

**VENTURA COLLEGE
Classified Senate**

**Meeting Minutes
January 20, 2010**

Present: Barbara Cogert, Carla Kramer, Karen Kittrell, Peder Nielsen, Alan Courter, Lester Tong, Peggy Kinney, Luann Swanberg, Monica Zavala

Recorder: Cindy Crispin

Absent Barbara McGinley

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Approval of November Minutes	Motion was made to approve the minutes of the November 12, 2009 meeting as written.	Motioned and seconded. Motion unanimously carried.		
Treasurer's Report – Alan Courter	Alan reported there is a balance \$310.03. \$33.70 was spent in December for VC promotional items.			
Committee Reports	<p>Barbara said there is a need for volunteers to sit on campus committees.</p> <p>Discussion of lack of Staff parking is an issue. The construction people for the new building are parking in the staff parking areas of the East Lot. Also, it was reported that they I put ladders in parking spots to hold those places open for their return. Barbara said that parking issues on campus should be addressed to the FOG committee.</p> <p>The Wright Library is now closed, and we are allowed to park in that lot if needed.</p> <p>Barbara reported that the new parking permits are coming through slowly, notification will be through email. Barbara mentioned there was a special closed Board meeting held on January 14.</p> <p>The Personnel Commission is asking for feedback by the Classified Senates for their next meeting, January 21. Barbara said if anyone is interested in attending, it would be a positive presence for our Senate representation.</p>	<p>A recommendation was made on behalf of the Classified Senate to ask campus/district police to see these practices by the construction people be stopped.</p> <p>SEIU and AFT contracts were discussed.</p>		
Classified Scholarship/Osher	Reviewed the Osher Match information. Barbara encouraged members to contribute. The earmark match			

Match	needs to be done by June 30, 2011 . The contributions can be done through payroll deductions, and can be as low as \$5.00 per month. This program would run concurrently with our Classified Senate scholarship.			
State Classified Employee of the Year Award Nominations	Barbara encouraged everyone to nominate an individual for the District Classified Employee of the Year Award. The nominations will be reviewed by the Classified Senate presidents to determine which of those nominated will move forward to the BOT. Nominations will be forwarded to the State. The members discussed moving the "Better Place" award recipients (Maureen Eckl, Karen Kittrell, and Barbara Cogert) forward for this award.	Recommendation to bring the three classified recipients of the Better Place award for the District Classified Employee of the Year Award		
Initiate a Campus Classified Employee of the Month Award	<p>Discussion of having a classified award on campus established. The criteria from the District nominating information could be used as a model for setting this up. A sub-committee was formed with Luann, Peder and Peggy as committee members. It was agreed that this should be a quarterly award, vs. a monthly award. Any nominations can be sent to the subcommittee.</p> <p>Discussion of offering a prize to the VC award recipient could include:</p> <ul style="list-style-type: none"> • Name on the marquee in front of the college • Certificate and photo with senate president and college president. • Gift card – amount and for what to be determined • Designated parking space – this will need to be discussed further <p>Barbara will talk to Robin about using Staff Development funds for this award.</p>	<p>A subcommittee was formed to work on establishing a VC Classified Employee of the Quarter Award. This subcommittee will meet next week or prior to the next Classified Senate meeting in February.</p> <p>Barbara will notify classified about this subcommittee, and nominations.</p>		Luann Swanberg, Peder Neilsen, Peggy Kinney
Fundraising Valentines/Mother's Day	<p>Members discussed possible fundraising for Classified Senate funds. Some ideas were:</p> <ul style="list-style-type: none"> • Bake sales • Opportunity drawing <ul style="list-style-type: none"> ○ Prize could be a gas card, or for a restaurant. Need to look into having something donated. <p>Fundraising locations to be determined. Possible locations/events could be during book buy-back for the Lending Library in the spring, CNA sign-ups. These are places where a lot of people gather. It needs to be determined what the rules are for fundraising. Address possible campus organization conflicts, calendar issues, overstepping other groups fundraising efforts. Barbara will</p>			

	talk with David Bransky about this.			
Earth Day	<p>Barbara suggested for this year's event on April 22, have Classified Senate find a project to work on, instead of spreading out to pick up trash, clean campus etc. She asked for ideas that would be useful.</p> <p>Group discussed possible ways to tie into "Green" programs. Luann said she will bring this up at the SCRC Regional Consortium meeting next week for feedback. She will bring information back to our next meeting in February. Further discussion should also include looking into possible corporate sponsorship.</p>			
New Business				
Next Meeting	Wednesday, February 10, 12:00 pm CCCR			