

## Department Chair Council

November 25, 2008

### MINUTES

Present: S. Waltzer, B. Moskowitz, S. Bricker, S. Quon, R. Sanchez, B. Lawson, J. Garey, G. Van Meter, D. Kumpf, T. Prell, G. Fiumerodo, J. Parker, J. Beem, P. Sezzi, M. Eliot, N. Latham, B. Arce, A. Sandford

Guest: T. Harrison, K. Scott, D. Oliver

1. Welcome

Ramiro welcomed the group to today's meeting.

2. Update on Luminis – Rick Shaw

Rick Shaw provided a brief update on Luminis. He mentioned that the Outlook button that is in Luminis will not launch the Outlook program. The Outlook button on Luminis will launch a web interface version of Outlook. This provides the ability to send and receive e-mails, access your calendar and your contacts. He mentioned that discussions have begun on the student portal and group studio. Through group studio people will be able to create groups, start dialogue threads and post announcements. Call the help desk at the district (x7777) or on campus (x4357) for IT support.

3. Budgetary Challenges-Discussion – What's core to Ventura College?

- a. Basic Skills Initiative
- b. English as a Second Language
- c. Economic & Workforce Development
- d. Transfer to colleges & universities
- e. Career Technical Education
- f. Others

Ramiro asked the group for their ideas on the current challenges the college is facing. These are some of the ideas the group came up with:

- Las semester 400+ students were denied in English core classes. Core classes are primordial for students to graduate.
- There is the possibility that CSU/UCs will require students to have an AA/AS degree.
- Whenever there are cuts, there has to be a restoration plan.
- Scrutinize well what is being cut.
- The proposed economic stimulus package proposes short-term training programs.
- Limit high school enrollment so college aged students can be served under the current circumstances.
- Possible consolidation of programs between all three colleges.
- Rotate faculty.

4. Brief Update on Remodel Projects

- a. G Building
- b. S Building
- c. APP
- d. DP

**Ramiro announced that the state anticipated funds are available for these projects. Remodels will be start ASAP.**

5. Updates & Discussions

- a. Curricunet, Revision of Course Outline of Record, changes impacting other courses – It was agreed at the last Curriculum Committee meeting to remind everyone that a recommendation to move the curriculum approval process 100% to Curricunet in the spring of 2009. Training will be scheduled and coordinated by Linda Resendiz for those individuals that need a refresher or have not been trained. It was suggested that Department Chairs be the point of contacts within their departments for Curricunet. Tim Harrison offered to help with Curricunet. It was mentioned that when a course revision impacts another course, the person making the revision must notify the faculty of the course being impacted or revise the affected course themselves.
- b. Block Scheduling (MW, TTh, Fri) – Ramiro mentioned that if the remodel is scheduled to start, he doesn't see why the college shouldn't move to the block schedule. Various members suggested the move to the block schedule wait until the workgroup formed at October's Department Chair Council meeting meets to discuss the pros and cons. A suggestion was made for the workgroup to meet in January.
- c. Course Repeatability – There are courses that will no longer be repeatable effective spring of 2009. As far as other mandated courses that are repeatable (i.e., CPR, paramedics) students will be allowed to repeat the course with the appropriate form filled out. A list will be sent out to all impacted departments.
- d. Program SLO's – Ramiro mentioned that as a college, we are now moving up to SLO's at a program level. Ramiro will work with Peter Sezzi to get some training done. Currently, the process for revising existing SLO's is at the department level. Ramiro will find some program SLO examples to send out.

Next Meeting

Tuesday, January 27, 2009 - 3:00 p.m.  
Campus Center Conference Room