

# Minutes

Campus Center Conference Room  
February 3, 2009

**PRESENT:** I. Jeffreys, C. Mansfield, M. De la Rocha, M. Pauley, N. Latham, M. Zavala, R. Sanchez, P. Sezzi, J. Ferguson, M. Bowen, J. Otani, S. Fell, H. Dalton, S. Bricker, D. Farris, P. Ridenour

**GUEST:** Lisa Anderson

- **APPROVAL OF MINUTES:** *Minutes for the 12/16/08 and 1/20/09 meetings were APPROVED.*

**SECTION ONE:  
REQUIRING COMMITTEE ACTION**

**I. Curricular Proposals for Approval**

**A. Credit Courses: Second Reading**

1. New

2. Revise

(T=title; U=units; H=hours; D=description)

3. 88s and 89s

4. Distance Education

5. Prerequisite(s)/Corequisite(s)/Recommended Preparation

## B. Credit Courses: First Reading

### 1. New

- ESL V01B – Low-beginning English as a Second Language: Reading and Vocabulary
- ESL V02B – High-beginning English as a Second Language: Reading and Vocabulary
- ESL V03B – Low-intermediate English as a Second Language: Reading and Vocabulary
- ESL V04B – High-intermediate English as a Second Language: Reading and Vocabulary
- ESL V05B – Low-advanced English as a Second Language: Reading and Vocabulary
- ESL V06B – High-advanced English as a Second Language: Reading and Vocabulary
- ESL V01C – Low-beginning English as a Second Language: Writing and Grammar
- ESL V02C – High-beginning English as a Second Language: Writing and Grammar
- ESL V03C – Low-intermediate English as a Second Language: Writing and Grammar
- ESL V04C – High-intermediate English as a Second Language: Writing and Grammar
- ESL V05C – Low-advanced English as a Second Language: Writing and Grammar
- ESL V06C – High-advanced English as a Second Language: Writing and Grammar
- ESL V07A – Reading and Writing for Vocational Purposes I
- ESL V07B – Reading and Writing for Vocational Purposes II
- ESL V17A – Communication Skills for the Beginning Language Learner I
- ESL V17B – Communication Skills for the Beginning Language Learner II
- ESL V18A – Intermediate ESL: Communicative Grammar I
- ESL V18B – Intermediate ESL: Communicative Grammar II
- ESL V19A – Intermediate ESL: Interactive Pronunciation I
- ESL V19B – Intermediate ESL: Interactive Pronunciation II

-Request 1<sup>st</sup> and 2<sup>nd</sup> reading.

***All APPROVED for 1<sup>st</sup> and 2<sup>nd</sup> reading and for 2009-2010.***

2. Revise  
(T=title; U=units; H=hours; D=description)

--

3. 88s and 89s

- ESL V88 – Communication Skills for the Beginning Language Learner I
- ESL V88 – Intermediate ESL: Communicative Grammar I
- ESL V88 – Intermediate ESL: Interactive Pronunciation I

**-Request 1<sup>st</sup> and 2<sup>nd</sup> reading.**

***All APPROVED for 1<sup>st</sup> and 2<sup>nd</sup> reading and for Summer 2009.***

4. Distance Education

--

5. Prerequisite(s)/Corequisite(s)/Recommended Preparation

- ESL V02B-V06B, V02C-V06C, V07B, V17B, V18B, V19B

***APPROVED for 2009-2010.***

C. Noncredit Courses

--

D. AA/AS Degrees, Certificates of Achievement, Proficiency Awards

- CNC Machine Operator PA (nonsubstantial revision)
- Manufacturing Applications PA (substantial revision)
- Holistic Studies PA (nonsubstantial revision)

***All APPROVED for 2009-2010.***

E. Study Abroad/International Education

--

**SECTION TWO:  
COURSE INFORMATION ONLY—CONSENT AGENDA**

**II. Curricular Activity: Technical Business**

A. Delete (Remove from catalog)

- BIOL V60B-V60H
- ESL V07, V08

***APPROVED for 2009-2010.***

B. Technical Revisions (Changes in catalog—Non-substantive)  
(ID=course number; T=title; U=units; H=hours; P=prereq; C=coreq; RP=rec prep;  
D=description; F=fees; FT=field trips; R=repeat; Was=formally; Same as; RS=record  
symbol; Non-degree; TR=transfer)

- ANTH V35 (ID)
- ARCH V58, V59 (R)
- ART V01 (D)
- BIOL V03 (P)
- BIOL V32 (RP, D)
- BUS V23, V24, V25, V27A, V27B, V28A, V28B, V29, V97 (IDs)  
(All now HS) – **Item was pulled from the agenda.**
- BUS V33 (D)
- CDL V01, V03 (T)
- CT V58, V59, V66 (R)
- CT V71 (D, R)
- CT V72 (R)
- CJ V35 (ID)
- CJ V41, V42 (R)
- DRFT V43 (TR=CSU)
- ESL V01A-V06A (U, H)
- ESL V12 (R)
- HED V91 (D)
- HS V23, V24, V25, V27A, V27B, V28A, V28B, V29, V97 (IDs)  
(ea. Was BUS) – **Item was pulled from the agenda.**
- MATH V01, V11A, V11B (D)
- MATH V02, V03, V05, V21A, V38, V40, V44 (P)
- MICR V01 (RP, D)
- PHSC V01 (P)
- PHYS V01 (P)
- SPCH V01 (P, RP)

**All APPROVED for 2009-2010 with exception to items that were pulled.**

C. Distance Education (No catalog changes)

- BUS V44
- SUP V81

**APPROVED for 2009-2010**

D. Prerequisite(s)/Corequisite(s)/Recommended Preparation Review

- BIOL V03, V32
- BUS V33
- CHEM V21, V21L
- CJ V41, V42
- DRFT V43
- HS V23, V24, V25, V27B, V28B, V29 – **Items were pulled from the agenda.**
- JOURN V05A, V05B
- MATH V01, V02, V03, V05, V11A, V11B, V21A, V38, V40, V44
- MICR V01
- PHSC V01
- PHYS V01
- SPCH V01

**All APPROVED for 2009-2010 with exception to items that were pulled from the agenda.**

E. Course Review/Update (No catalog changes)

- BUS V32, V38, V44
- CHEM V21, V21L
- CD V38
- JOURN V05A, V05B
- PSY V25
- SUP V81, V93

**All APPROVED for 2009-2010**

**SECTION THREE:  
DISCUSSION (CONSENT and/or ACTION)**

**III. Action/Discussion/Information**

**A. Faculty Representative to DTRW (Action) – P. Sezzi**

Due to Paulette Johnson being out on pre-retirement, there is a need for a representative to DTRW. Peter asked the members if anyone would be interested/willing to serve for 2 hours once a month for 3 months on DTRW. Mark Pauley agreed to serve.

**B. New Programs and Substantial Program Revisions (2 Readings) (Discussion) – J. Ferguson**

Jeff mentioned that Curriculum Committee currently has one reading for New Programs and Substantial Program Revisions. Normally, all new courses and substantial revisions to courses require two readings. A motion was made to have two readings for all new programs and substantial changes starting in the 2009-2010 academic year. Motion passed.

**C. Comparable Course List for Repetition (Information) – J. Ferguson**

Jeff mentioned that a comparable course list for course repetition was sent out to all faculty to review in October. Only two responses were received. This list will need to be updated every year. Registrars will be inputting the master list.

**D. DTRW Charter (Information) – J. Ferguson**

Jeff mentioned that DTRW has proposed some changes to the 2007-2008 charter.

**E. Math Competency (Information) – R. Sanchez & Lisa Anderson**

The state changed the level for competency for Math to Intermediate Algebra. A district-wide committee consisting of faculty from MC, OC and VC worked on revising the Math competency wording. Lisa Anderson passed out the VCCCD Math Competency handout. There was some discussion regarding the wording on the handout. Lisa will work with Jeff on the wording and bring it back to the Curriculum Committee.

**NEXT MEETING**

**Tuesday, February 17, 2009  
3:00 p.m.  
Campus Center Conference Room**