

2007-2008 SPECIAL CIRCUMSTANCES

You have indicated that the 2006 income information you provided on your Free Application for Federal Student Aid (FAFSA) does not reflect your current financial situation.

Please provide letter explaining in detail why your FAFSA does not reflect your current financial situation. (i.e. were you laid off, terminated, stopped receiving other untaxed income)

Bring all appropriate documentation for the current 2007 year (January – December). If you are married, bring spouse's information also. Please assist us in following the steps below so we can re-determine eligibility:

- Letter of layoff or termination (*if applicable*)
- Letter from employer(s) indicating decrease in hours (*if applicable*)
- Verification of all 2007 earned income from employment (last check stubs from all employers for 2007)
- Verification of unemployment benefits (*if applicable*)
- Verification of all 2007 untaxed income (i.e. social security, disability, workmen's comp, child support, etc.) (*if applicable*)
- Verification of loss of untaxed income (i.e. social security, disability, workmen's comp, child support, etc.) (*if applicable*)
- Copies of your 2007 Federal tax return (*if processing Special Circumstances after 1/1/2008*)
- 2007 W-2's from all employers (*if processing Special Circumstances after 1/1/2008*)
- Other documentation to support your circumstance

Make an appointment with Financial Aid Officer. Bring all appropriate documentation along with this form on the day of your appointment.

Failure to provide requested documentation above may result in the rescheduling of an appointment.

I understand the Financial Aid Office will review all documentation submitted to determine if the new income reported will affect my financial aid eligibility. I also understand that there is no guarantee that recalculation of my or my family's financial situation will result in greater eligibility.

Student's Name

SSN/ID#

Student's Signature

Date