Guide Pathways Steering (GPS) Team
Meeting Agenda
4/9/2021, 10:00 to 11:45 am
ConferZOOM: https://cccconfer.zoom.us/j/95467619919

Committee Members

Constituency	Representative		Constituency	Representative		Constituency	Representative		Constituency	Representative	
ASVC President	Carlo Plascencia		Administration	Lynn Wright	x	Classified	Sebastian Szczebiot	x	Faculty	Dan Clark	x
Student	Carlos Martinez	x	Administration	Lisa Putnam	x	Classified	Krishna Juarez	x	Faculty	Corey Wendt	x
Student	Colin Braza	x	Administration	Debbie Newcomb	x	Classified	Alma Rodriguez	x	Faculty	Gigi Fiumerodo	x
Student	Ariana Kaitlyn Cheng	x	Administration	Jennifer Kalfsbeek-Goetz	x	Classified	Sarah Mossembekker	x	Faculty	Erin Brocker	x
Student	Humberto Jimenez?		Administration	Damien Peña	x	Classified	Tatiana Lawler		Faculty	Peter Sezzi	x
Student	Carlos Rodriquez					Classified	Nan Duangpun	x	Faculty	Rachel Johnson	x
Student	Deanielle Carrington	x				Classified	Libby Fatta		Faculty	Cynthia Wetzel	
Student	Jessica Flores Esquibel	x				Classified	Sharon Oxford		Faculty	Jimmy Walker	x
Student	Adelaido Navarro	x				Classified	Raquel De Los Santos	x	Faculty	VACANT	
Student	Angela Duran?										

Additional Attendees: Phillip Briggs, Marnie Melendez, Boglarka Kiss

Agenda Item	Discussion Notes	Action
1. **Resources & Development Opportunities**	a. Guided Pathway Electronic Toolkit b. Academic Senate for California Community College (ASCCC) i. ASCCC Guided Pathway Resources c. **Guided Pathways VC Web page** d. SCC GP Youtube: https://www.youtube.com/channel/UCJytqjelaiqFfTwSqKox0eA e. Career Ladders Guided Pathways page: https://www.careerladdersproject.org/guidedpathways/ f. Upcoming Events: http://bit.ly/gpcentralcoastevents g. Vision for Success Virtual Summit: https://www.virtual.pro-av.com/cccvisionforsucces	Reminder: Complete the survey Phil sent out about your experience on Guided Pathways.
2. **Public Comments – 3 mins**	a. Open	
3. **Student Voices – 10 mins**	a. Students' thoughts arising from GP workgroup meetings i. Carlos suggested having Kudos in Starfish have notifications sent to students so they know when faculty are communicating with them. Corey clarified there isn't a text component right now. Working on figuring out whether texts can be added to notification processes. Suggested push notifications through mobile app. Damien shared they have been talking about similar notifications in addition to a phone call.	
4. **Guided Pathways Updates and Discussion – 20 mins**	a. Update on District GP meeting — Seb	Dan is going to talk to Jen and

		a. Went through website changes and reported out what was happening at each college. Corey reported that Moorpark is reaching out to perspective students customized emails to each student with a welcome to the college plus steps and recommendation from area of interest/success team coach along with other options of how to get started. Corey is getting information with the logistics of how that is being handled. Lynn reported VC will host early May meeting and Moorpark is planning on sharing the letter templates. Have created success teams for each area of interest. Success teams have email addresses for each area of interest and have communication coming through that email address. Also hosting open houses for each area of interest. Faculty in that space can come and talk to students. b. Full Time counselor, 1-2 instructional faculty, financial aid specialist, a dean, success coach, counselor assistant and students. Email address. Meet 1-2 times a month including the success team, the faculty lead and the GP representative all attend 1-2 times a month meeting. The role has been changing in getting teams organized and finding rhythm and in the build up working on the website and including data gaps that are one the website and now working on the student facing aspect and the outcomes of the teams. c. Sierra college – their success teams include a larger portion of the student services. Moving to a cohort model with student services specializing in each area. d. We need to have a better understanding of what we want our teams to look like before we figure out how we want to structure them. e. We need to look at the data of most impacted to see how that might influence our structure of the teams.	Michael Bowen to discuss new process of sorting CMC's.

	f. Dan reported that with the website there are 7 templates being designed to support department redesign on the site. g. Dan also talked about the open houses and not just the pathways and courses but also looking at jobs in the open house. Peter added that this could be a great merger of the career center. Marian used to hold career and major talks and here is this degree….here is what you can do with this. h. Peter brought up in the CMC success groups helping to support departments updating their website. What worked in curriculum last year was having experts who can work on the website rather than every department having someone trying to fix the website. Have faculty highly trained who can help other faculty to work on the websites. b. Concerns about the size of the Tech & Sci CMC – Corey a. Update looking at students and majors. Corey pulled up data of CMC's. Number of degrees and certificates…bit of a difference between a few CMCs. A few years ago, counselors started working by themes (CMCs). When you get to society and education…not manageable for 1…broke it up to many counselors. Same with Hands-on Tech and STEM fields. All this, broke up to having 30 majors. The other thing that stood out in the data, Health and wellness…a lot of nursing students but doesn't mean they are all in the nursing program. Doesn't capture all nursing students. Many students in nursing are told they can't declare that major until they get into the nursing program. Those students are in general studies. Don't have on campus right now, there is a pre-allied health certificate. Have a space to funnel nursing and emt students who are in the "pre" state of their program. Something to consider…there might need	

		to be a formal process in how to figure out assigning new programs. The other issue…what do we do with our non-certificate programs? We haven't included those in our CMC's yet. Phil – When students select a major, there are issues with certificates vs. degrees depending on coursework that you are taking. Phil is going to combine all certs and AA's to help mainstream these awards. When degrees are in multiple meta-majors, worked with Corey to define 1 main CMC so there isn't duplication of numbers. We also need to talk about a process of what new certs/degrees and how they are classified. Alma shared that by combining degrees, there could be an issue in financial aid. She shard that depending on whether students are going through degrees and certs…can affect time students have to complete coursework. Phil clarified that this is only on charts…not in any systems.
		   b. Discussion around who should own the responsibility of this sorting and Dan suggested that this should be in curriculum
		c. Identifying CMCs for new programs – Phil
		     a.	

5. GP Retreat Planning Updates – 10 mins		a. FLEX day, Tuesday, April 27 (likely 1-2:15 pm) [GP Retreat Planning team: Rachel, Gigi, Peter, Seb, Tatiana, Nan, Lynn] i. Planning is in a holding pattern until after the festival. Leads should prepare a few talking points about the work in each sub committee and we are needing volunteers to sign up working in each of the breakout rooms. b. Updates/Next Steps	
6. Workgroup Proposal form – 10 mins		a. Proposal Submissions – Questions/Comments i. So far there are 3 reports. Debbie had to fix the form and has resent it. You can submit proposals anytime but we were pushing for earlier deadlines so we can include in funding. Review team will need to talk about handling staggered	Leadership will meet next Friday to plan the following:

		proposals. Also, discussion was held around whether funds should be opened up to the entire campus or just keep it within the GP team. Overall, we have been cautious in spending to date and we need to determine how much money we actually have. We don't know how much money. As proposals coming in, prioritizing them will be a challenge. The sooner proposals come in, we are going to have to prioritize the work.
		   ii. We can share this info with all of our constituent that can be shared with the academic senate and Dept Chair Meetings. There is a rubric in place for others to get the info out. We have 15 months to get the projects moving. Due dates less about spending deadlines. We can propose something now to kick in work starting July 1st. Share the SOA with the application.
		   iii. There needs to be more discussions about funding and what money is going towards to operate the committee.
		   iv. Kim, in an executive team meeting, shared that faculty will get release time next year as they are this year.
		b. Reviewers—Debbie, Nan, Tatiana, Erin, Dan, Lynn
		c. Reviews completed by April 23
			Application will need to be updated.
			
			SOA needs to be attached along with a cover letter.
			
			Then new package can be distributed to constituents.
			
			Create deadlines for applications.

7. **Ventura Colleges' GP Webpages– 10 mins**		a. Review of VC's updated GP webpages a. Website is going live in a couple of weeks. Corey shared a brief overview of the new changes and what it will look like across the district.	

8. **GP Work Groups: 5 min. report outs by each workgroup – 30 mins**		a. Career Center
		   i. Did not meet
		b. Part-time, Evening, Online Students
		   i. Did not meet
		c. K-12 Partnerships
		   i. Did not meet
		d. Engl/ESL & Math (AB705)
		   i. Did meet this week and are meeting with district IT on Monday as have identified issues in getting students placed and getting students/counselors to know where to go
		   ii. AB705 is working on proposals for funding for their project.	

	e. CMC Success
	   i. Communicating through email about potential proposals and Success Teams.
	   ii. Consider reaching out to Boglarka to talk with them about other colleges and how they are doing it.
	f. Technical Support
	   i. Met on Wednesday and put together 3 proposals and Sarah's is a big one tied into the auto awarding degrees and a lot of work to go towards that for students. There is a big funding request to go towards that. Also, looked at a couple of ideas such as notifications for starfish and text message availability. Talked about program mapper and how to get that built in and degree works clean up. Left the website alone for now. Sharon has some ideas on supporting distance ed and Canvas/starfish integration.
	g. Regional Coordinator Report Out
	   i. If you need assistance in facilitating or clarification or strategizing on ideas, parameters on the spend down, reach out to support us at the pivotal point. Heard from a lot of colleges about the GP ending next year. It is not ending in 2022. Where it is going and how are being determined in Sacramento right now. This was never meant to be an initiative but will be some sort of continuation.	

9. Future Agenda Items & Adjournment	a. Next meeting: **Friday, April 23rd at 10 am** b. **Workgroup Proposal Status** c. GP Spring Retreat updates d. GP Workgroup Progress Reports e. CMC implementation f. My Path presentation g. Career Center presentation	

[Committee Charge]

IDEA BANK

- CMC Success Team could

  - Look at their program maps for completion (Simplify)
  - Determine what information needs to be on each program website (Simplify)
  - Identify Career and Major exploration opportunities for their CMC (Access the Path)
  - Identify key first semester courses that include career and major exploration within the course for each CMC or collaborate with ENGL V01A to develop CMC centric assignments (Access the Path)
  - Identify/Review strategies for supports for Math/English/ESL and students who may be at higher risk of not succeeding/ending up on academic probation (Access the Path (although this feels like something that goes into both Implement Support as well)
  - Identify strategies to collaborate with K-12 partners within each CMC (Access the Path)
  - identify key services for their CMC (Implement support)
  - Leverage district wide support for enhancing DegreeWorks and Starfish to support students (Implement support)
  - Identify make up of personnel/staffing for each CMC including Faculty, Counselors, Classified Professionals, Administrative Leads, Student Peer Leaders etc (Implement Support)
  - Develop a 2-year course offering plan for each CMC working with Institutional research (Implement Support)
  - identify key co-curricular activities for their CMC including internships, placements, etc (Learning)
  - Consider development of e-portfolio or similar for students to display work for further education or job opportunities (Learning)

- Goals from SOAA
  - Determine final draft of meta majors/Career and Major Pathway composition and obtain approval from constituency groups.
    - Related to 1. Begin Marketing these names
  - Determine where Program Maps will "live". We need to get some consensus as a college if we are going to use Bakersfield's Program Mapper software model, develop our own, or use static PDFs to make available to students via the redesigned website.
  - Complete Program Maps for all programs with consistency and obtain approval from constituency groups.
  - Begin development of Co-curricular maps.
  - Make program maps widely available to students. (This is really the same as #2, but it's important enough to state twice).
  - Increase the number of 2-year course cycles so that at least 50 percent of our programs have this available for review.
  - Examine the implication and impact of how VC has implemented changes to Math and English assessment per AB705 with appropriate data.
  - Inquire with departments the feasibility of developing gateway courses or enhancing Introductory courses for 1st semester students. (Great example is ENGR V01 that we can potentially showcase in Spring retreat).
  - Review the process for New Students from Application to Registration to First semester entry. Much of this is already happening, but not sure it's being brought back to the GP group consistently. Is this where MYPATH fits in and what is going on with MYPATH from a district level?
  - Work with high schools that offer Career Exploration (Get Focused-Stay Focused) curriculum to ensure smooth transition for students who have completed the curriculum.
  - Market technology such as STARFISH, DegreeWorks to all students and staff.
  - Monitor Starfish Early Alert implementation and provide additional training/support as needed. This probably is occurring within the Academic Standing Task Force, but should be something we ask about regularly.

- Increase awareness of services and activities via the Career Center.
- Determine feasibility of forming a Task-Force to address part-time/evening students.
- Increase campus in-reach for financial aid awareness.
- Form a regularly district meeting with folks from OC and MC GP teams.