



## Minutes

### **Ventura College Veterinary Technology Program Advisory Committee**

May 5, 2021 @ 5pm via Zoom

#### In Attendance

Dr. Jill Lim, DVM

Tamara Kilbourn, RVT

Dr. Janis Shinkawa, DVM

Dr. Dorothy Farias, Ed.D

Felicia Duenas, Program Dean

Dr. Ian Holsworth, BVSc, DACVS (small animal surgery)

Tracy Darling, RVT

Sharon Schieltz, RVT

Alex Flores

Michelle Anderson, RVT

Dr. Christina Sisk, DVM

#### Absent

Laurie Lany

Christina Gonzalez-Ornelas

Jennifer Kalfsbeek-Goetz, Ph.D.

Kim Hoffmans, R.N., Ed.D.

Dr. Cait Zacha, DVM

Dr. Patrick Connolly, DVM

Dr. Kathy Jonokuchi, DVM

The meeting agenda was distributed via email.

The second meeting of the Ventura College Veterinary Technology Program Advisory Committee was called to order at 4:08pm by Dr. Jill Lim.

#### New Business

Dr. Jill Lim-Introduction of advisory committee members present at meeting including welcoming new members.

Action item-Dorothy Farias made a motion to accept new Advisory Board Members, Dr. Christina Sisk, Dr. Patrick Connolly and Michelle Anderson, RVT. Motion was seconded by Tracy Darling, RVT. Dr. Jill called for a vote and motion passed.

Dean Felicia Duenas explained the purpose and role of advisory board committee, including their duties which includes giving the program their support and advice.

Dr. Jill Lim explained the program faculty members and staff and their roles in the program.

Dr. Dorothy Farias and Dr. Jill Lim gave details about the degree and certificate programs, including units and semesters required, course outline/pathway, and curriculum summary. They explained that the first cohort has received their Veterinary Assistant certificate and cohort #2 will receive theirs after the completion of this semester (spring 2022).

Michelle Anderson and Sharon Schieltz explained how their classes are working, what they teach and how the students are doing.

Dr. Jill Lim spoke about the enrollment data.

Spring 2021 student enrollment was 26, now at 16

Fall 2021 student enrollment was 30 and now 28

Fall 2022 applicants is 24 and 16 on waitlist

Cost of program was discussed (\$46/unit) with information about first time college students that are CA residents may qualify to have the first 2 years free through the VC Promise Program, financial aid and scholarship availability through the VC Foundation, and most of the textbooks as zero cost for the students.

Dr. Janis Shinkawa described the Ventura Community College Foundation Grant from the Animal Welfare endowment. Our program received \$192,556 which they are using for lab equipment such as tables, lights, anesthesia machine, and a radiology machine. It is a fund that we can reapply for grants on an annual basis.

Dr. Jill explained the programs accreditation status, the process, and our current standing with AVMA-CVTEA. Accreditation assessment package is due on June 28th and the in-person site visit is scheduled for August 24th and 25<sup>th</sup>.

Dr. Jill Lim and Dr. Janis Shinkawa described the new Ohana teaching lab by showing a map. They talked about where they are in the construction process and that the delay is due to Covid and only having 1 exit point. There will now be a mezzanine and a space for large animals to come in. All classes will be at East Campus unless they are at off-site facilities for large animals.

Dr. Jill Lim described the program challenges and needs which are recruitment of faculty and staff, live animal resources, internships sites and job placement. The program must have a certain number of instructors depending on the number of students and whether live animals are used. The program needs DVM's and RVT's to help instruct the students. We are also currently hiring instructional support lab assistants to help meet the required student to faculty ratio. Dr. Ian Holsworth mentioned that once our local veterinary medical association (SBVVMA) starts up again that it would be a good resource to reach out to our veterinary colleagues.

Dr. Jill Lim thanked all in attendance and expressed gratitude in everyone's support in helping our start-up program grow and develop. Next meeting will be held in the fall semester. Our first cohort will graduate at the end of Fall 2022!

Meeting was adjourned at 6:05pm 5/5/2022 via Zoom

