



Office of the President

To: Dan Clark, Academic Senate President  
From: Dr. Kim Hoffmans, President  
CC: Executive Team; Lisa Putnam; Sebastian Szczebiot, Classified Senate President  
Date: January 12, 2021  
Re: Faculty Out of Cycle Resource Request

As part of our [Out of Cycle Resource Request process](#), the Executive Team has reviewed the following request. The president's response is included below, with the details in the individual request form attached to this memo. Jennifer Kalfsbeek-Goetz will be available to attend the Academic Senate meeting on January 21 to discuss this request.

Requestor	Position Request	Division/Department	Response
Lisa Putnam	Ethnic Studies Faculty	Behavioral & Social Sciences	In its current form, the request for four faculty cannot be considered due to the tentative state budget, state funding deferrals, and the significant impact on the Ventura College budget. Our recommendation is to prioritize these positions and add rationale related to curriculum that is in the process of being developed. Following the fall prioritization of faculty positions, a spring hire may be an option depending on the college budget impact. The specific requests for instructors need to be for ethnic studies (aligned with state minimum qualifications), with focused disciplines in priority order.

Please share this information as appropriate. Thank you for your contribution to this process.

*Ventura College will be a beacon of learning — a source of inspiration and guidance — for our students and community.*

## **Out-of Cycle Resource Request Form**

Complete this form to request resources that were not included in your program review. This is not intended to replace or circumvent program review. It can only be used in the case of a time-sensitive need that arose outside of the usual program review cycle.

After completing the form below, the request will go to the Vice President over your area. If the Vice President approves the request, it will go to the President and Executive Team for consideration.

### **Q1. Type of Resource Requested:**

- Full-Time Faculty

### **Q14. Is this a new resource or a replacement of an existing resource?**

- New

### **Q3. Description of Request:**

In order to support C students in meeting their Ethnic Studies requirement for CSU institutions, we are requesting to hire 4 new full-time faculty in Ethnic Studies.

1 full-time faculty member to develop and teach Africana (African-American) Studies courses

1 full-time faculty member to develop and teach Native American Studies courses

1 full-time faculty member to develop and teach Asian American Studies courses

1 full-time faculty member to teach Chicana/Chicano Studies courses

In 2019-20 there were 928 VC students who transferred to a CSU university, the largest cohort yet.

Our incoming freshmen in Fall 2021 will be required to complete one course that meets the CSU Ethnic Studies graduation requirement. This will increase the demand for Ethnic Studies courses to be the same size demand as we see for ENGL V01. It will be impossible for VC to meet the needs of our students without growing our course offerings and our full time faculty. We currently only have 1 full-time instructor who teaches Ethnic Studies courses that meet this requirement.

### **Q12. Estimated Cost**

\$150,000 each

### **Q15. Funding Source (e.g. General Fund, Categorical, etc.)**

General Fund

### **Q4. Why was this request not included in the annual program review process?**

At the time that we submitted our 2020 program review, this legislation did not yet exist. In response to the new state-mandated requirement for CSU's (AB 1460), Ventura College developed the new Ethnic Studies department and is currently adjusting curriculum so that some of our existing courses will be able to articulate to CSU-Area F.

In order to meet the demand of incoming Ventura College students (those who begin fall 2021) who plan to transfer and graduate from a CSU, Ventura College needs to be ready to teach an increased number of courses that meet CSU's Ethnic Studies requirement (Area F) beginning in fall 2021.

**Q5. Which of the following does this request align with (check all that apply):**

- Educational Master Plan Goal 2 - Increase Student Access
- External Requirement (Describe):

New state-mandated requirement for Ethnic Studies Graduation Requirement at CSU's (AB 1460).

**Q10. Your Name**

Lisa Putnam

**Q11. Your VCCCD Email Address**

[LPutnam@vccd.edu](mailto:LPutnam@vccd.edu)

**Q7.**

**Vice President Over Your Area**

- Jennifer Kalfsbeek-Goetz

**Q16. President's Response (To be completed by College President)**

In its current form the request for four faculty cannot be considered due to the tentative state budget, state funding deferrals, and the significant impact on the Ventura College budget. Our recommendation is to prioritize these positions and add rationale related to curriculum that is in the process of being developed. Following the fall prioritization of faculty positions, a spring hire may be an option depending on the college budget impact. The specific requests for instructors need to be for ethnic studies (aligned with state minimum qualifications), with focused disciplines in priority order.

Click the submit button below to send this request to your Vice President.