

**VENTURA COLLEGE**  
**ACADEMIC SENATE**

**Approved Minutes of  
February 20, 2003**

**Roll Call**

**Executive Board Members Present:**

Richard Goff, President  
Becky Hull, Vice President  
Joyce Evans, Treasurer

**Faculty Representatives Present:**

Edith Conn, Aurora de la Selva, Ralph Fernandez, Luke Hall, Bill Hendricks, Paulette Johnson, Warren Lew, Nancy Mitchell, Terry Morris, Christine O'Neill, Steve Turner

**Student Representatives Present:**

Romelia Saucett

**Administrators Present:**

**I. Call to Order**

President Goff called the meeting to order at 1:38 p.m.

**II. Approval of Agenda/Minutes**

P. Johnson moved to approve the minutes of February 6, 2003. Approved unanimously.

**III. President's Report**

- A. **Budget Update** – VC must make an additional cut of \$678,000 this fiscal year.
- B. **Accreditation** – The Self-Study report has been completed and is available for review.
- C. **Membership of Chancellor's Search Committee** – The VC committee members are Larry Manson, Angie Marquez, Richard Goff, Joan Smith and Doreen Juarez (student).
- D. **CRC** – All divisions are to involve faculty in the decision-making process. Each division has been asked to outline the effects of proposed budget cuts of 2.5%, 5% and 7%.
- E. **Board Report** – Consideration will be given to sending all faculty March 15<sup>th</sup> notices.
- F. **Report on Trustee Rooney** – President Goff will be meeting with the new trustee.
- G. **EOPS/DSPS** – EOPS/DSPS have been slated for cuts. The Senate will draft a resolution that addresses these budget cuts. (See VII. New Business, Item A)

**IV. Treasurer's Report**

- A. **Vote on Gift Certificates for Faculty Recognition** – P. Johnson moved to award certificates/gift certificates instead of plaques to recipients. Approved unanimously.
- B. **Faculty Recognition Night 4/25/03** – Buffet dinner at Poinsettia Pavilion. Need volunteers to help with decorations and invitations. B. Hull, C. O'Neill and P. Johnson

will help with decorations; L. Hall will help with invitations. See J. Evans for more details.

**V. Information Items**

- A. **Give Backs by Management** – Car allowances will be eliminated.
- B. **Senate Calendar** – Review handout. Move April 17<sup>th</sup> Senate meeting to April 24<sup>th</sup> because the 17<sup>th</sup> falls within Spring Break. Consensus to make April 24<sup>th</sup> instead of May 1<sup>st</sup> the last Senate meeting of the year.

**VI. Old Business (Action Items)**

- A. **Criteria for Naming Math/Science Classrooms** – Postponed.
- B. **Senate Ombudsman for Peer Mediation** – Postponed; develop parameters.

**VII. New Business (Action Items)**

- A. **Vote on EOPS/DSPS Resolution** – L. Hall will draft a resolution that addresses March 15<sup>th</sup> notices to all faculty versus targeted programs.
- B. **Dues for Senate Council Members** – Dues are \$20/year. All senators should consider being dues-paying members.

**VIII. Public Comments**

Sal Rinella of the JCM Group presented a draft of the Educational Master Plan. He was hired to mesh the VC Master Plan with the Measure S project. Review handout. Faculty are encouraged to provide feedback and input to incorporate into the draft. It was recommended that a copy of the Master Plan be placed in each faculty mailbox or emailed with instructions for providing input.

B. Hull reported that over 30 faculty (full and part-time) have still not turned in grades for Fall 2002. In most cases it is one to three students from a class and in some cases it is the entire roster. This is presenting a problem for students who need final grades for financial aid purposes, athletics, scholarships and transferring; and for A&R staff, it is a manual process to correct each individual student record. There are about 300 students needing the grades. The faculty involved have received reminder notices from the A&R office, as well as their Deans. R. Goff echoed the request to have the Senators please remind all faculty that it is part of our professional duty to turn in final grades in a timely manner.

**IX. Adjournment**

At 3:15 p.m. S. Turner moved to adjourn the meeting.