

2021-2022 Program Review - Supply Requests

Area	Program	Resource Request Title	Description of Resource Request	Estimated Cost	Previously Requested in Year(s)	Priority				Notes
						Prog	Area	Comm	ET	
SA	Admissions and Records & Student Connect	STC2004	This request is for marketing materials for the rebranding of the Welcome Center will signal a culture of change and provide an open space where multiple resources and Student Service representatives can be housed, open and readily available for our students. We want to be centrally located, easily accessible, inclusive and welcoming. We will need clear signage and relevant marketing supplies and materials for our campus community. Materials will include interior and exterior signage and banners and outreach collateral and giveaways.	\$25,000	2020-2021	4	1			
SA	Student Outreach & Assessment	OUT2104	Seeking funds to provide for Ventura College promotional items for use at events and programs. The Outreach department supplies all items for campus wide events and additional funding is needed.	\$2,500	2020-2021, 2019-2020	4	2			
SA	Counseling	COU1704	Providing new students with critical and relevant information as soon as they enroll at Ventura College is an important factor in determining their success. This request is for funds to update the new student workshops and all related material needed for them to be accessible in various formats.	\$15,000	2020-2021, 2019-2020, 2018-2019, 2017-2018	7	3			
SA	MESA	MESA1908	Purchasing STEM software such as Mat lab and other programming to support student need and access.		2020-2021, 2019-2020	6	4			
SA	Counseling	COU1903	Providing students with critical information early on is one of the keys to success. This request is for funds to generate printed and virtual marketing materials to target students in gatekeeper courses and career education programs. The goal of the marketing will be to educate students about the importance of meeting with a counselor and having a current education plan on file. Data has shown that when students receive information about available services on a timely manner, they are more likely to utilize that service because they are aware that it exists. By creating marketing materials in various modalities, our department will have a higher likelihood that students will make appointments with counselors and reach out to us for assistance when they needed it.	\$15,000	2020-2021, 2019-2020	10	5			
SA	MESA	MESA1906	Our program Giveaways for New Student Orientation is a way for students to connect with other members from our program, staff and tutors. One way to connect with students is having an orientation in our center and providing program giveaways to make them feel they are part of a program. This will increase participation and increase student contact. Offering T-shirts and useful supplies with program logo will increase our student community.	5,000	2020-2021, 2019-2020	1	6			
SA	Admissions and Records & Student Connect	ADM2107	Seeking funds to provide for Ventura College promotional items for use at events and programs.	\$5,000		7	7			

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AA	Chemistry	CHE1702	Institute a Chem V01A three day boot camp to take place just before the semester starts to prepare students for this rigorous course. Would focus on improving students math skills as well which are more limited than in the past due to AB705 and learning loss during the pandemic	\$15000 for 100 textbooks to be used as student incentives, food, and faculty stipend	2020-2021, 2019-2020, 2018-2019, 2017-2018	8				
AA	Library	LIB1904	Reestablish on-going, yearly financial support from the campus general fund (111) for the Library book collection. Presently, the VC Library receives \$0 in general fund financial support. In past years, Fund 111 (FOAP 111-31013-6300-612000) would provide between \$30,000-\$49,000 a year to the Library. In FY17 and FY18 111-31013-6300-612000 provided for a line item for a book budget (although we were not allowed to spend it for a variety of reasons), in FY19 this FOAP provided a line item with \$0 in this account but currently in FY20 there is not even a Fund 111 line item for a Library book budget. This is an accreditation issue that the institution needs to provide general fund support for library materials. Fund 113 was designed to enhance NOT supplant GF support to the Library.	\$50,000	2020-2021, 2019-2020	2				
AA	Library	LIB2001	The stresses on the Ventura College Library databases budget have only increased. While the use of CARES funding has dramatically increased our ability to meet the faculty and student needs in terms of being a 21st century, digitally-oriented library, when these CARES funds expire and faculty and students have become accustomed to the wealth of resources to which we now provide access, it will be a rude awakening the dramatic cuts that we will have to make. We will not need to keep all of the databases that we subscribed to during COVID-19, but many of them are worthy of maintaining our institutional access.	\$100,000	2020-2021	1				
AA	Health, Kin, Ath, Vis and Perf Arts	HEA1702	Outreach and marketing material/supplies to support division programming	\$10,000	2018-2019, 2017-2018	8				
AA	Agriculture	AG1805	Instructional Supplies - Supplies are desperately needed to modernize instruction of agricultural courses. Current models, lab equipment, etc. is from the 1950-1960 era and is very much out of date. New storage cabinets, display cabinets, lab tables, setup to allow for indoor growing of plant starts, models and classroom displays for plant science topics/instructional materials. Cabinets, anatomy models and lab resources for veterinary technology classes.	\$20,000		4				
AA	Automotive/Diesel	DM2103	Mobile Gantry Crane System - In preparation of moving the DM program to a permanent location on campus discussions were brought up as how to accomplish a needed crane system for heavy component lifting. Many mobile gantry crane systems are available that make permanent installation unnecessary. Purchasing a proper system to have ready once move is complete is expected for proper student succession rates.	10k	2020-2021	4				

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AA	Engineering	ENG2103	Supporting a technologically relevant engineering program requires replacement and renewal of equipment and instructional supplies on a regular basis. The Ventura College engineering program provides hands-on technical learning which requires an annual budget of \$3000. The current budget of \$2500 is not sufficient to support high quality educational experiences in engineering.  This increase in the yearly budget for engineering would take the place of large one-time requests for replacement equipment and supplies every four or five years. This will allow for the upgrading of equipment on a timely basis.	\$3500.00 recurring						3				
AA	Geosciences	GEO1704	An annual line in the department budget to facilitate regional field studies and field trips. These funds are used for student lodging, food, and travel expenses.	3500	2020, 2018-2019, 2017-2018, 2016-2017, 2015-2016, 2014-2015					5				
AA	Geosciences	GEO1801	Geology - Additional rock, mineral and fossil specimens, and the associated testing materials will help replace and supplement our aging teaching collection. Access to these materials provide students hands-on experience to analyze, describe and identify minerals, rocks and fossils, which is critical to meet and assess our course and program student learning outcomes.  Additionally, online instruction requires lab kits, complete with supplies, mineral and rock samples and testing equipment. This is mandatory for the coursework.	6000	2020-2021, 2019-2020, 2018-2019, 2017-2018, 2016-2017, 2015-2016					6				
AA	Geosciences	GEO1802	Geosciences - Various laboratory models, devices, and supplies, including but not limited to, modern wall maps, hand-held devices for collecting of data, laboratory tools and 3D printer supplies that allow students better comprehension of topics or concepts taught in classes. We hope to be remodeling SCI 113 and SCI 119 to become the lab space of the future. We need to have the tools to provide instruction that matches the newly remodeled space. Additionally, we are expanding lecture and laboratory course to Santa Paula Campus and will need to equip that space to be able to deliver identical instruction. Therefore, we will need to essentially duplicate all geography lab equipment that will be housed on the Santa Paula Campus.	8500	2020-2021, 2019-2020, 2018-2019					1				
AA	Geosciences	GEO1805	Increase departmental lottery funds budget (4100) from \$3000 to \$4000. The current budget does not account for the increased costs associated with running a larger, better equipped and modern department.	Net cost \$1000 (Current budget is 3000)	2020-2021, 2019-2020, 2018-2019, 2017-2018					3				
AA	Health Education	HED1702	Create quality brochures that highlight our ADT programs in Public Health Science.	500	2019-2020, 2018-2019, 2017-2018, 2016-2017					3				

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AA	Health Education	HED1703	Display cases, bulletin boards, posters in our dedicated classrooms. Having a third dedicated health classroom can be done without any cost to the college.	\$1000-\$1500	2020, 2018-2019, 2017-2018, 2016-2017, 2015-2016, 2014-2015, 2013-2014	2				
AA	Health Education	HED1801	Create a supplies budget for a Food Laboratory Supplies for HED V32	\$1500	2020-2021, 2019-2020, 2018-2019	4				
AA	Manufacturing Technology and Welding	WEL1703	Increase supply budget by \$4000.00	\$4000.00	2017-2018	3				
AA	Tutoring Center	TUT2103	Our current collection of textbooks and reference manuals are outdated or obsolete. We need to purchased new editions of existing texts, updated reference manuals, and new titles that are used by faculty. Purchasing additional textbooks and solution manuals used by tutors and students increases the number of students that they can serve within a set period of time. Furthermore, these items will serve as tools to provide support to students in successfully completing courses categorized under basic skills and barrier courses.	\$5,000	2020-2021, 2019-2020, 2018-2019, 2017-2018	3				
AA	Tutoring Center	TUT2105	Learning Supplies and Supplemental Materials for Tutoring Center With the input of faculty and Department Chairs we will identify key learning supplies and supplemental materials that will support tutoring of students in classes that are considered barrier courses. Additionally, request learning supplies and materials to support students who are in need of remedial course review in all courses except in math and English. These materials will allow for increase in student academic performance in said courses. Dean will cover learning supplies and supplemental materials cost through Department budget for math and English.	\$10,000 to cover English, STEM, and other courses	2020-2021, 2019-2020, 2018-2019, 2017-2018	4				
AA	Tutoring Center	TUT2106	VC Tutoring Center polos will allow students to recognize who is a tutor in the Tutoring Center. When tutors wear their shirts around campus and in class, it is a walking reminder that we have tutoring services on campus. Promotion material and "swag" comes in helpful when promoting services to campus community, student fairs, and activities. Said promotion and visibility will aid in bringing awareness to students of Tutoring Services on campus.	\$5,000 (3 Polos per Tutor for a total of 120 polos along with various promotional materials)	2020-2021, 2019-2020, 2018-2019, 2017-2018	2				
BAS	Basic Needs	BNO1904	Funding request for outreach supplies such as canopy and other items to be used during campus and community events to increase awareness of Basic Needs services. This also includes funding for printing promotional cards and flyers.	\$4,000.00	2020-2021, 2019-2020	2				