000 each calendar year for eligible dependent care expenses.

Representatives from American Fidelity, 8:30 am - 9:30 am, SCI 221

Student Behavior in the Classroom

A practical overview for recognizing a range of potentially disruptive situations and what campus resources are available to assist you.

David Bransky, Elaine Tennen, 8 am - 10 am, CCCR

Service Learning

Incorporate Service Learning into your curriculum!

Bob Porter, 10 am - Noon, Admin. Conf. Room

ARTstor Workshop- Learn New Software!

Sharla Fell, 10 am - Noon, SCI 229

Retirement Planning

Zuk and Associates, Lunch provided

RSVP to Alisa, x6462,

STRS Workshop: 11:30 am - 12:30 pm, CCCR

PERS Workshop: 12:30 pm - 1:30 pm, CCCR

Fall 2005 Flex Week Calendar

4

Building a Syllabus

Teachers Exchange Group, 1 pm - 3 pm, K-2

Smart Thinking Online Tutoring Program

Mary Lou Schill, Kourtney Craig, Sharon Oxford, 2 pm - 3:30 pm, LRC Beach

Alternate Text Information - ATTC Tour

John Elmer, 3:30 pm - 4:30 pm, ATTC in the LRC

Staff Resource Center Orientation

Deborah McDaniels and Patrick King, 6 pm - 7 pm, LRC - SRC

Friday, August 12 - Mandatory Flex Day Campus Center and Quad areas

8:00—9:00 am: Continental Breakfast

**9:00—10:15 am: President's Welcome & State of the College Address -
Dr. Robin Calote
Executive Vice President's Report — Dr. Joan Smith
Vice President's Reports — Dr. Tom Kimberling
Introduction of New Faculty and Staff**

10:15—11:00 am: Report on the KH Consultant Group's findings

**11:00—11:30 am: Senate Reports and Announcements
Academic Senate President Kathryn Schoenrock
Classified Senate President Angie Marquez
ASVC President Jeff Matt**

11:30 am—12:30 pm: Barbeque Lunch and 80th Anniversary Celebration Cake

1:00 pm: Division and Department Meetings

Welcome Back, Faculty, Staff & Students!