Application Tips & Resources

Getting started
Increase your chances of getting an award
- Start researching early!
- Review a wide range of scholarships for which you are qualified.
- Don't ignore any scholarship requirements.
- Don't miss application submission deadlines. Most deadlines align with college admissions – between October and March.
- Complete and submit your applications _well before_ the deadlines.
- Be aware that some scholarships have rolling applications.
- Don't bypass smaller scholarships, to include those through your local community.
- Don't rule out scholarships which require essays, even though it requires more work.

Stay organized and stick to a schedule!
- Carve out regular time in your schedule to focus on the application process.
- Make a list of your attributes and strengths that will be needed for essays.
- Compile various types of scholarship information _prior to_ starting to apply: transcripts, templates for Letters of Recommendation and thank you notes, and a list of prospective individuals to provide you with specific types of recommendations.
- There is no limit to the numbers of scholarships you can apply for.
- The more you apply the greater your chances at success.
- Continue to apply for scholarships throughout college!

Application completion (follow the rules!)
- Follow directions; don't add to or supply more than what is requested.
- Request all Letters of Recommendation _at least one month prior_ to the deadline.
- Ensure that your essay meets the exact prompt requirements.
- Be through, yet succinct, and avoid flowery language.
- Save all essays – many can be edited and re-purposed for other applications.
- [Create a log to track your scholarship applications.](#)

Proofread and revise
- Have others review your personal statement for typos and grammar.
- Make sure you are clearly communicating your intended message.

Send thank you notes
- To any individual who wrote you a Letter of Recommendation or assisted you.
- If a recommender provided multiple application letters, send a note for each.